

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 25th June 2013

PRESENT

Councillor P Rapi	Deputy Mayor
Councillor Mrs Thomas	
Councillor Mrs Brown	
Councillor Mrs Rossiter	
Councillor Mrs Durham	
Councillor Mrs Putwain	
Councillor W Rossiter	
Councillor T Hallett	
Councillor L Blackhall	

IN ATTENDANCE:

Mr A. Davies	Clerk to the Council/Financial Officer
Mrs L Hensman	Assistant Clerk

The Clerk reported that unfortunately the Mayor was unable to attend due to an official engagement in Haverfordwest. Councillor Hallett proposed Deputy Mayor Councillor P Rapi take the chair, seconded by Councillor Mrs Thomas.

Resolved that Deputy Mayor Councillor Rapi take the chair.

83. APOLOGIES

Apologies received from the Mayor and Councillor Dr Easy.

84. DISCLOSURE OF PERSONAL INTERESTS

Councillor Mrs Rossiter declared a personal interest in item 6b and 9. Councillor T Hallett and Councillor Mrs Brown declared a personal interest in item 9. Councillor Mrs Thomas declared a personal but not prejudicial interest in item 6a and Councillor Blackhall declared a personal but not prejudicial interest in item 7c and 9.

85. ITEMS TO PRESS

Proposed by Councillor Hallett, seconded by Councillor Blackhall.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

86. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 11th June 2013 be confirmed and signed as accurate:

87. MATTERS ARISING

The Big Local App

Councillor Mrs Putwain reported that following discussions at the last TTC meeting she had the e-mail to Town Council dated 15th March 2013 stating the cost of the proposed Smart Towns

project was £127,000 which confirmed her previous feelings that the project was an expensive option.

55d – Tenby Harbour Regeneration

The clerk reported following the last TTC meeting the lobster pots have been removed from the Harbour shelter.

67 – Planning Correspondence – Park House Court Development

Councillor Mrs Thomas asked for confirmation that the letter of support for the Park House Court Development had been sent. The clerk confirmed that the letter was sent on 3rd February.

69 – Tenby Sea Cadets

The Clerk reported he had sent the War Graves Commission donation for maintenance of Tenby Cemetery War Graves to Tenby Sea Cadets for providing the maintenance to these graves. By return of post a letter had been received from Tenby Sea Cadets thanking TTC for the donation.

73 Tenby in Bloom

The Clerk reported that a bench had been located, renovated by TTC handyman and transported to Brother Thomas Garden with the assistance of employees from T P Hughes and Mr G Tapley. Councillor Hallett proposed a letter of thanks be sent to T P Hughes for their assistance, seconded by Councillor Mrs Thomas.

Resolved that a letter of thanks be sent to T P Hughes for their assistance in transporting the bench seat to Brother Thomas Garden.

74 Hywel Dda Health Board – Mr M Drakeford AM, Minister for Health and Social Services

The Clerk reported on the e-mail circulated prior to the commencement of the meeting that had been received from Mr M Drakeford AM, who responded to TTC's request he visit Tenby to review the MIU facilities before delivering his report to the CHC. However as stated in the e-mail Mr Drakeford Minister for Health would not be determining the proposals regarding Tenby MIU and he suggested that Councillors discuss their concerns with the CHC and LHB again.

Councillor Mrs Thomas said that SEPCHN had received a very similar response from Mr M Drakeford AM and she would provide a report later on the recent SEPCHN meeting.

Councillor Blackhall proposed a letter of reply be sent to Mr Drakeford AM reminding him that the CHC only supported the proposal if the appropriate agreement with the local GPs taking over the present provision was set in place. However as TTC are aware the agreement is not forthcoming and there is no prospect of this happening TTC would still welcome a discussion with him or his representatives on this issue, seconded by Councillor Hallett.

Resolved that a letter of reply be sent to Mr M Drakeford AM requesting he or a representative of his choice visit to discuss the future of Tenby MIU as TTC are aware that the appropriate agreement is not forthcoming for the local GPs to take over the present provision.

88. **PLANNING APPLICATION**

c.NP/13/0218 – Mr and Mrs K J Chichester, Unit 1A Compass Business Park, Pacific Road, Ocean Park, Cardiff – Demolition of existing dwelling and garages to slab and construct replacement one and a half storey 5 bedroomed dwelling, Brierbank, Broadwell Hayes, Tenby.

Councillors viewed and discussed the planning application. Councillor Mrs Brown proposed approval of the application as it will improve the site, seconded by Councillor Mrs Putwain. However Councillor Hallett proposed an amendment, no objection to the development however concern in relation to the proposed cladding as it was not in keeping with neighbouring properties, seconded by Councillor W Rossiter.

