

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 19th March 2013

PRESENT

Councillor Mrs Thomas Deputy Mayor
Councillor A Brown
Councillor Dr P Easy
Councillor W Rossiter
Councillor Mrs Rossiter
Councillor Mrs Brown
Councillor Mrs Putwain
Councillor L Blackhall
Councillor P Rapi

IN ATTENDANCE:

Mr A. Davies Clerk to the Council/Financial Officer
Mrs L Hensman Assistant Clerk

The Clerk reported unfortunately the Mayor was unable to attend TTC meeting due to a prior engagement. Councillor Mrs Rossiter proposed Deputy Mayor Councillor Mrs Thomas take the chair, seconded by Councillor Mrs Brown.

438. APOLOGIES

Apologies received from Councillor T Hallett, Councillor Mrs Lane, Councillor Mrs Durham and Councillor M Evans.

439. DISCLOSURE OF PERSONAL INTERESTS

None declared.

440. ITEMS TO PRESS

Proposed by Councillor Mrs Rossiter, seconded by Councillor Mrs Brown.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

Councillor Blackhall apologised for being late and joined the meeting.

The Deputy Mayor suggested due to the general public present to hear discussion on item 8c – Correspondence -Cllr J Preston – NP/13/0093 – Land adjoining Brooklands Nursing Home; she proposed this item be brought forward for discussion. It was

Resolved that agenda item 8c Correspondence -Cllr J Preston – NP/13/0093 – Land adjoining Brooklands Nursing Home be brought forward for discussion first.

441. CORRESPONDENCE

c. Cllr. J Preston – NP/13/0093 – Land adjoining Brooklands Nursing Home

The Clerk highlighted that TTC are not consultees on planning application NP/13/0093 as it falls into Saundersfoot Community Council area. Historically TTC has reported they would like to retain the civic amenity site in Tenby.

Councillor Mrs Rossiter felt the civic amenity site should not be moved to the proposed site as it is the main access road into Tenby and would cause unnecessary traffic disruption. In addition it would not be pleasant for it to be the first facility visitors see when arriving on holiday. She continued stated that the site is very close to existing properties and is not acceptable due to smell and increased noise levels that will be inevitable. Councillor Mrs Putwain fully supported the views of her fellow Councillor.

Councillor W Rossiter expressed his concern that once they develop this facility/site, further commercial developments could occur on the opposite side of the road as well. This is rural land that needs to be preserved from development.

Councillor Mrs Thomas felt that turning right to enter the proposed civic amenity site when coming from Tenby would be particularly problematic and cause congestion.

Councillor Mrs Rossiter proposed TTC write to PCNPA noting the concerns relating to traffic issues that will occur and the impact it will have on the neighbouring properties in close proximity to the site, seconded by Councillor Mrs Putwain.

Councillor Mrs Brown said she realised that the proposed site was not ideal but if it has to move it needs to go somewhere and no other options have materialised.

Councillor Mrs Rossiter also commented on the tone of the e-mail in relation to information relating to Tenby, expressing her disappointment at the comments made by a Local Pembrokeshire County Councillor.

441. CONFIRMATION OF MINUTES

The Clerk reported that an error had been noted in TTC minutes of 19th February 2013 by a member of the public. Whilst the Deputy Mayor took the chair at the beginning of the meeting in the absence of the Mayor, the Mayor's arrival at the meeting, and his subsequent taking of the chair was not noted although he was recorded as in attendance. It was

Resolved that the TTC minutes for 19th February 2013 be amended, noting when the Mayor joined the meeting.

Councillor Mrs Putwain noted that in minute reference 395c. Mr Alistair Mackay – Dog Fouling, it was omitted that TTC specified £40 be allocated to the sailing club for dog fouling signage and the contribution not be left open ended. It was

Resolved that the Minutes of the Tenby Town Council held 5th March 2013 be confirmed and signed as accurate with the following amendment, specifying £40 be allocated to Tenby Sailing Club for the proposed dog fouling signage on the raised boat park, North Walk.

