

TENBY TOWN COUNCIL  
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 25<sup>th</sup> November 2015

**PRESENT**

Councillor P Rapi	Mayor
Councillor L Blackhall	
Councillor Dr P Easy	
Councillor W Rossiter	
Councillor Mrs Rossiter	
Councillor M Evans	
Councillor T Hallett	

**IN ATTENDANCE:**

Mr A. Davies	Clerk to the Council/Financial Officer
Mrs L Hensman	Assistant Clerk

**ALSO PRESENT**

Representatives	Carten and Tenby Lions
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The Mayor welcomed the organisers of the Carten event and members of Tenby Lions. Firstly the gentleman thanked TTC members and the people of Tenby for welcoming the cycling event and helping to make it such a great day.

Carten had 1700 participants and donated money to three charities: Hope, Withybush Chemotherapy Unit and Velindre Hospital in Cardiff. Councillor Mrs Rossiter expressed a big thank you from Councillor Mrs Lane for the very generous donation to Hope which she had nominated on behalf of TTC.

They reported the event is going from strength to strength and they would like to continue in 2016, announcing the date as Saturday 7<sup>th</sup> May. This year they have opened the event to 2200 participants and wanted confirmation that Tenby facilities would accommodate the increase. Councillors explained that Pembrokeshire and specifically Tenby has welcomed Long Course Weekend and Ironman, as well as harbour spectaculars; therefore the town can cope with the increase to their proposed numbers. In addition Carten requested a local charity to sponsor this year and asked TTC to nominate one of their choice. The charity needs to fall into the criteria Carten support which they outlined.

The Clerk reported liaison between Carten, Tenby Lions, PCC and TTC worked well and created a more harmonious and efficient event. Several councillors commented on the quality of information given to locals before the event that answered any concerns people had before the day.

Councillor Blackhall offered the De Valence facility if required by Carten organisers at any time during the weekend.

The Mayor thanked the gentleman for providing feedback on last year's event and information for 2016, before they left the chamber.

**281. APOLOGIES**

Apologies received from Councillor Mrs Lane, Councillor Mrs Brown, Councillor Mrs Durham and Councillor Mrs Thomas.

**282. DISCLOSURE OF PERSONAL INTERESTS**

Councillor Dr Easy declared a personal interest in Item 12.

**283. ITEMS TO PRESS**

Proposed by Councillor Hallett, seconded by Councillor Blackhall.

**Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.**

**284. CONFIRMATION OF MINUTES**

**Resolved that the Minutes of the Tenby Town Council held 10<sup>th</sup> November 2015 be confirmed and signed as accurate following rectification of the one typographical error.**

**285. MATTERS ARISING**

242 – TTC Casual Vacancy for South Ward

The Clerk reported he had received notification from PCC that no election had been called for the second casual South Ward vacancy. The two casual vacancies could now be filled through the co-option process. In light of this he asked if it was the wish of the council for him to place the statutory required advert in the local press.

Councillor Hallett proposed the Clerk place an advert in the Tenby Observer to co-opt two South Ward councillors for TTC, seconded Councillor Mrs Rossiter.

**Resolved that the Town Clerk place an advert in the Tenby Observer to co-opt two South Ward councillors for TTC.**

233 – Town Crier Robes

The Clerk reported the Town Crier now had robes on loan from Griggles, Warren Street and would be attending his first public engagement on Saturday 28<sup>th</sup> November, the Christmas Festivities tree light turn on at 5.30pm.

252 – Media – Tenby Ordinance Survey

The Clerk reported the Ordinance Survey team have made an amendment to the map of Tenby, changing the point of interest from Table Rock to Bowman's Rock. The update will be available on line from December 2015; however the paper OS maps will be amended in line with the re-print schedules.

Councillors congratulated Councillor W Rossiter on his observational skills and the successful outcome in having the OS map amended.

269a. PCNPA – Tenby multi-storey car park

The Clerk reported Mr Marc Owen PCC has arranged for the alleyway between the Multi storey car park and Sainsbury's to be cleaned and painted.

Councillor Mrs Rossiter requested when the work is completed that TTC send a letter of thanks to PCC.

270b. National Assembly for Wales – Consultation on the draft Public Services Ombudsman (Wales) Bill

Councillor Dr Easy reported following in-depth reading of the National Assembly for Wales, draft Public Services Ombudsman consultation, he felt they were requesting evidence on the public services ombudsman to be submitted to the committee. Following discussion with the Town Clerk it was felt no response could be submitted as TTC had no evidence to offer.

