

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 22nd July 2014

PRESENT

Councillor Mrs Lane	Mayor
Councillor L Blackhall	
Councillor Mrs Rossiter	
Councillor Mrs Thomas	
Councillor H Johns	
Councillor W Rossiter	
Councillor T Hallett	
Councillor Mrs Brown	
Councillor M Evans	
Councillor Dr Easy	

ALSO PRESENT

Father Fewell	Mayor's Chaplain
Mrs M Hughes	Pembrokeshire Tourism

IN ATTENDANCE:

Mr A. Davies	Clerk to the Council/Financial Officer
Mrs L Hensman	Assistant Clerk

The Mayor welcomed Mrs Maudie Hughes who attended to provide information relating to Pembrokeshire Tourism.

Mrs Hughes commenced by outlining the management structure and remit of both Pembrokeshire County Council Tourism Department and Pembrokeshire Tourism.

PCC Tourism Department has a broad spectrum to market Pembrokeshire and in light of recent budget cuts they are doing all that they can with limited resources. She was also aware TIC centres have had their postal budget cut as they endeavour to promote more on line information at minimal cost.

Pembrokeshire Tourism works with smaller groups; hotels, bed and breakfast outlets, skilled shop owners and visitor attractions, to develop skills aiding promotion of their individual business. They are run by a committee consisting of fifteen directors, of which five are local business owners in the Tenby area. In addition a 'Destination Pembrokeshire Partnership (DPP)' group has been established with representatives from PCC, PCNPA, and Planed to enable all splinter groups to work together collectively on tourism. They have already developed a working Action Plan that is available to be viewed on line.

The Mayor personally felt with all the recent internet publicity Tenby has received Pembrokeshire Tourism departments should be capitalising on this by attaching multiple promotional links to Tenby and Pembrokeshire. Mrs Hughes said Pembrokeshire Tourism does follow up and actively respond using social media sites.

Councillor Hallett felt not all people are happy to use technology and prefer paper copies for information. Mrs Hughes stated that the Tenby Visitors Guide has been missed and she is aware of comments from the public who prefer paper literature. Sadly only a few copies of the guide were printed this year as a marketing resource for trade stand purposes.

Councillor Mrs Rossiter said it is noticeable the M5 corridor is full of traffic and much busier than the M4 corridor. Therefore why is Pembrokeshire not being promoted in the same way as Cornwall?

Mrs Hughes explained that the English Tourist Board combines marketing and trade together and therefore are able to access funding. Visit Wales (formerly the Welsh Tourist Board) is presently going through changes and it is proposed that it may be divided into four team areas, with Pembrokeshire falling into the Swansea City region.

Councillor Mrs Thomas and Councillor Mrs Brown both asked if TTC could get involved and work with PCC, PT and Planed to improve the promotion of Tenby. Mrs Hughes felt working with Planed would be a positive action as they are involved in the heritage aspect and community tourism.

Councillor Evans said TTC all shared the view PCC were missing a trick, many people when asked will recall where Tenby is; therefore he felt 'Tenby will promote Pembrokeshire' rather than 'Pembrokeshire promote Tenby'. Ultimately when Tenby does well Pembrokeshire does well. TTC will be willing to work with all parties to proactively promote the area as an all year round area to visit.

Councillor Mrs Rossiter felt all the discussion on the way forward to promote Pembrokeshire appears to be going back to the positive way it was run by Mr Phillip Evans when he was at the Welsh Tourist Board.

Councillor W Rossiter commented on a recent news article discussing the possible amalgamation of our area with Brecon Beacons and Snowdonia National Parks. Mrs Hughes was aware of this news item as it had been a suggestion in the Williams Commission Report; however she had no other details to add.

Councillor Blackhall recognised the value of a planning structure and therefore felt a radical solution would be to focus on one plan. All organisations would be more effective promoting Tourism from the one planning structure. Mrs Hughes said the DPP are looking at the same strategy and as it is strongly business led they have a firm wider view of Tourism.