The Deputy Mayor took a vote on the amended proposal, 4 for, 3 against, therefore it was

RECOMMEND

Approval as TTC had no objection to the development however concern was expressed in relation to the proposed cladding as they felt it was not in keeping with neighbouring properties.

Councillor Mrs Rossiter left the chamber.

b.NP/13/0229 – Advert – Ladbrokes Betting Ltd., 7 Russell street, Stroud, Gloucester – Non illuminated fascia and projecting sign 24 High Street, Tenby.

Councillors viewed and discussed the planning application. Councillor Hallett felt the size of the signage should visually blend in with its surrounding within a conservation area. In addition the height and distance from the building should be noted to prevent damage by lorries accessing the High Street. Following further discussion Councillor Mrs Brown proposed approval of the whole application, seconded by Councillor Mrs Thomas.

Councillor Mrs Putwain made an amended proposal, approval of the front elevation signage however objection to the side signage as it intrudes on an architectural sensitive part of the old town affecting the visual appearance, seconded by Councillor Hallett.

Following further discussion Councillor Mrs Brown withdrew her proposal.

Councillor Blackhall said he understood the point made by Councillor Mrs Putwain however he felt the signage was not on the architectural sensitive part of the old town as expressed. Councillor Mrs Thomas said historically there had always been a sign over the doorway in question.

Councillor Mrs Brown reinstated her original proposition of no objections, seconded by Councillor Mrs Thomas.

The Deputy Mayor Councillor Rapi took a vote on the amended proposal 3 for, four against. He proceeded to take a vote on the original proposal, 4 for, 2 against, with 1 abstention.

RECOMMEND

Approval.

Councillor Mrs Rossiter rejoined the meeting.

89. PLANNING CORRESPONDENCE

The Clerk informed Councillors that notification had been received from PCNPA that the Civic Amenity Site application NP/13/0093 had been officially withdrawn.

The Clerk reported that following discussion with Ms V Hirst PCNPA he was now aware that PCC Highways Department had recommended refusal on NP/13/ 0138, 46, High Street, Tenby. In view of this PCNPA had asked if TTC still wished to have a site meeting as they were likely to refuse the application in light of the additional information. Following further discussion it was

Resolved that TTC would await PCNPA decision and follow up the request as and when an amended application is submitted.

90. CORRESPONDENCE

a. Mr Bruce Sinclair (via e-mail) – Pembrokeshire Herald

Councillors reviewed the details. It was

Resolved to note the information.

b. Mrs Sophie Evans (via e-mail) – Long Course Weekend volunteering

Councillor Hallett reported that volunteers were needed to support these events and encouraged Councillors to register. It was

Resolved to note the information.

c. Mr John Price, PCC – New Traffic Order, Tenby

Councillor Mrs Rossiter reported that an area of concern and in need of double yellow lines had not been noted at the Heywood Lane junction with Serpentine Road where many cars constantly park and buses have difficulty when turning. In addition she highlighted the continued need for double yellow lines around the turret, St Florence Parade opposite the Old Ford Garage that causes traffic congestion when cars are parked.

Councillor Blackhall broadly welcomed the work that has been carried out by PCC and our local County Councillors.

The Clerk responded to Councillor Mrs Rossiter highlighting that the area along St Florence Parade has been reported and discussed several times however following discussion by the highways department and our local County Councillor the decision was to not proceed with double yellow lines as the cars parked there provided traffic calming. Councillors discussed and had split views on this specific area with Councillor Mrs Brown feeling that the road markings should not be changed. Councillor Hallett felt it was a health and safety issue and common sense should prevail to allow ease of access for fire and ambulance vehicles in emergencies.

Councillor Mrs Putwain noted the disabled bays to be removed on the Parade side of the Five Arches. She felt these give easy accessibility for disabled drivers to many shops within that vicinity and requested that these remain. However, she suggested the disabled spaces further

down into St Florence parade could be removed instead as it is much further to walk from these to access the shops around the Five Arches.

The Clerk recapped through each area specified in the document noting comments made by Councillors.

Councillor Hallett proposed a letter be forwarded to PCC noting TTC concerns and suggested amendments, seconded by Councillor Mrs Thomas.

