

TENBY TOWN COUNCIL  
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 21<sup>st</sup> June 2011

**PRESENT**

Councillor T Hallett Mayor  
Councillor Mrs S Lane  
Councillor Mrs J Evans  
Councillor Mrs C Brown  
Councillor Mrs T Rossiter  
Councillor Mrs C Thomas  
Councillor Mrs P Putwain  
Councillor Mrs Williams  
Councillor D Morgan  
Councillor P Rapi  
Councillor L Blackhall  
Councillor M Evans

**IN ATTENDANCE:**

Mr A. Davies Clerk to the Council/Financial Officer  
Mrs L Hensman Assistant Clerk

**ALSO PRESENT**

Ginny Batt  
Mr. Russ Spenceley  
Representatives from Silent World.

The Mayor welcomed everyone connected with the Silent World presentation on behalf of Tenby Town Council. Mr Russ Spenceley outlined that they were here to present their proposal to Tenby Town Council to lease the De Valence Pavilion for 50 years. They planned to develop a National Aquarium for Wales. The next nearest aquarium to Tenby is Bristol, but within Wales there are two others, one in Rhyl, the other Anglesey. Silent World brand name will feature in the title as it has been a local business for 22 years.

Mr. Spenceley proceeded to give a brief background to the history of Silent World, from the start by Ms Batt's parents on St Catherine's Island to the present day, specialising in Cold Water Marine Life from around Pembrokeshire and a home for reptiles and other exotic animals.

Unfortunately they have limited parking and no toilet facilities so the time has come to move on, they will close in October 2011 and function from their home temporarily until they have secured new premises.

Summary of Benefits:

- An Iconic All Weather Attraction for Tenby
- Open all year round
- Local Business investing money back into Pembrokeshire
- New and Old visitors returning to the aquarium and surrounding area
- New employment 8 initially (for training, shop, cafe, education officer already employed)
- Seasonal employment/helping young adults back to work from local organisations
- Increase visitor numbers from 17,000 to 80,000 ( this being a conservative estimate )

- Part of the National Aquarium Workshop (already members)
- Nationally exchanging information – documented on a database for accessibility
- Marine and Vet Research Centre
- Cafe and Shop open to the General Public without entering the aquarium if time limited
- Meeting place for research groups
- Zoo licence/ability to have student vets on placement
- Educational school visits
- RSPCA re-homing centre

Funding was their biggest concern but fortunately as Mr. Spenceley explained they have an investor who is willing to support the project for the total amount of £2 - 2½ million in the first 3 years.

Power point pictures were shown by Mr. Spenceley of proposed tanks for marine life and also the changes to the main roof they will hope to achieve in the second phase.

One concern was expressed that the De Valence is 100 ft above sea level and they would need to pump sea water via a 150mm pipe from the sea level up to the De Valence, enquiries to PCC have been made, they are now awaiting further information and feedback on their proposal. The only alternative is to tanker the water in and out which will cost approx £60,000 per annum and is not the preferred option of the financial backer. Although Tenby is the preferred site for Silent World they are looking at an alternative site if PCC feel the pipe plan is not possible.

A questions and answers session took place before the Mayor thanked Ms Batt, Mr. Spenceley and all the guests associated with Silent World for their informative presentation and explained that TTC will take time to consider all options before making any decisions on the future of the De Valence. All representatives from Silent World left the Chamber.

**90. APOLOGIES**

None

**91. DISCLOSURE OF PERSONAL INTERESTS**

Councillor Morgan disclosed a personal interest in item 8a.

**92. ITEMS TO PRESS**

Proposed by Councillor Mrs Brown, seconded by Councillor Mrs Evans.

**Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.**

**93. CONFIRMATION OF MINUTES**

**Resolved that the Minutes of the Tenby Town Council held 7<sup>th</sup> June 2011 be confirmed and signed as accurate.**

**94. MATTERS ARISING**

None noted.