Councillor Hallett asked if there was a remit for advertising in Europe as Ironman and Long Course Weekend are presently promoting Tenby excellently all around the world. Mrs Hughes said at present there is no remit to promote Pembrokeshire in Europe.

Councillor Evans said many languages are audible from holiday makers' enjoying the town at present, therefore promotion of the area abroad is working. He felt the way forward was for TTC to become a member of the DPP and use the assets Tenby already has including a Professional Clerk and the ability to raise money from the precept.

The Mayor thanked Mrs Hughes for the information she provided before she left the Chamber.

Councillor Evans asked the Mayor if Tourism could be discussed later in the meeting to resolve a positive plan of action. Following discussion it was

Resolved that Tourism would be discussed later in the meeting to formulate a positive action plan in relation to promoting Tenby.

The Mayor welcomed Father Fewell, her Chaplain, who opened the Quarterly meeting with prayer. Following prayers Father Fewell left the Chamber.

131. APOLOGIES

Apologies received from Councillor Mrs Putwain, Councillor Mrs Durham and Councillor P Rapi.

132. DISCLOSURE OF PERSONAL INTERESTS

Councillor Mrs Thomas declared a personal interest in Item 13, Tenby Town Walls as she is a resident of the area; however it was not a prejudicial interest as the problem also affected others with the town walls at the rear of their properties.

133. ITEMS TO PRESS

The Clerk reported that two additional planning applications required a decision before Councillors go into recess for the summer. In addition confirmation of the External Auditors report 2013/14 needed approval before 27th July 2014. Councillor Hallett proposed to accept discussion on planning application NP/14/0382, NP/14/0373 and the External Auditors Report for 2013/14, seconded by Councillor Mrs Rossiter.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present with the additional information relating to Planning Application NP/14/0382, NP/14/0373 and the External Auditors Report 2013/14.

134. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 8th July 2014 be confirmed and signed as accurate.

135. MATTERS ARISING

114a Planning Application NP/14/0302 – Shearwater, North Cliff, Tenby.

The Clerk stated he had received a letter from Mr L Jones, PCNPA Planning Officer for the above application requesting specific TTC views and clarification on what they hoped to achieve before he arranged a site meeting. Councillors discussed the letter and felt they had a statutory right to request a site meeting in view of the neighbours written concerns. It was

Resolved that the Clerk contact Mr Jones, PCNPA and provide the reasons why TTC request a site visit on Planning Application NP/14/0302. Councillors would be informed of the scheduled date for the site meeting when arranged.

116e – Tenby Civic Society – Copy of letter to Network Rail

The Clerk said he contacted Arriva Trains representative to seek their assistance in contacting Network Rail in relation to the area of land that requires maintenance attention. He had been given a contact for Network Rail and forwarded an e-mail requesting their assistance on the matter; however unfortunately they have not responded as yet.

116g – Simon Hart MP – Proposed school development in Tenby.

The Clerk reminded Councillors of the meeting scheduled for Wednesday 23rd July 2014 at Heywood Mount Hotel at 7.30pm to discuss the proposed school development in Tenby. He encouraged as many Councillors as possible to attend the meeting as the plans would be discussed at PCNPA committee meeting next week. Councillor Evans said he would be in attendance.

120 – Footpath provision at The Clicketts

Councillor Hallett asked if a response had been received in relation to a footpath from the leisure centre overspill car park to the Clicketts football field. The Clerk outlined the letter on the agenda from Mr Darren Thomas, PCC. In light of the information stating a footpath unfortunately would be unlikely, Councillor Evans proposed consideration to a bridge over the brook from the car park to the playing field during the leisure centre improvements, seconded by Councillor Hallett.

Resolved that the Clerk contact Mr Darren Thomas, PCC and request consideration be given to a footbridge over the brook from the Leisure Centre overflow car park to the Clicketts Football field.

136. CORRESPONDENCE

a. Tenby Chamber of Trade and Tourism – June minutes

Councillors viewed the information, it was

Resolved that the information be noted.

b. Mr Darren Thomas, PCC (via e-mail) – Footpath provision at The Clicketts.