Resolved that a letter be sent to Mr J Price, Traffic Manager PCC noting TTC concerns and suggested amendments.

d. Mr C Salmon – Operational policing

The Clerk reported that this letter was in response to TTC asking the Police Commissioner for his opinion on the Street Trading and Pedlar policy situation. Councillor Mrs Thomas felt it was a very vague letter and could be addressed to anyone and relating to any issue. Councillor Blackhall felt that the role of the police commissioner was to deal with police policy and as this matter is a policy and not an operational issue he had misunderstood TTC request, therefore it was

Resolved that TTC write to Mr Christopher Salmon Dyfed Powys Police & Crime Commissioner outlining concerns surrounding issues relating to Street Traders, Service Providers and Pedlars and request his personal response on this matter.

e. Welsh Government – Public Service Governance and Delivery

Councillors discussed the Public Services document in detail and decided to send a collective response from TTC. Councillor Mrs Brown and Councillor Blackhall both expressed they would be happy to prepare a response for this document. Councillor Rapi proposed that Councillor Mrs Brown and Councillor Blackhall collectively discuss and prepare a draft copy response and present it at the next TTC meeting for review before submission, seconded by Councillor Mrs Rossiter.

Resolved that Councillor Mrs Brown and Councillor Blackhall prepare a draft response document and present it at the next TTC meeting.

f. Kim Wingfield, PCC Street care – New Street Trading licences

Councillors recapped on issues that had been discussed at previous meeting expressing concern that feedback had not been received from PCC Streetcare.

Councillor Blackhall felt that street trading should be considered under three main sections:

- 1) Quality of the product being sold.
- 2) Ensure no obstruction is being caused from the trading location.
- 3) Frequency of trading days.

He continued expressing how pleased he was that PCC are already limiting trading to two days per week. A map stating where trading locations are permitted could be produced.

Councillor W Rossiter remarked on the amount of goods placed on the pavement outside shops in St George Street and asked if Marc Owen had responded to TCC letter sent six weeks ago in relation to 'A' boards. The Clerk reported he was aware Mr Owen had received letters from Tenby Chamber of Trade in relation to A Frames and he was gathering additional information before making any decisions.

Councillor Mrs Thomas felt it needed to be clarified that these applications were from street traders Mr Owen had already agreed to and not new traders. She felt that the Dyster Fountain should be persevered and free from any traders using its plinth as it is a historical monument that has recently been refurbished at great expense.

Councillor Mrs Putwain said that Councillors needed to think carefully before designating specific trading areas as TTC could find they are then in a situation similar to planning consultations, only being able to object under strict ground rules.

Councillor Blackhall proposed a letter is sent to Mr M Owen PCC, Streetcare, highlighting the three main headings street traders should be considered under and request further information relating to street care issues before the next scheduled TTC meeting, seconded by Councillor Mrs Rossiter.

Resolved that the Clerk contact Mr M Owen PCC informing him of the three main headings TTC feel Street traders should be considered under and request an update on previous street care issues before the next scheduled TTC meeting.

91. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Councillor Mrs Rossiter reported she accompanied the Mayor to Thorney Island for the annual 47 Regiment, Royal Artillery Cocktail Party; this invite has been welcomed by TTC to maintain links with the regiments who visit Penally and Manorbier Army Camps regularly. It was a very enjoyable evening and she hoped the connections continue for years to come.

Councillor Mrs Rossiter informed Councillors she had accompanied the Mayor for the Blessing of the refurbished Charity Blind Box on the Esplanade. This was a lovely evening and included enjoyable speakers.

Councillor Mrs Thomas gave an update on the recent Tenby in Bloom meeting. As previously mentioned a bench had been placed in Brother Thomas' garden. Work is progressing on the Battery Sensory Garden, Jewsons Limited kindly donated one ton of gravel to the project that Velero workers have used along with Portfield School pupils and staff to create this garden. Kinloch Court has given permission for water to be used from their premises to water this garden. Yorkshire Building Society has received costings for the water butts and plants for the station planters. Lavender from the station will be transferred to the Battery sensory garden. The Youth Club are organising a litter pick and the weekly Sunday weeding party is continuing to be successful however more volunteers are always welcome. They filled fourteen bags last week working on the land outside Tenby Old Cemetery. The Mayor has presented PCC with an idea for the land opposite the welcome to Tenby sign in need of attention following recent excavation to the area. Tenby Lifeboat Crew have offered to assist with Castle Hill tidy up and Councillor Mrs Rossiter thanked Mr Gordon Williams, Wimbledon Court for weeding St Florence Parade as and when he is able.

Councillor Mrs Thomas reported on the recent South East Pembrokeshire Community Health Network meeting noting that they had received a similar response from Mr M Drakeford AM, Minister for Health and Social Services. Unfortunately no Assembly Members were able to attend due to prior meetings however Simon Thomas AM sent a representative. Mr Mansel Thomas gave an insight into MIU provision available in Cornwall, they have 13 units open from 8am-10pm covering areas with populations ranging from 2,000 to 30,000 people. The units are run by Community Interest Groups. Planed have several ideas to help move things forward and are going to help where they can.