442. MATTERS ARISING

415 – (395c.) Mr Alistair Mackay – Dog Fouling

The Clerk showed Councillors an example of signage designed by Tenby Sailing Club following previous discussion at TTC meeting on 5th March 2013. Councillors felt that the signage had been agreed to go on the raised boat park and not along the North Walk and Harbour area as well, this the Clerk confirmed as the Sailing Club had amended their initial plan that included the dogs on leads ban within the Harbour and Castle Hill.

Following discussion of the example shown Councillors felt it was a little wordy and needed a possible simpler approach, preferring A4 size signage to the proposed A3. It was specified that £40 is donated to Tenby Sailing Club towards the cost of the signage for the boat park area and it was hoped the planned tidy up of the area would occur prior to erecting the signage. It was

Resolved that a letter is sent to Tenby Sailing Club outlining that TTC felt the proposed signage wording requires reducing, preferring signs to be A4 size and placement to be at each end of the raised area of the dingy boat park along the North Walk following the planned tidy up of the area.

415 – Smart Town Initiative

The Clerk reported he had received further information relating to the Smart Towns initiative following TTC letter of support to their scheme. It outlined the costings of the scheme and how they would like to use TTC office man hours expended on the project as evidence of in-kind support for grant application purposes. Councillor Blackhall felt the development of this scheme was a fantastic idea and will have huge benefits for Tenby as more and more technology is used by individuals and businesses. He agreed that recording evidence of in-kind hours spent supporting the scheme for grant application purposes would be a positive step. However in addition TTC could consider a contribution to the capital cost.

Councillor Rapi apologised for being late and joined the meeting.

Councillor Mrs Putwain expressed a degree of caution to making a contribution to the scheme before it is established. However, Councillor Mrs Brown felt that they needed to have documented commitment evidence before they can take the project forward, therefore TTC should consider making a financial commitment as webcams alone are a bonus with this project and despite any personal reservations technology is the way of the future.

Councillor Rapi proposed the local press make the general public aware that TTC support this project and would like them to provide feedback before TTC's next scheduled meeting if they agree with Tenby Town Council money, ultimately ratepayers' money, being used for this purpose.

The Clerk felt that Tenby Chamber of Trade and Tourism were requesting verbal commitment and if TTC considered a contribution it would be made from the 2013/14 financial budget.

Councillor Blackhall felt that local residents should be aware of what funds are required for a project of this scale and how much TTC is suggesting as a proposed contribution.

Councillor W Rossiter felt to have the webcams was a very important move for Tenby.

Councillor Blackhall proposed TTC are mindful to contribute £3,000 and in-kind staff hours to be recorded and used as evidence for match funding purposes on the grant applications. We would like to gauge if the general public agree that we use Council money towards this Smart Town initiative and await feedback prior to TTC voting on the proposal at the next scheduled meeting, seconded by Councillor A Brown.

Councillor Mrs Putwain highlighting from the costings the amount of money the project has already secured and been verbally committed, deducting this figure from the Capital Cost. She noted a shortfall £52,000 expressing concern as to where the shortfall is going to come from. Following further discussion it was

Resolved that it is noted TTC are mindful to contribute £3,000 and record in-kind staff hours spent on the Smart Towns Initiative Scheme to be collated and used as evidence for grant application match funding. TTC would like to gauge if the general public agree that TTC money is used for the scheme and await feedback prior to TTC voting on the proposal at the next scheduled TTC meeting.

Councillor Mrs Rossiter abstained from the vote and Councillor Mrs Putwain voted against the proposal.