Discussed under matters arising.

c. Mr Atherton – Thank you letter.

Councillors noted the very nice letter, it was

Resolved that the information be noted.

d. Greenfield Baptist Church, Llanelli – Deckchair assistant.

Councillors noted the very nice letter, it was

Resolved that the information be noted.

e. Royal Signals Association (via e-mail) – Marathon

Councillor Mrs Rossiter agreed with this letter and added her own comments. She praised the organisers of the Long Course Weekend, Matthew Evans, Scott Powell, Management Crew, Volunteers and PCC staff who assisted. She continued praising all sports men and women who took part in a spectacular occasion. The town was alive and the event will be televised in August 2014 showing Pembrokeshire at its best. The Mayor agreed and felt a letter of congratulations should be sent to Mr Matthew Evans on a very successful weekend. Councillors discussed the weekend before it was

Resolved that a letter be sent to Mr M Evans, Activity Wales congratulating him, his team and volunteers on a successful Long Course Weekend. Councillor Mrs Rossiter would personally send her thoughts on the weekend to the Tenby Observer letters page.

f. Hywel Dda University Health Board – Summer Health Services

Councillor Mrs Thomas asked if TTC could promote the Summer Health Services poster around the main camping sites throughout South East Pembrokeshire notifying as many people as possible of the recent treatment changes.

Councillors asked if a copy could be sent to FBM holiday department and Kiln Park so they can distribute the information to all visitors when they arrive.

Councillor Evans asked if the Clerk could make contact with the British Red Cross to ascertain weekly statistics of people attending for treatment. Councillor Mrs Brown asked if the Chemist providing the triage service could be asked for statistics during the same period.

The Clerk reported the information on Summer Health services was already in the town notice boards and he had copies for anyone who requested them.

It was

Resolved that copies of the Summer Health Services information would be distributed to the main holiday accommodation providers and the Clerk would offer TTC support to the Red Cross and Chemists providing treatment during the seasonal holiday period and request weekly patient attendance statistics.

137. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Councillor Blackhall reported the De Valence had been used successfully for Administration purposes during the Long Course Weekend. Bingo continues to run every Wednesday, with forthcoming events including Wrestling, Air Ambulance Concert and Renaissance on 16th August 2014. Following Ironman the main hall carpet would be refurbished ready for future events.

Councillor Mrs Thomas reported she had attended the recent Community Health Council meeting where she asked the question Mr Simon Thomas AM had highlighted, 'Had the CHC considered withdrawing their support following Hywel Dda not adhering to the initial proposal' to not close Tenby MIU until the local GP's agreed to undertake the MI service for local residents. She stated that many Hywel Dda representatives commented on her question however Mr Ashley Warlow, Chief Executive, CHC said they had not given their support to the closure of Tenby MIU therefore they could not withdraw it. Written confirmation of Mr Warlow's response had been received by the SEPCHN secretary and subsequently passed on to Mr Simon Thomas AM to await his comments on the response.

Councillor Mrs Brown said she had read that PCC were now fighting in earnest for the facilities already removed by Hywel Dda.

The Mayor listed the places she attended during the last two weeks including:

- Tenby in Bloom judging including lunch with the judges
She took the opportunity to thank the judges and all who entered the competition, everyone is a winner for providing lovely displays for all to enjoy. A letter had been

received praising the Wild flower display at Tenby Leisure Centre delighting families with the natural changes that occur within the beds weekly.

- Sageston School presentation of Tenby In Bloom Certificates
- St Oswalds School presentation of Tenby In Bloom Certificates
- Manorbier School presentation of Tenby In Bloom Certificates
- St Teilo's School presentation of Tenby In Bloom Certificates
- Templeton School presentation of Tenby In Bloom Certificates
- Wales in Bloom Judging
- Tenby Infant School presentation of Tenby In Bloom Certificates
- Tenby Infant School Council visit to the Mayor's Parlour
- Tour de Tenby including all Tenby Schools
- Opening Tenby Arts Festival Exhibition
- Welcome of the new minister at Deer Park Baptist Church
- Met the new Tenby Salvation Army Officers
- Narberth Mayor Civic Service

She was tired but pleased to attend so many occasions and now looked forward to the events planned for the summer season.