Mr T Wales CHC gave an update and requested that all future letters of correspondence be sent to the Local Health Board and not the Welsh Minister for Health. He said he would be happy if the LHB negotiated with the local GPs.

92. DE VALENCE

None noted.

93. MEDIA ITEMS

Councillor Blackhall noted in the Tenby Observer that PCSOs would be providing periods of community policing on Caldey. He said how much he valued the community of Caldey however he felt in light of the shortage of police presence in Tenby was this, the best use of limited resources. A request for data of crime incident statistics for Caldey had been requested however he envisaged these would be low, therefore he would welcome the Inspectors opinion on this use of limited resources.

Councillor Blackhall proposed a letter is sent to Inspector Evans stating that TTC are not convinced community policing on Caldey is an effective use of limited resources, seconded by Councillor Hallett.

Resolved that a letter is sent to Inspector Evans, stating that TTC are not convinced community policing on Caldey is an effective use of limited resources.

Councillor Mrs Rossiter expressed disappointment that TTC are not kept informed or consulted on local decisions like the moving of Tenby library to an alternative site and it is sad local Councillors have to read the information in the local press. She continued stating that Heywood Lane has a lot of traffic pressure now and moving the library to this site will increase this problem and create additional ones.

The Clerk reported a Consultation has been launched on the provision of Welsh/English Schools to be opened in 2016 not 2015 as previously thought. This consultation information has been provided for the general public and no request has been made for TTC opinion.

Councillor Mrs Thomas proposed that TTC write and ask the Director of Education, PCC to attend a TTC meeting to provide up to date information, show any plans and clarify the proposed facilities that will be within this site, therefore highlighting awareness of what effect it will have on the safety of Tenby children, seconded by Councillor Mrs Brown.

Resolved that TTC write and ask the Director of Education, PCC to attend a TTC meeting to provide updated information, show any plans and clarify the proposed facilities that will be housed within this site.

94. TENBY IN BLOOM

Reported earlier in the meeting.

95. FINANCIAL OFFICER/CLERK'S ITEMS

The Clerk informed Councillors of two forthcoming events:

- 1) Armed Forces Day Service arranged by the British Legion at the War Memorial on Saturday 29th June 2013 at 11am.
- 2) Tenby Mayor's Civic Service at St Teilo's Church on Sunday 30th June 2013 at 2.30pm. Please meet outside the De Valence at 1.45pm to assemble for the march to the Church.

Councillor Mrs Brown and Councillor Mrs Rossiter gave their apologies for both services.

96. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 9th July 2013 at 7.30pm.

97. ITEMS FOR THE NEXT AGENDA

'A' Frames – Councillor W Rossiter.

98. PRIVATE AND CONFIDENTIAL

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

99. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 11th June 2013 be confirmed and signed as accurate.

100. MATTERS ARISING

80 – Staffing Consultation Document

The Clerk reported the staffing consultation document for all non-office based staff had gone out and now he was awaiting the return of Councillor Dr Easy to set a date for the interviews.

101. DE VALENCE

a. Use of forecourt for parking

The Clerk reported that several Councillors had highlighted the issue of cars being parked on the De Valence forecourt and in front of the metal fire doors when the building was not in use. Despite all measure to deter this by requesting owners refrain from parking in these places and polite notices placed on their windscreens the problem continues. Following further discussion Councillor Hallett proposed the Clerk research and prepares costings for removable bollards, seconded by Councillor Mrs Rossiter.

Resolved that the Clerk research and prepare costings for removable bollards.

Councillor Mrs Rossiter felt the Mayor in office should hold a key for the bollards to enable vehicle unloading of parlour items.

102. SURPLUS NOTICE BOARD

Councillor Mrs Brown reported on the recent fire inspection at the De Valence that went fairly well, however the surplus noticeboard stored in the alleyway was highlighted as it is blocking a fire exit. She continued expressing concern that this item needed moving and should be moved to a permanent home, preferably somewhere useful like the Jubilee Play Park, however costings would need to be obtained for moving and re-sighting the board preferably in a garden to save planning and street licence fees.

Councillor Mrs Rossiter and Councillor Hallett felt that placing the notice board in the Battery Gardens would provide an interpretation board for the sensory plants and provide information on the creating of the garden beds.

Alternative ideas and sites for the notice board were suggested and dismissed due to costs before Councillor Mrs Brown proposed the Clerk enquire about permission to site the notice board in the Jubilee or Battery Gardens and obtain costings to enable this process, seconded by Councillor Mrs Thomas.

Resolved that the Clerk enquire about permission to site the surplus notice board in the Jubilee or Battery Gardens and obtain costings to enable this.

Mayor _____

Town Clerk _____

Date _____