**95. PLANNING APPLICATIONS**

Councillor M Evans took no part in voting on any planning applications but remained to advise members on procedure.

a. NP/11/219 – Mr Andrew Armour, Cornerstones, North Cliffe, Tenby – Replacement of dwelling, Kingswood, North Cliffe, Tenby.

Councillors discussed this application after viewing the plans. Proposed approval by Councillor Mrs. Lane, seconded by Councillor Morgan.

**RECOMMEND**

**Approval**

**96. PLANNING CORRESPONDENCE**

a. Mrs Spilsbury – NP/11/211 Hobby workshop, Woodview, Serpentine Road, Tenby

Councillor Morgan declared an interest and took no part in discussions or vote.

Information received from the planning applicants outlined why the workshop was needed. In view of this new information it was proposed by Councillor Mrs Brown, seconded by Councillor Mrs Thomas to withdraw council objections and approve the application.

**Resolved to withdraw Tenby Town Council objections and recommend approval.**

**97. CORRESPONDENCE**

a. Chamber of Trade and Tourism – May minutes

Councillor Evans had attended the June meeting and explained that the Chamber are hoping to run two summer fetes in Tudor Square to mark the opening and closing of pedestrianisation. These will be in the form of a Farmers Market, open to shop traders first. The Mayor thanked the Chamber of Trade and Tourism for their minutes.

**Resolved to note this information.**

b. Mt Tapley – Trust/Town Crier

Councillors discussed the information provided by this letter and deciding to pass the expression of interest in becoming a De Valence Trustee to the De Valence Committee, also it was proposed by Councillor Mrs Evans and seconded by

Councillor Mrs Lane to move the Town Crier discussion to private business as this post could be financially remunerated.

**Resolved to pass the Trustee application to the De Valence Committee and discuss the Town Crier position in private business.**

c.Dr. Susan Biggin – Posts, High Street

Councillor Evans explained he is in the process of removing the remaining bunting from the town; also he is aware bunting is to be erected on the poles for fish week, after this event the poles will be taken down. Proposed by Councillor Evans, seconded by Councillor Blackhall to inform Dr Biggin of when the poles will be removed.

Councillor Mrs Brown asked if the Council were aware of who has responsibility for the telescope and plinth situated opposite WH Smiths. The Clerk informed the Councillors that he had discovered that Tenby ATC is responsible for the telescope. It was

**Resolved to write to Tenby ATC to ask if they still intend to reposition the telescope.**

**Resolved to send a letter to Dr S Biggin explaining when the poles will be removed.**

**98. GRANT APPLICATIONS**

a. Cystic Fibrosis Trust – Pembrokeshire Branch

All Councillors present considered the Grant application, unfortunately this request falls outside TTC remit, but it was agreed to offer to arrange a Flag Collection Day in Tenby on their behalf, proposed by Councillor Evans, seconded by Councillor Mrs Brown.

**Resolved for the Clerk to send a letter expressing regret that the Council could not offer financial support, but would arrange a Flag Collecting Day in Tenby during this financial year.**

**99. DE VALENCE**

Councillor Blackhall gave an update on the Charity Trust Application; they now have a unique reference number. The next step is to arrange a meeting to elect a Chairman and adopt the constitution, Cllr Blackhall also explained that financial income matters also need to be address and resolved during the next De Valence Trust Committee Meeting. Proposed to arrange a meeting on 28/06/2011 at 7.30 pm by Councillor Mrs Lane, seconded by Councillor Mrs Brown.

**Resolved for the Clerk to arrange a De Valence Committee meeting for 28/06/2011 at 7.30 pm.**

Councillor Evans suggested that it would be beneficial to provide extra information for tourists within the De Valence forecourt/foyer area. This could be in the form of “A boards,” and could also include directions to the Tourist Information Centre and National Parks Tourist Centre. With the Councillors permission he would work with the Mayor and Clerk to facilitate this.