On a sad note The Mayor reported Major John Evans had passed away in his 100th year and said a letter of condolence had been sent to the family from TTC. The Clerk added his condolences to the family and outlined that Major Evans was the Founder of Tenby in Bloom and the Boxing Day Swim and would be always remembered fondly by those who knew him in Tenby.

Councillor Evans took the opportunity to thank the Mayor for all her hard work for Tenby in Bloom; however he was saddened to see not all businesses are watering the children's baskets throughout the town and some were dying. He said the children had put in a lot of hard work and he did not want them to be disheartened when they walk around to see their displays.

138. MEDIA ITEMS

Councillor Hallett reported Tenby had half a page picture spread in the Western Mail this week.

The Clerk reported Tony Blackburn had been filming in Tenby recently including in the De Valence where he stated he had been inspired to become a DJ. This recording will be televised on the One Show during August.

He continued stating that Rhod Gilbert had been filmed last week doing work experience at a local hotel in Tenby.

Councillor Evans reported that Warwick Davis will be visiting Tenby to sing with Tenby Male Choir during the summer.

139. PARKING BAYS AND ASSOCIATED RESTRICTIONS – TUDOR SQUARE

Councillor Evans highlighted that the parking bays designated for 30 minute stop and shop seemed to have an anomaly in the enforcement. TTC and PCC have been mindful to blue badge holders in many areas throughout the town and they can park for an allotted time on double yellow lines if not causing an obstruction.

In light of all information received in relation to parking Councillor Evans proposed PCC be asked to revisit the anomaly to the 30 minute stop and shop parking bays to make them more accessible for everyone, seconded by Councillor Mrs Thomas.

The Mayor took no part in any discussion.

Resolved that TTC contact PCC and discuss the concerns caused by the anomaly in stop and shop 30 minute parking bays in Tenby.

140. TRAFFIC CALMING MEASURES – MARSH ROAD AND SERPENTINE RD/MAUDLINS JUNCTION

The Mayor felt Marsh Road should be considered for Traffic Calming measures as it has an unmarked bus stop and it apparently is the most lucrative mobile speed camera position. The mobile speed unit positioning highlights that speeding is an issue in the area and more needs to be done to prevent a serious accident occurring. Councillor Evans stated that an ‘A’ road can only be reduced to 30 mph; however the traffic crossing island has slowed vehicles down; however the width of the road due to the bus stop means people drive faster.

The Mayor said residents in Newell Hill have expressed child safety concerns due to the speed of traffic and amount of parked cars. Councillor Evans felt The Glebe horseshoe area was another classic area where child safety is an issue; therefore he proposed TTC write to Mr D Thomas Head of Highways and Construction, PCC and prioritise Council concerns on road safety issues, seconded by the Mayor.

Councillor W Rossiter felt the flashing 30 mph warning acted as a deterrent for people speeding; however it is not a constant fixture and something that may be considered.

Resolved that TTC write to Mr D Thomas, Head of Highways and Construction, PCC and request consideration to the list of concerns on road safety issues in Tenby.

Councillor Mrs Rossiter expressed concern at Serpentine Road/The Maudins junction where several car crashes have occurred and cars have scrapped their bumpers on the house wall as they sweep around the corner. She felt applying the rough road surface like in Park Road may be a suitable deterrent.

In addition she raised the request for a roundabout at the top of Narberth Road. This junction is a nightmare to get out of and join the main stream of traffic apart from other difficulties incurred accessing and exiting Upper Hill Park. Previous requests for a roundabout at this site have been rejected on the grounds the area is too small for this traffic measure, yet there is a roundabout on the corner of White Lion Street that is much smaller and narrower.

Councillor Johns commented on the safety aspect in the same vicinity for school pupils crossing the Narberth Road.

