

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 23rd June 2015

PRESENT

Councillor P Rapi	Mayor
Councillor Mrs Brown	
Councillor Mrs Thomas	
Councillor L Blackhall	
Councillor Mrs Rossiter	
Councillor W Rossiter	
Councillor T Hallett	
Councillor Mrs Putwain	
Councillor H Johns	
Councillor M Evans	

IN ATTENDANCE:

Mr A. Davies	Clerk to the Council/Financial Officer
Mrs L Hensman	Assistant Clerk

The Clerk reported unfortunately Inspector McSweeney was conducting interviews at Carmarthen Police Headquarters and was therefore unable to attend this meeting. He sent his apologies and a written update on Tenby police matters for councillors' information, these included:

- Additional staffing secured for the summer season.
- An increase of police presence on foot patrol every weekend during August which will cover the summer spectacular events.
- Traffic speeding issue within the Town Walls. The Inspector was happy to discuss problems with local residents i.e. car registration numbers of speeding vehicles if known etc.; however he felt PCC would need evidence of excessive speeds within the walled town before any changes could be made to speed limits.

Councillor Mrs Brown felt something needed to be done sooner than later in relation to speeding traffic within the town walls, specifically on Friday and Saturday evenings. Her personal evidence was relating to Upper Frog Street. Locals and holiday makers are exiting premises around 1 am, when they are less aware of traffic and vulnerable after an evening out. She hoped to ask the inspector if the police would consider supporting TTC on their call for a 20 mph speed limit within Tenby Town Walls after 9 pm.

Councillor W Rossiter agreed that the police would need evidence before action can be taken; therefore he asked if the police could install a speed checking device to monitor the concerns expressed and provide evidence.

Councillor Mrs Rossiter felt a 20 mph speed limit within the town walls was a very good idea; however she would like to see it day and night.

Councillor Hallett highlighted other areas in the town where speeding traffic is a problem and asked again the question. 'Where is the town speed camera partially funded by TTC?'

The Mayor expressed dismay that taxis are parking in St George Street when a taxi rank is provided for their use in Tudor Square. He felt taxis should only be available in the rank provided and they should only enter and exit the square via the High Street.

Councillor Blackhall strongly agreed with a speed restriction within the town walls; however he felt it should be a 15mph limit and actioned now before an accident provides the evidence of need.

He continued welcoming the increase of police resources for the summer period and hoped the inspector would ensure foot patrols are carried out in the high profile areas.

Councillor Johns joined the meeting.

Councillor Blackhall said TTC would be discussing Street Trading later in the meeting and asked if information and the proposed action plan of street traders could be included in the council's response letter to request police support.

Councillor Mrs Thomas explained about the morning chaos occurring daily in Tudor Square. The delivery lorries are having difficulties using the turning space provided due to other vehicles parking on double yellow lines. Whilst the lorry is turning vehicles are unable to enter or leave the square causing congestion and traffic tail backs. She asked if the police or enforcement officers can be made aware of concerns and monitor the area.

Councillor Johns added his concerns about the traffic chaos in Tudor Square that occurs most mornings.

Following discussion it was

Resolved that TTC write to Inspector McSweeney thanking him for his information and requesting consideration to the specific itemised concerns of councillors.

83. APOLOGIES

Apologies received from Councillor Dr Easy, Councillor Mrs Durham and Councillor Mrs Lane.

84. DISCLOSURE OF PERSONAL INTERESTS

Councillor Mrs Rossiter declared a personal interest in Item 9b.

85. ITEMS TO PRESS

Proposed by Councillor Hallett, seconded by Councillor Mrs Thomas.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

86. CONFIRMATION OF MINUTES

Councillor Mrs Putwain felt she did not specify her interest on planning application NP/15/294/LBA; however if she had it would have been prejudicial.

Councillor Mrs Putwain felt on Item 76a the Clerk asked councillors if they wished him to represent TTC at the Licensing Committee Meeting and not as recorded. Councillor Blackhall felt his understanding of the minutes was recorded accurately. This minute item was left unchanged due to a difference of opinion.

Resolved that the Minutes of the Tenby Town Council held 9th June 2015 be confirmed and signed as accurate with the following amendment:

68a. - Councillor Mrs Putwain declared a prejudicial interest in Item 6a.

87. MATTERS ARISING

67a - 45a - NP/15/0223/FUL - 29 The Glebe, Tenby

Councillor Mrs Rossiter reported she had attended a site meeting at 29, The Glebe, Tenby along with Ms S Davies, PCNPA, Councillor W Rossiter and the Clerk. The visit was very informative and gave a much better insight into the scale of the development. It highlighted that if councillors are in doubt about an application this process should be followed as many questions and answers can be address quickly and accurately on site.