270d. PCC – Installation of charging mechanisms, Tenby South Beach toilets

Councillor Hallett felt Haverfordwest, as county town, should have been the first place to have had the toilet charging mechanism installed. The Clerk made councillors aware of the letter on the agenda from Danfo, with the response to Councillor Blackhall's request at the last council meeting.

**286. PLANNING APPLICATIONS**

Councillor M Evans took no part in voting on the planning applications but remained to advise members on procedure as required.

a. NP/15/0611/FUL – Mr and Mrs Brian Henderson, Gunfort Cottage, Cresswell Street, Tenby – Alterations and extension to include increasing the roof height, new bay window and recessed roof terrace – Gunfort Cottage, Cresswell Street, Tenby

Councillors agreed to take the Planning Correspondence letter from a resident into consideration during discussion.

Councillors discussed the planning application in detail. Councillor Blackhall asked if there was any indication of time scale for the work to be complete to alleviate disruption to traffic and pedestrians during the summer season. The Clerk responded stating there was no documentation outlining when the work would be undertaken.

Councillor W Rossiter proposed approval, seconded by Councillor Mrs Rossiter.

Councillor Blackhall requested the following conditions be added to TTC response. A design and access statement should be supplied prior to commencement of the works to indicate how the applicant intended to mitigate against traffic disruption during the construction phase, particularly during the summer months. Secondly to ask PCNPA to give consideration to the point raised by a neighbouring property regarding the location of the bay window in relation to the topography and camber of the carriageway.

Councillor W Rossiter and Councillor Mrs Rossiter both agreed to have the conditions added to their proposal.

**RECOMMEND**

**Approval with consideration to the following conditions. A design and access statement should be supplied prior to commencement of the works to indicate how the applicant intended to mitigate against traffic disruption during the construction phase, particularly during the summer months. Secondly to give consideration to the point raised by a**

**neighbouring property regarding the location of the bay window in relation to the topography and camber of the carriageway.**

b. NP/15/0505/FUL – Mr Jeff Bishop, 52 Upper Hill Park, Tenby – New flat roof dormer to serve loft conversion together with one-and-a-half storey extension to replace part of existing garage with new pitched roof dormer and two new roof windows – 52 Upper Hill Park, Tenby.

The Clerk reported he had received two letters in relation to this application. One from the Civic Society and one from a neighbour. Councillor Hallett proposed TTC take the two letters for consideration during review of this planning application, seconded by Councillor Mrs Rossiter.

**Resolved that TTC take the two letters for consideration during review of this planning application.**

The Clerk pointed out for councillors information that the party wall issue referred to in the neighbour's letter is a legal matter and not a planning consideration.

Councillors discussed the planning application in great depth.

Councillor Hallett proposed refusal due to the scale and design as he felt it would result in over-development of the site, seconded by Councillor Mrs Rossiter.

## **RECOMMEND**

**Refusal due to the scale and design as it would result in an over-development of the site to the detriment of the amenity of neighbouring properties. It was felt the design is out of keeping with other properties on the estate.**

### **287. PLANNING CORRESPONDENCE**

a. Mr M Brown – Copy of letter to PCNPA in relation to NP/15/0611/FUL

Discuss under planning application earlier in the meeting.

### **288. CORRESPONDENCE**

a. Jon Mills, Danfro (via e-mail) – Toilet charging mechanisms

The Clerk reported this letter from Danfro was in response to Councillor Blackhall's question if any other Pembrokeshire towns are to be considered for charging at their toilet facilities.

Councillor Blackhall said he personally did not have a problem with charging for the toilets if all other towns are being charged as well. He felt it was unfair for Tenby charges to be used to subsidise the maintenance at other Pembrokeshire towns' toilet facilities.

Councillor Evans said he felt the toilets in Tenby were much cleaner and it was a positive move to have South Beach toilet block open all year round.

b. Marilyn DeRoach (via email) – Holiday in Tenby

Councillor W Rossiter said it was lovely to read a pleasant letter about Tenby and asked if the letter had been forwarded to the local press. Councillor Hallett proposed the Clerk forward the letter to the Tenby Observer, seconded by Councillor Evans.