Following discussion it was

Resolved to write to Mr D Thomas, Head of Highways and Construction, PCC and request consideration to road safety covering at the junction of Serpentine Road/the Maudlins and to a roundabout at the Narberth Road junction. TTC request a possible site visit of the road junctions in question during the height of the season, subject to his availability.

141. SPEED SIGNAGE – NEWELL HILL

Discussed under traffic calming measures.

142. TOWN WALLS – WEED GROWTH

Councillor Mrs Thomas reported TTC has repeatedly requested over the years advice about the weeds growing on Tenby Town Walls without any firm answers. The problem is still evident on the outside of the walls; however it is far worse on the inside and someone needs to advise on treatment of this problem. The walls need to be protected as they are historic and classified as a Grade 1 listed building. The Clerk said he contacted Mr Daniel Davies PCC in relation to the weed growth on the town walls, he replied saying PCC are obtaining quotes for the weed removal; however he is aware there is no funding for this work in this financial year 2014/15.

Councillor W Rossiter mentioned the two large stones that have fallen out already and more deterioration will occur unless it is addressed as a matter of urgency. The Clerk said he had reported the two loose stones to PCC.

Councillor Evans explained that PCC own the walls and are responsible for the work costs; however Cadw give the authority for work to be carried out as the walls are a Grade 1 listed building. It was

Resolved that TTC contact Mr R Scourfield for advice and copy Cadw and PCC into the e-mail.

143. FINANCIAL OFFICER/CLERK'S ITEMS

Councillor Hallett and Councillor Blackkhall declared a personal interest.

a. NP/14/382 – Mr Paul Bradforth, ^ Trafalgar Road, Tenby – Proposed removal of substandard flat roof and glass lean-to to rear, replace with lower (warm) flat roof structure with white upvc double glazed roof lantern over and sky tunnel skylight to be fitted over existing kitchen area. Existing lean-to slated roof to be extended over proposed new kitchen area, this roof to have a GHL top hung Velux skylight fitted, 6 Trafalgar Road, Tenby.

Councillors discussed and viewed the planning application. Councillor Mrs Brown proposed approval, seconded by Councillor Mrs Thomas.

RECOMMEND

Approval.

Councillor Hallett and Councillor Blackhall rejoined the meeting.

b. NP/14/373 – Mrs Bhanumati Pithia, Openreach, 192 South Street, Romford South ATE, Romford – Installation of new PCP cabinet outside Zion House, The Norton, Tenby.

Councillors discussed and viewed the planning application. Councillor Hallett proposed approval as TTC welcomes the investment to upgrade existing facilities in preparation for the introduction of superfast broadband, seconded by Councillor Mrs Thomas.

RECOMMEND

Approval as TTC welcomes the investment to upgrade existing facilities in preparation for the introduction of superfast broadband.

c.BDO - External Auditors 2013/14

The Clerk reported on the letter he had received from the External Auditors in relation to clarification of assets. Auditor assets are classified differently from Insurance assets, the asset is the purchase price and not the present value; therefore the figures require amending as documented.

Following discussion Councillor Mrs Brown proposed approval of the External Audit Return 2013 – 2014 amendments, seconded by Councillor Mrs Thomas.

Resolved that the External Audit Return for 2013 – 2014, the auditors' opinion and the recommended amendments be accepted.

d.Tenby Chamber of Trade and Tourism

The Clerk reported following the recent TTC debate about extending the duration of pedestrianisation, Tenby Chamber of Trade wish to be involved on any further discussion or meetings. Councillors felt the next meeting would possibly be scheduled in September and would inform Tenby Chamber of the date.

e. Tenby Sea Cadets – Thank you

The Clerk reported he had received a letter from Tenby Sea Cadets thanking TTC for allocating the War Graves Commission's maintenance grant to them. They are honoured to be entrusted with the upkeep of the graves and they will ensure the graves are given any necessary attention.

f. Mr Robert Young – Heraldry Request

The Clerk reported he had received a letter from Mr Young a gentleman who is involved with the Heraldry Society and as a hobby he is collating as many Coats of Arms as possible for his website. He has requested details of the Tenby Crest. Mr Young stresses that the Arms would not be used for marketing purposes and the Clerk wished to know therefore if Councillors were happy for Mr Young to add our Coats of Arms to his documentation. Councillors unanimously agreed to the information being forwarded to Mr Young.