Councillor W Rossiter agreed it was most beneficial to attend a site meeting for clarification of the plans. He felt it was evident the size and extent of the visual impediment of light on the neighbouring property would be a concern.

Councillor Mrs Rossiter proposed refusal of the planning application due to overdevelopment of the site, seconded by Councillor w Rossiter.

RECOMMEND

Refusal as TTC felt the planning applications was overdevelopment of the site.

45b - NP/15/0255/S73 – Retrospective Planning Application

Councillor Mrs Brown asked if any response had been received from PCNPA on retrospective planning applications. The Clerk reported Mrs J Gibson PCNPA had replied stating they are unable to fine anyone intentionally submitting a retrospective planning application, as it is not illegal. It would only be a breach of planning law if the application would have been refused for any reason.

The Mayor asked the Clerk for clarification. If someone submits a retrospective planning application and PCNPA felt the application would have been refused following the routine process, the applicant would then have to take down their building. The Clerk confirmed the Mayor's statement as correct.

The Clerk reported Mrs Gibson did say the Welsh Government is looking into retrospective planning as it does cause many concerns and problems. PCNPA hoped they would receive further government guidance on the matter in the future.

Councillor Hallett said he was aware when a person builds without official planning permission, the properties building insurance will not stand without the correct paperwork trail.

69a. Pembrokeshire County Council – Licensing applications.

The Clerk reported Mrs Mathias, PCC Licensing Department, had agreed to attend a TTC meeting to discuss recent licensing changes relating to Data Protection; however she would not be available until the meeting scheduled for 21st July 2015. She did confirm that PCC are looking into ways of providing redacted licensing applications on their website. It was

Resolved that Mrs Mathias, PCC Licensing Department be invited to attend TTC meeting on Tuesday 21st July 2015.

Councillor Evans joined the meeting.

75 - European Walled Towns

Councillor Hallett said he had sent an e-mail to the European Walled Towns to request further information about the voting process; however he had received no feedback as yet.

88. TENBY REGENERATION TEAM MINUTES

Councillor Mrs Rossiter expressed her upset following the comment made by County Councillor M Williams about the neglected Battery Gardens. The voluntary Tenby in Bloom committee have been maintaining the garden and therefore the implication was felt personally.

Councillor Blackhall said the comment was more on the lines that the Battery Gardens could do with enhancing to bring them in line with other gardens and not that they have been neglected.

Councillor Hallett said due to PCC schedule of works they cannot give the same attention to all the gardens when their hours are being reduced year in year out.

The Clerk raised concerns relating to the financing of the North Beach railing replacement project. He noted PCC have agreed to fund 50% of the project with Regeneration Funds; however there is no mention how the remaining 50% is going to be funded.

Councillor Blackhall said TTC has identified resources within the budget that could be committed to town regeneration projects.

Councillor Hallett asked if the Clerk was aware of the total cost of the railing refurbishment, as until TTC has figures discuss on any form of contribution cannot be undertaken.

The Clerk said he was aware tenders have been requested; however only one has been submitted as yet.

Councillor Evans said like minded people were originally asked to team up to create regeneration committees to look at possible projects and ways they could be funded. The ideas were submitted to PCC and they have agreed to support various town projects including several in Tenby. The next step now is for the Tenby Regeneration Team to create a Performa and submit

it to various groups or organisations supporting regeneration of the town for funding requests. He was aware PCC has no money in the maintenance budget and felt if PCC has money under another budget the team should try and ensure some of it is spent enhancing Tenby.

Councillor Mrs Brown said Tenby in Bloom has been running bingo in the De Valence, raising funds for regeneration of the town and she felt some of this money may be available for town projects like the railings.

Councillors agreed to await further information from the Tenby Regeneration Team Committee.

89. CORRESPONDENCE

a. Tenby Chamber of Trade and Tourism – Minutes of the AGM

Councillors viewed the information.

Resolved that TTC note the information.

b. Tenby Chamber of Trade and Tourism – Minutes of the May meeting

Councillor Evans noted the report on the Carten 100 Event. He continued expressing what an amazing part the local Lions Group played on the day. Their involvement has increased over the years providing a welcome to the town and refreshments down on the harbour in the beautiful tranquil setting; he commended and praised their fantastic efforts.

Councillor Blackhall agreed with his fellow councillor and commented on the positive finish of the race in Tudor Square before they went down to the harbour for refreshments.