**Resolved that the Clerk forward the letter from Marilyn DeRoach to the Tenby Observer.**

c. PCC – Temporary road closure, Lower Frog Street

Councillors read the information relating to the road closure. It was

**Resolved that the information be noted.**

d. Mr J Pardoe (via e-mail) – Webcams in Tenby

Councillor W Rossiter asked several questions relating to the webcam coverage as he had not viewed the webcam personally.

Councillor Blackhall felt it would be good to have more webcams showing other views of Tenby. He proposed TTC ask the Regeneration Team if they could consider the possibility of installing a couple of cameras at the same time as the free WiFi equipment, seconded by Councillor Dr Easy.

**Resolved that TTC ask the Regeneration Team if they could consider the possibility of installing a couple of cameras at the same time as the free WiFi equipment.**

e. Christopher Salmon, Police and Crime Commissioner – 2016-17 Precept

The Clerk outlined the question Mr Christopher Salmon, Police and Crime Commissioner had posed for councils to answer in relation to the police precept for 2016/17.

Councillor W Rossiter felt the commissioner is already fully aware of public opinion on the police services without another questionnaire.

Councillor Hallett felt TTC should take time to review the questions before responding, in light of the information from the recent government budget.

Councillors discussed the police precept and felt it should remain at the same rate and outlined one of their main priorities was anti-social behaviour.

Councillor Hallett proposed TTC should review the questions before responding to the police commissioner questionnaire on the precept, seconded by Councillor Evans.

**Resolved that Councillors review the questions on the Police and Crime Commissioners questionnaire relating to the precept in more detail before completion.**

f. Community Health Council – Membership drive

Councillor Mrs Rossiter asked if when the Donor Organ opt out system comes into operation on

the 1<sup>st</sup> December 2015 will the local health authority be able to cope.

Further discussion around the council table took place before it was

**Resolved to note the information.**

**289. REPORTS BY COUNCILLORS ON OUTSIDE BODIES**

Councillor Blackhall reported the De Valence Café will be opening at the end of the month and Marshall's Trade Fair are using the facilities for the next week.

He continued reporting on the successful Blues Festival and Hunt Ball, thanking the people by name who helped in many ways to ensure the events ran smoothly. Forthcoming events included the New Year's Eve celebration with a very quick turnaround for the Robin Hood Pantomime on the 2<sup>nd</sup> January 2015, £3.50 for children and £5.00 for adults. He asked if anyone could help with the turnaround please can they let him know as soon as possible.

Councillor Hallett reported on his recent visit to Manorbier School's war exhibition, expressing how worthwhile it was and how pleased he was to attend.

**290. MEDIA**

The Clerk reported on the recent media report about the future of the Tenby Avenue Centre. He explained he has a copy of the full report to PCC Cabinet in the council office for anyone to read.

He continued stating the Western Telegraph had asked for a comment on the matter from the Mayor; however the Mayor felt a comment at this time would be inappropriate.

**291. BRYNHIR**

Councillor Evans reported he had not completed all the work he wished to bring to the Council table in relation to Brynhir and asked to place the item back onto the next TTC agenda.

The Clerk reported many comments have been placed on social media; however no one has directly approached the council with their views.

Councillor W Rossiter felt TTC should invite people with both 'No' and 'Yes' views on the Brynhir land to the council chamber, to allow them to express their views to TTC before they make a council resolution on Brynhir.

The Clerk reminded members that the principle of residential development has long been supported by TTC as it has been in the LDP for the last 35 years.

Councillor Evans explained he would speak to Dr S Jones and Mr M White from PCC to ask them for information relating to Brynhir and invite them to a TTC meeting.

Following further discussion it was

**Resolved that Brynhir be placed on the next TTC meeting agenda.**

**292. TENBY WIFI PROVISION**

Councillor Hallett said following the previous discussion on free WiFi he felt more information was needed on the benefits of the scheme for the town.

Councillor Blackhall said he had further information to deliver to councillors; however as it had financial information he asked to move the item into private matters. It was

**Resolved that free WiFi for Tenby be moved into private matters.**

**293. FINANCIAL OFFICER/CLERK'S ITEMS**

a .Letter from Mrs Judy Morgan

The Clerk reported he had received a card from Mrs Judy Morgan thanking everyone for making the post funeral tea for her late Mum, Pauline Allen, at the De Valence a very special memory.