**Resolved for Councillor Evans, the Mayor and the Clerk to provide the relevant information for tourists within the De Valence facilities.**

The Clerk informed Councillors £375 had now been received from PCC, for opening the De Valence toilets to the General Public; this covers the period July 2011–March2012.

Also a hire request had been received for consideration it was

**Resolved to pass the hire request to the De Valence Committee for consideration.**

Councillor Mrs Evans requested that the General Public be informed that decisions on the De Valence would be deferred until Councillors have heard all presentations from interested parties.

**Resolved that the Council would defer any decisions on the De Valence until all presentations and information has been received.**

#### **100. REPORTS BY COUNCILLORS ON OUTSIDE BODIES**

Councillor Mrs Williams attended the Conservation Forum, they wished to thank the Council for the recent donation towards street signage. Matters discussed included providing guidance information for signage on new business premises; this could be held by local estate agents. They also offered help relating to the cleaning of the sign on Castle Hill as discussed at a recent Council Meeting.

Councillor Mrs Lane outlined the dates for judging of Wales in Bloom 5/6/11 at 10 am and Britain in Bloom 3/8/11 and suggested it would be lovely if shop owners could consider displays this year as there is a floral display trophy to be awarded for this category. This year instead of 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> judges will award Bronze, Silver and Gold. Councillor Mrs Lane looked forward to more entrants being inspired to take part this year. Also within the Memorial Gardens it has been suggested to put some form of collecting box beside the Help the Hero`s display to raise funds for their cause, so Councillor Mrs Lane requested if anyone has a chainable box for collecting please could they contact her or the Clerk as it would be most welcome.

Councillor Morgan attended Tenby Infant School Governors meeting and reported on the concerns expressed that there are no speed restriction signs or speed calming cushions outside Tenby Schools; he continued there seems to be no duty of care to these 1600 pupils. He had visited other schools in the area who have these speeding aids. Councillor Evans responded with information that

£300.000 had been spent on safe routes to school and if a request was made to PCC they would look into the concerns. Other areas of Tenby are also causing concern relating to speeding so it was proposed by Councillor Evans, seconded by Councillor Morgan to write and invite Mr Ben Blake and Mr Jamie Adams PCC to discuss the concerns of TTC.

**Resolved for the Clerk to contact Mr Ben Blake PCC and Mr Jamie Adams PCC to arrange a meeting to discuss traffic calming issues in Tenby.**

Councillor Mrs Lane thanked all those that supported the 90<sup>th</sup> Anniversary of the British Legion Celebration on Castle Hill. £60 was collected and will be forwarded to the appeal.

**101. MEDIA ITEMS**

Councillor Mrs Williams wished to add her praise to the Long Course Weekend, the children`s events and involvement was great to see and thoroughly enjoyed by all. The Mayor said he had forwarded a letter to Mr Matthew Evans congratulating him on the successful weekend.

Councillor Mrs Evans also wished to praise the RNLI lifeguards who also worked so hard over the long course weekend.

A National Sandcastle event is taking place on the first weekend in July, Councillor Evans asked the Clerk to obtain more information about this weekend so the Council could support this event.

The Mayor wished to congratulate the Guildhall site construction team for the efficient way they erected the crane on the site in one day saving a second road closure day on a busy section of highway.

**Resolved for the Clerk to obtain more information on the National Sandcastle Building Event in July 2011.**

**102. FAMILY PLAY PARK**

Minutes of the recent Family Play Park Sub-Committee Meeting held on 17/06/11 were circulated around the table. Councillors took time to review these; plans to form a Charitable Trust are in progress, Councillor Mrs Thomas added that Planed would also be involved in the project. Date of next meeting is arranged for 13<sup>th</sup> July 2011.