Councillor Mrs Brown highlighted the item ‘Markets help to regenerate town centres’. She felt Tenby should still have a market to help generate our town centre.

Councillor Blackhall referred to the section where the Chamber of Trade have mentioned the tents and tables they purchased whilst running the outdoor markets. He felt it would be positive to collate and catalogue all the equipment organisations have available for hire so all groups can have the option to hire locally. Creating a catalogue would ensure the resources are used for the benefit of all locals.

c. Mr Darren Thomas, Pembrokeshire County Council – Delivery vehicles, Walled Town

Councillor Evans felt the information from Mr D Thomas, PCC was a very positive response to the letter from Mr Fry. He said this was the first step forward and following TTC response Mr Thomas would be able to consult further with businesses and lorry drivers etc on developing a scheme for further consultation.

Councillor Mrs Putwain felt new signage would be needed to clarify the times when lorries are permitted inside the town walls.

Councillor Hallett felt it would be more beneficial for drivers to view signage well before they reach the main town centre access points.

Councillor W Rossiter again commented on the morning chaos in Tudor Square when lorries are trying to deliver and other vehicles are parking in the double yellow lined turning bay. He felt the enforcement officers should be present to organise the chaos.

Councillor Hallett felt the present ruling of no lorries within the town walls between 10-4pm should be enforced initially, before any amendments are considered or made.

Councillor Blackhall stressed the Tudor Square enhancement was designed to allow lorries the turning space following deliveries; however even street traders are parking or positioning themselves in a parking bay causing the lorry drivers increased difficulties.

Councillor Evans proposed TTC write to Mr Thomas supporting his initial comments and request he formally commences a consultation process, seconded by Councillor Mrs Thomas.

Resolved that TTC write to Mr Thomas, Head of Highways, PCC supporting his initial comments and request he formally commences a consultation process on delivery vehicle restrictions within Tenby Town Walls.

d. Angela Burns AM – Tenby MIU signage

Councillor Mrs Thomas reported she had attended the Primary Care Service Development Project Groups meeting where they had discussed the signage for the Tenby MIU summer period. They agreed to ensure additional signage was placed in strategic places around the town. She herself had offered to put signage in the town notice boards.

e. Mr Ben Blake, PCC (via e-mail) – Response to Councillor Mrs Putwain’s queries regarding the recent Pedestrianisation survey

Councillor Mrs Putwain thanked the Clerk for pursuing, and Mr Ben Blake for answering, her queries regarding the recent pedestrianisation survey.

Councillor Blackhall felt it was good to see the answers that supported the trial extension period of pedestrianisation. He had experience of people asking for the extension to include the Whitsun Bank Holiday period. In addition he thought it was interesting to see many of the objections to the extension came from residents outside the town walls rather than inside the town walls.

Councillor Mrs Putwain still expressed her concerns that the consultation took place during February/March when many people who own holiday properties within the town walls do not visit their premises until later in the year. She continued stressing that the town is busy during main holiday periods because the weather is good and children are off from school not solely because of pedestrianisation.

Councillor Blackhall said as a previous holiday home owner it is a privilege to have a second home and we should be building and enhancing the economy of the town for permanent residents in the first instance.

Councillor Mrs Putwain explained owners of holiday homes pay council tax and therefore deserve to have a say.

Councillor Hallett said many of the holiday homes within the town walls are rented out to visitors and therefore the owners should have a say on pedestrianisation.

The Clerk informed councillors that the park and ride service will be running from the Salterns Car Park during pedestrianisation. The service will be extended to run until Ironman weekend, Sunday 13th September 2015 as PCC has secured the additional funding shortfall. A free bus service into town will now be provided from the Salterns commencing on Saturday 18th July 2015.

Councillor Mrs Brown asked what TTC contribution to the park and ride service would be. The Clerk said TTC had agreed to contribute £1000, if the service was extended until Ironman weekend.

90. **LICENSING**

a. Street Trading licence Long Course and Ironman Weekends – John O’Boyle

Councillors discussed the street trading licence application. Councillor W Rossiter felt TTC had made a stance that no further street trading licences should be issued therefore why vote.

The Mayor felt a vote should be taken, resulting in a unanimous vote for refusal of the application.

Councillor Mrs Putwain asked if it could be added that TTC had previously intimated that no further street trading licences be issued. It was

Resolved that TTC refuse the street trading licensing application as intimated in previous correspondence.

b. Mr and Mrs Hobbs (via e-mail) – Concern over micro-brewery licensing application

Councillor Evans and Councillor Mrs Rossiter declared an interest and left the chamber.