Resolved that the Clerk forward a copy of the literature relating to Tenby Coats of Arms along with a photographic copy of the Arms.

g. Tenby Regeneration Meeting

The Clerk reminded Councillors of the scheduled Tenby Regeneration Meeting on Thursday 24th July at 5pm in the Mayor's Parlour. Councillor Blackhall gave his apologies in advance, all other Councillors would try to attend if possible.

h. World War 1 Re- dedication of Window and Roll of Honour

The Clerk reported Canon Andrew Davies has arranged a special service to re-dedicate the World War 1 window in St Mary's Church and the Roll of Honour Book on Sunday 3rd August 2014 at 10am, in St Mary's Church. He requested as many Councillors to be present as possible for the service. The Clerk asked to discuss a matter relating to the Roll of Honour in private matters. It was

Resolved that an additional Financial Officers item be discussed in private matters.

i. Tenby Harbour Users

The Clerk reported he had received a draft copy of the Tenby Harbour Users Management Plan and a request to meet with TTC to discuss the information in September. The copy is available in the office if any Councillor wishes to review the information prior to the Harbour Users meeting with TTC in September.

j. PCNPA Development Management Committee

The Clerk reported for Councillors information that Planning Applications NP/14/185 – Demolition of existing Tenby Infant School and erection of new English Medium Community School and NP/14/234 – Premier Inn signage for new build hotel will be discussed at PCNPA committee meeting on Wednesday 30th July at 10am.

144. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 2nd September 2014 at 7.00pm, due to Tenby Harbour Users attending to discuss their Management Plan for the Harbour.

145. ITEMS FOR THE NEXT AGENDA

None noted.

146. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Blackhall, seconded by Councillor Hallett.

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

147. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 8th July 2014 be confirmed and signed as accurate.

148. MATTERS ARISING

Tenby Nursery Gardens

Councillor Mrs Rossiter asked if any correspondence had been received from PCC in relation to Tenby Nursery Gardens. The Clerk said no response had been received from Mr Barry Cooke; however he was aware he was due to visit Tenby next week and he would raise the matter with him then..

149. FINANCIAL OFFICER/CLERK'S ITEMS

a. Roll of Honour Book

The Clerk discussed the final financial cost of the refurbishment of the Roll of Honour. TTC agreed initially to pay half the original quote; however St Mary's Church felt to have an illuminated page for WW II would be a fitting tribute and decided to ask for donations towards the additional cost. However the donations have not met the additional costs, resulting in the Church requesting if TTC would consider paying half the outstanding shortfall. Councillors discussed the financial amount and sadly they had only allocated the original amount and due to recent PCC cutbacks no surplus funds are available, it was proposed by Councillor Mrs Rossiter that TTC can only fund the previous amount agreed for refurbishment of the Roll of Honour, seconded by Councillor Hallett.

Resolved that TTC would only be able to fund the original precepted amount towards the refurbishment of the Roll of Honour.

150. COUNCILLOR BLACKHALL

Councillor Blackhall asked the Mayor for permission to speak to his fellow Councillors to provide a statement about his health and personal circumstances which had led him to question his position as a town councillor. He requested that Councillors collectively discuss the information they had received and if it was their wish he should resign he would honour their decision. He was proud to be a town councillor but would only continue if he had the support of his fellow members. Councillor Blackhall then left the Chamber for Councillors to discuss the matter. The Mayor felt it inappropriate to discuss the information in detail, however she asked all Councillors present to speak if they felt Councillor Blackhall should resign, and no response was received. All Councillors present voiced their verbal respect for Councillor Blackhall's honesty and immediately welcomed him back into the Chamber with their absolute support for him to remain as a valued and active Tenby Town Council member.

Mayor _____

Town Clerk _____

Date _____