**103. CROFT NOTICE BOARD**

The Clerk reported back that unfortunately the gentleman in charge of the Trust`s liquidation at BN Jackson Norton no longer worked for the firm; the case was closed in December 2010. The representative from the company felt that Mr Petersen needed to produce a contract/paperwork relating to the fact that he retained ownership of the boards until paid in full by the Trust. The liquidators would check their records but felt if he had supplied the relevant information the

boards would not have been considered an asset of the company and so available for resale. He could have removed the boards himself if he felt they still belonged to him and not wait until someone else had removed them and then claim it back without contributing towards the removal costs.

Councillor Mrs Putwain explained that she felt Mr Petersen had been treated badly by the Trust and although legally we have no obligation, morally it would be a nice gesture to let Mt Petersen have the notice board back. Councillor Mrs Brown said Mr Petersen was well informed at the time. Councillors discussed all the various places or organisations that would be interested in having the notice board. Proposed by Councillor Mrs Putwain to give the notice board back to Mr. Petersen, no one seconded. Proposed by Councillor Evans, seconded by Councillor Blackhall to retain the notice board and ask for expressions of interest where to site the notice board.

**Resolved to plan asking the General Public in due course for expressions of interest where they would like to site the notice board.**

#### **104. WAR MEMORIAL GARDENS**

Councillor Mrs Thomas reported that sadly she had seen people having a picnic on the grass inside the War Memorial Gardens. Councillors were pleased people liked to offer their respects by going in to read the war memorial and admire the gardens but felt other activities like picnics should be discouraged. Unfortunately the gates are unable to be shut properly due to the closure not fitting securely and the key has been lost. Councillor Mrs Thomas proposed a locksmith be requested to provide a new key to the gate, seconded by Councillor Mrs Brown.

**Resolved for the handyman to review the closure aspect and a locksmith to be consulted to review the lock.**

Councillor Mrs Putwain had received a newsletter from the Sea Cadet Association details of this letter were reported to all Councillors present. Also it was noted they are collating a register of War Memorials; figures state we have 100,000 around the British Isles.

**Resolved for the Clerk to register Tenby War Memorial at In Memoriam 2014.**

Councillor Mrs Putwain declared an interest and abstained from discussion and voting on the following item.

Tenby Town Council will be joining with the British Legion to lay a wreath to commemorate Armed Forces day on Saturday 25<sup>th</sup> June 2011 at 11am. Tenby Sea Cadets will also be attending to lay a wreath. Councillor Evans proposed TTC pay the cost of the wreath for the Sea Cadets, seconded by Councillor Morgan.

**Resolved for the Clerk to liaise with Mr G Prime to arrange a wreath for the Sea Cadets to lay on 25/06/11.**

## 105. FINANCIAL OFFICER/CLERK'S ITEMS

### a. Actions and updates from 7<sup>h</sup> June 2011

The Clerk gave an update and circulated notes on the recent street trading meeting, it was noted by Councillors that licences have already been allocated to two traders in the Five Arches; they felt that it was worth trying other contacts to try and keep the historical area free of traders. Councillor Evans thanked the Clerk for attending this meeting and his report; he continued by informing Councillors that eventually the enforcement officers will be the eyes and ears to ensure the criteria of the New Policy relating to Street Trade is adhered to. Councillor Mrs Lane and Councillor Mrs Evans both agreed that local shop owners pay high rates and are trying hard to keep going in this difficult financial climate and so street traders need to adhere to the regulations as to where they can trade.

Proposed by Councillor Evans, seconded by Councillor Mrs Thomas to thank Mr Marc Owen PCC for all his work on the street trading issues and developing the new policy but also write a letter to Mr D Pugh PCC, Mr John Davies PCC and the new Chairman of PCNP to request any advice or assistance they can give in trying to keep the historical Arches area free from traders.

**Resolved for the Clerk to write to Councillor Mr D Pugh PCC, Mr John Davies PCC and the new Chairman of PCNP, to see if they can assist with advice on how the historical Five Arches can be kept free of street traders.**

Update on the M4 signage is that PCC feel the M4 is a long distance away from Tenby and so their policy is that drivers know their plans and PCC sign strategic towns and main roads on the way to the M4.