Councillor Blackhall said it was a sad but affirming occasion where work was carried out by representatives from the Soupermen, De Valence Trust and TTC, helped to make it a moving occasion with the screening of a 1970s Tenby Gang Show documentary. If anyone needed a reason to prove the need for the existence of the De Valence building they just needed to be present at this special and moving afternoon in memory of Mrs Allen.

b. Welsh Government Consultation – Draft Local Government (Wales) Bill

The Clerk reported he had received documentation about the next consultation stage of the future map for unitary authorities and town and community councils in Wales. The closing date for submissions is the 15<sup>th</sup> February 2016.

The Clerk outlined that Councillor Dr Easy, Councillor Blackhall and he had been delegated to work on the previous document and asked was it TTC's wish to again delegate the powers to them for completion of the latest document.

Councillor Hallett proposed Councillor Dr Easy, Councillor Blackhall and the Town Clerk be delegated the powers to formulate a response on the consultation on behalf of TTC, seconded by Councillor Evans.

**Resolved that Councillor Dr Easy, Councillor Blackhall and the Town Clerk be delegated the powers to formulated a response on the Welsh Government Draft Local Government (Wales) Bill consultation on behalf of TTC.**

The Mayor also asked if he could be included in any meetings held between the trio on the

issue.

**294. DATE AND TIME OF NEXT MEETING**

**Resolved that the next meeting will be Tenby Town Council finance committee meeting on Tuesday 1<sup>st</sup> December 2015 at 7.30pm. The Next Full Council meeting will be on Tuesday 8<sup>th</sup> December at 7pm.**

**295. ITEMS FOR THE NEXT AGENDA**

Brynhir - Councillor Evans

Presentation of TTC minutes - Councillor Evans

**296. PRIVATE AND CONFIDENTIAL**

Proposed by Councillor Hallett, seconded by Councillor Mrs Rossiter.

**Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.**

**297. MINUTES**

**Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 10<sup>th</sup> November 2015 be confirmed and signed as accurate.**

**298. MATTERS ARISING**

280 – Matters arising - (259 – Maintenance)

The Clerk reported Councillor Mrs Brown had written a response to the allocation of regeneration funds outlined by Cllr. Mrs. Lane as she was unable to attend the meeting. He proceeded to give councillors a copy of the letter.

Following reading of the letter, Councillor Blackhall proposed Councillor Mrs Brown, Councillor Mrs Lane, the Mayor and the Town Clerk meet to discuss the concern raised in the letter, seconded by Councillor Hallett.

**Resolved that the Clerk arrange a meeting for Councillor Mrs Brown, Councillor Mrs Lane, the Mayor and himself to meet and discuss the concern raised in the letter relating to Regeneration Funds.**

**299. TENBY WIFI PROVISION**

Councillor Blackhall reported he had attended a number of different meetings to discuss the WiFi provision for Tenby. The free WiFi scheme is a deal that makes sense and following the recent positive PCC meeting it now would be a deal at virtually no cost to the town council, if

any at all.

PCC agreed at the recent meeting to fund the installation for towns in Pembrokeshire that wish to sign up for the WiFi facility. They will manage the scheme with each Town Council and their local Chamber of Trades assistance and they will also be covering the maintenance costs for the first three years.

Once a Town has signed up to the scheme it can be installed with the only stipulation that after the three years it will be handed over totally to the town, to continue the management of the system. The town would then have total control to run the scheme or abandon the system if maintenance costs are deemed to be too high.

Councillor Evans expressed that having the system funded for three years was an opportunity far too good to miss.

Councillor Blackhall and Councillor Evans continued outlining the aspects of the WiFi scheme and how the finances will be secured, ensuring councillors understood the full details to alleviate any concerns they had.

Councillor Blackhall proceeded to outline the next step in the process. This would be to meet with the preferred provider which is the same provider who has assessed the system for the De Valence building. If Tenby goes ahead with the free WiFi, scheme the De Valence could become one of the proposed host sites.

The Clerk reported that the work Tenby Chamber of Trade and the De Valence has previously carried out on WiFi means Tenby is further forward than any other town and could be the first to facilitate the scheme.

Councillor Blackhall said PCC are now awaiting five towns to sign up to take the scheme forward to installation. Therefore he proposed TTC re affirm they support the WiFi scheme and request the Regeneration Sub-Committee steer the project forward, with the Clerk acting as the main point of contact, seconded by Councillor Hallett.

**Resolved that TTC re affirm they support the WiFi scheme and request the Regeneration Sub-Committee steer the project forward, with the Clerk acting as the main point of contact.**

Mayor \_\_\_\_\_

Town Clerk \_\_\_\_\_

Date \_\_\_\_\_