Councillor Mrs Putwain asked if she needed to declare an interest as she was a neighbouring resident and had been approached by other residents to put forward their views.

The Clerk discussed the matter of declaring a personal or prejudicial interest with Councillor Mrs Putwain. Following the discussion the Clerk advised Councillor Mrs Putwain she had a prejudicial interest; however he continued explaining it was her decision whether to declare the interest.

Councillor Mrs Putwain left the chamber before discussion commenced.

The Mayor explained he had visited the site requesting the application as he was in TTC office when the residents expressed their concerns. He found the licensing application to be on the door which was open and not clearly visible from the lane.

Councillor Blackhall said he had viewed the application in detail and explained that PCC licensing department do advise applicants on how and what sections to apply for. They encourage applicants to ‘over apply’ and utilise the options available to the licensee as and when required. Therefore he personally felt the application was consistent with many of the other licenced premises within the town. He said the project was a new exciting venture for the town and people should be embracing the concept of a new attraction. In addition the applicants are long standing licensees who are fully aware of licensing laws and restrictions.

Councillor Mrs Brown agreed with her fellow councillor and expressed her support for the application.

The Clerk explained he had contacted PCC as TTC had received a letter of concern from a member of the public about the licencing application. He confirmed that their concerns cover the three following elements:

- Provision for films – from 9am till 11pm
- Live Music – from 9am till 11pm (for two acoustic guitar performances, not on a regular basis.) The Clerk explained that guidance on Section 182 of the licencing act had been revised, stating a music licence is only required between 23.00 hrs and 08.00 hrs.
- Supply of alcohol – on/off licence – 9am till 11pm

The establishment will be showing educational videos on the brewing process and local attractions, offering tasting sessions and the ability to purchase the locally brewed beer during the hours 9 am and 11 pm. The premises would be open until 11.30 pm.

Councillor W Rossiter felt there was nothing TTC could question within the licencing application on behalf of the resident. However he did express concern that the music licence should be calculated on the decibels and not the length of time music is played, as it is the noise level that affects residents.

Councillor Blackhall explained that when any premises noise levels become an issue, it becomes a matter for the Environmental Health Department to investigate and monitor.

Councillor Johns felt the only issue within the resident's letter would be the level of noise and as the premises does not even need to apply for the music licence there appears to be nothing TTC needs to act upon.

Councillor Johns proposed TTC write to Mr & Mrs Hobbs explaining TTC will not be making representation on their behalf due to the licensing law being upheld; however their e-mail and council's response will be forwarded to PCC licensing department for their information, seconded by Councillor Mrs Brown.

Resolved that TTC write to Mr & Mrs Hobbs explaining TTC will not be making representation on their behalf due to the licencing laws being upheld; however their e-mail and the councils response will be forwarded to PCC licensing department for their information.

Councillor Evans, Councillor Mrs Rossiter and Councillor Mrs Putwain rejoined the meeting.

91. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Councillor Blackhall reported on more successful events held recently in the De Valence including the Round Table 60th Charter Dinner and a local wedding celebration. He thanked all paid and unpaid staff for their support of the events.

He continued explaining the Long Course weekend was approaching and appealed again for anyone who could spare a few hours to support the opening of the De Valence building either to

meet and greet people or replenish toilet rolls etc. If anyone is free can they let him know as soon as possible.

Councillor Mrs Thomas reported on a very positive Primary Care Service Development Project Groups meeting earlier in the day where the people are working together to positively provide a service for the community. Unfortunately due to two meetings on the same day she did not have time to prepare a full report. However she explained Mr P Llewellyn provided a very informative presentation on transportation issues and services that can be accessed by locals. Leaflets on these services will be available in the TTC office and doctors surgery.

Councillor W Rossiter explained he attended the Tenby Chamber of Trade and Tourism meeting chaired by Mr G Birt. A lot of the information was the same as the regeneration meeting minutes. Two points were noted, the Chamber of Trade requested the total cost of the Park and Ride Scheme this year, which he was unable to confirm and they also requested if the Christmas Festivities committee could call a meeting to commence planning as soon as possible to give more time to arrange and discuss ideas.

Councillor Mrs Rossiter said she called into the Hywel Dda Health Meeting in the De Valence earlier in the day; however she felt disappointed it was the same style of meeting as she previously attended with lots of talking and not really getting around to the point of solving the local concerns raised about the health service.