Councillor Mrs Rossiter requested could it be looked into as to when the Double Yellow lines are going to be put back on The Green and The Maudlins as people are parking everywhere and causing obstructions.

**Resolved to enquire if any time schedule has been arranged for reapplying these lines.**

The Clerk updated on the Crossing down the Norton, outlining PCC concerns relating to moving the crossing nearer the roundabout by White Lion Street. Discussion took place it was then proposed by Councillor Mrs Brown, seconded by Councillor Morgan to investigate the possibility of changing the crossing to a Pelican Crossing.

**Resolved for the Clerk to enquire with PCC the possibility of having the crossing changed to a Pelican Crossing.**

Information received in the Office relating to Purple Routes Play Project was explained by the Clerk to Councillors. The initial launch meeting was being held on Weds 13/7/11 at Manor House Wildlife Park from 9.30am. As Councillors

were unable to attend it was proposed by Councillor Evans, seconded by Councillor Mrs Lane for the Clerk to attend and enquire if Miss L Walker would also like to attend.

**Resolved for the Clerk to attend the launch meeting of the Purple Routes Play Project and also enquire if Mis.**

**s L Walker from the Youth Club would like to attend.**

**106. DATE AND TIME OF NEXT MEETING**

**Resolved that the next meeting will take place on Tuesday 5<sup>th</sup> July 2011 at 7.30pm.**

**107. ITEMS FOR THE NEXT AGENDA**

None noted. The Clerk requested any items be submitted to the office by Wednesday 29<sup>th</sup> June 2011.

**108. PRIVATE AND CONFIDENTIAL**

Proposed by Councillor Morgan seconded by Councillor Mrs Putwain.

**Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.**

**109. MINUTES**

**Resolved that the Private and Confidential Minutes of the Tenby Town Council Meeting held 7<sup>th</sup> June 2011 be confirmed and signed as accurate.**

**110. MATTERS ARISING**

Councillor Mrs Lane, Councillor Mrs Rossiter and Councillor Evans remained in the Chamber to receive information only; they took no part in the discussion on the De Valence.

**89 – De Valence**

The Clerk reported he had received an e-mail today from Giles Birt, it was a reply from the client who wished to purchase the building, stating they would consider leasing the building, but no further details have been discussed at present.

**Resolved to await further information from Mr G Birt on his client's behalf.**

Councillor Mrs Lane, Councillor Mrs Rossiter and Councillor Evans rejoined discussion.

Councillors discussed the situation of disclosing personal interests and prejudicial interests. If Councillors felt they would like the opportunity to speak on Council matters if they have a personal interest which is also a prejudicial interest they were reminded that they can apply for dispensation to speak.

**Resolved for the Clerk to obtain any information on dispensation for Councillor information if and when required.**

**111. CORRESPONDENCE**

a. Mr Tapley – Town Crier

Information from Mr Tapley was noted before discussion on the position of a Town Crier took place. Proposed by Councillor Mrs Rossiter, seconded by Councillor Blackhall and

**Resolved that an open competition should be advertised, arranged and held in due course to allow anyone the opportunity to apply for the position of Tenby Town Crier.**

**Resolved for the Clerk to send a letter to Mr Tapley inviting him to apply for the Town Crier Competition when arranged.**

Councillor Evans apologised for not being able to attend the last meeting but wished to relay new information relating to the Boundary Commission review and land at Park House. In view of this information it was proposed by Councillor Blackhall, seconded by Councillor Mrs Lane for The Mayor, Councillor Evans and the Clerk to investigate this new information further with a view to making a submission to the Boundary Commission

**Resolved for the Mayor, Councillor Evans and the Clerk to investigate this new information further.**

Mayor \_\_\_\_\_

Town Clerk \_\_\_\_\_

Date \_\_\_\_\_