The Mayor reported he attended the following events:

- Tenby Male Choir CD launch followed by a concert at St Mary's Church. He expressed how the choir are fantastic ambassadors for the town.
- Tenby Arts Festival Evening meal which he enjoyed tremendously and they in turn thanked TTC for the donation to this year's festival.
- Tenby Lions Presidents Dinner where Mr R Meyhew was elected President for the year. The Mayor personally praised the Lions for their support of the Carten Event and all their hard work at other charity fund raising events during the year. It was brought to his attention that the Paella event alone makes more for charity than the rest of the district Lions groups make in a year.

Councillor Mrs Thomas left the chamber.

92. MEDIA ITEMS

None noted.

93. SPEED LIMIT WITHIN THE WALLED TOWN

Councillor Mrs Brown said this matter had been discussed earlier.

94. PEDLARS AND STREET TRADING

Councillor Blackhall explained he had been researching work that has been carried out by other councils around the UK into Pedlars and Street Trader Licences.

He felt TTC should be making a statement clarifying what a Street Trader can do and what a Pedlar can do.

The definition of a Pedlar states he moves from town to town. Trades on foot, operating without a cart and cannot remain stationary unless he is clearing a queue. Pedlars can obtain a licence from any police force throughout the country.

If a pedlar is using a cart his understanding is he then becomes a Street Trader and requires a PCC licence.

Councillor Mrs Brown said as far as she was aware Dyfed Powys Police do not and have not issued pedlar licences for some time. However they can trade in any area with a licence from any police force.

Councillor Blackhall strongly felt in light of the concerns TTC has in relation to Street Traders and Pedlars a plan of action needed to be established as follows:

- TTC need to create a written statement of what Street Traders and Pedlars are permitted to do. The statement to include a clear indication of need to keep the Five Arches free
- The written statement can then be given to all street traders/pedlars when requesting to see their licences.
- TTC write to Inspector McSweeney including the statement relating to Street Traders and Pedlars and ask for their support in enforcing the rules.
- Discuss enforcement with all related bodies.

The Mayor felt the rules for Street Traders and Pedlars should be sighted somewhere on entry to the town for them to be aware before being challenged.

Councillor W Rossiter asked about Busker rules. The Clerk responded by saying there are no set rules for buskers however we do ask that they move on regularly to a new site out of courtesy to shop owners. Councillor Blackhall felt further research was needed into buskers as some towns have designated busking spots; however this would need a by-law and costs would be incurred.

Councillor Blackhall proposed TTC produce a clear statement for Street Traders and Pedlars, that can be given to them when working in Tenby and request Inspector McSweeney's support for enforcement, seconded by Councillor Mrs Putwain.

Resolved that TTC produce a clear statement for Street Traders and Pedlars, that can be given to them when working in Tenby and request Inspector McSweeney's support for enforcement.

95. EUROPEAN WALLED TOWN MEMBERSHIP

Councillor Hallett reported, as he explained earlier, that no further information had been received from the European Walled Towns and therefore he asked to reschedule the item for the next agenda. It was

Resolved that the European Walled Towns Membership be placed on the next TTC agenda.

96. FINANCIAL OFFICER/CLERK'S ITEMS

a. PCC - Electronic Planning Application

The Clerk reported for councillors information that PCC are sending all planning application documentation out electronically, no paper copies will be sent at all. He felt it was significant to note as PCNPA may follow suit in the not to distant future.

Councillors discussed the possible need to think about a projector and screen at some date.

b. Sophie Evans – Long Course Weekend

The Clerk reported an e-mail had been received from the Long Course Organisers requesting groups of volunteer to sign up to help with marshalling duties. There is a financial incentive for organisations committing ten plus volunteers and an additional incentive for a team strip for over twenty five club volunteers. Anyone interested or able to help is requested to contact Sophie Evans at Activity Wales.

c. TTC Office Computer

The Clerk reported following Councillor Blackhall's previous request that in the near future the office computer system would require updating, sadly he had to report that one computer has started to malfunction and therefore he felt it was the right time to request quotes for replacing office computer equipment. The quotes would include the option to utilise the equipment in the Mayor's Parlour for future needs.

Councillor Evans left the meeting.

97. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 7th July 2015 at 7.30pm.

98. ITEMS FOR THE NEXT AGENDA

Parlour Wifi/ Tablets – The Mayor

Superfast Broadband Update – Councillor Mrs Putwain

Councillor W Rossiter left the chamber.

99. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Hallett, seconded by Councillor Blackhall.

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

100. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 9th June 2015 be confirmed and signed as accurate.

101. MATTERS ARISING

82a. Jubilee Play Park

Councillor Mrs Brown asked if any jubilee play equipment costings had been received.

The Clerk reported he had arranged a visit from the play equipment company for next week and would be able to report more details at the next meeting.

Mayor _____

Town Clerk _____

Date _____