418b – Community Health Council – Minor Injuries Unit

Councillor Mrs Thomas reported that the ex-Welsh Assembly Minister for Health Lesley Griffiths was not happy with the CHC for referring the Hywel Dda Health proposal to the Assembly. She requested that the CHC go back to the Local Hywel Dda Health Board again for discussion about their concerns. However due to the Welsh Assembly re-shuffle a new Health Minister has been appointed, in light of this Councillor Mrs Thomas suggested TTC forward all letters of correspondence that have previously been sent to Lesley Griffiths to the new Health Ministers, Mark Drakeford AM, to bring South East Pembrokeshire's concerns to his attention.

Councillor Mrs Thomas informed Councillors of the next South East Pembrokeshire Health Network meeting on Tuesday 26th March 2013 at 2pm in New Hedges Village Hall. All Local AMs have been asked to attend this meeting to give their views on the ongoing Tenby MIU proposals, one AM has confirmed attendance.

415 – Planning Application NP/13/0071 – St Catherine's Island

Councillor Blackhall thanked the Clerk for an excellent report he forwarded to the local press following the planning meeting to discuss NP/13/0071 St Catherine's Island and NP/13/0092 Tenby Multi Storey/Tourist Information Centre.

The Clerk reported he had received an e-mail from Mr Prosser the planning applicant of the St Catherine's Island proposal, explaining he understood the view TTC had taken but would have liked the opportunity to explain the allocated exhibition space. He continued to explain his proposed plans and asked if TTC would be happy for him to visit and explain in more detail on a mutual suitable date. It was

Resolved that the Clerk liaise with Mr Prosser and arrange a suitable date for him to attend a TTC meeting and discuss his proposal in more detail.

443. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 12^h March 2013 be confirmed and signed as accurate.

The Clerk reported he had informed Councillors of the additional planning application NP/13/0118 from New Look replacing the withdrawn one noted in Planning Correspondence 8a. In addition another planning application had been received in the post requiring a decision before the next scheduled council meeting.

Councillor Mrs Rossiter proposed acceptance of the additional planning applications, seconded by Councillor A Brown,

444. PLANNING APPLICATION

a.NP/13/0106 – Andrew Davies, Delfryn, Slippery Back, Narberth Road, Tenby – Demolition of existing vacant store facility, enlarge and replace with new enlarged single storey pitched roof storage building – The Store, Augustus Place, Tenby.

The Clerk circulated a letter of concern relating to the planning application from Augustus Place and Jones Terrace Residents Association. Councillor Mrs Brown asked through the chair if Councillor W Rossiter was a member of the Augustus Place residents committee before discussion on the application commenced. Councillor W Rossiter explained he was a member of the committee as every resident living in Augustus Place automatically belongs, however he felt he did not have a prejudicial interest as he was not a member of the committee.

Councillors discussed and viewed the planning application with in-depth discussion taking place. Councillor Rapi however felt that some comments being made were personal and irrelevant to the planning application.

Councillor A Brown proposed approval as the applicant had addressed and amended the planning application in line with recommendations following refusal of his previous application, seconded by Councillor Rapi.

RECOMMEND

Approval as the applicant had addressed and amended the planning application in line with recommendations following refusal of his previous application.

b.NP/13/0118 (Advert) Mr Jason Cradwick, New Look Group PLC, Property Dept, Mercery Road, Weymouth, Dorset, England – x1 non-illuminated fascia sign and x1 non-illuminated projecting sign – New Look, 9-10 High Street, Tenby.

Councillors discussed and viewed the planning application for non-illuminated signage. Councillor Dr P Easy proposed approval, seconded by Councillor A Brown.

RECOMMEND

Approval as the applicant had now met and addressed the policy against internally illuminated signage within Tenby Walled Town Conservation Area.

c..NP/13/0098 (Advert) Lloyds Banking Group, Group/Operations, PO Box 112, Canons House, Cannons Way, Bristol – x1 internally illuminated textband; 1x internally illuminated projector; 1x internally illuminated ATM collar and 2x internally illuminated heritage window light strips - Lloyds TSB Bank PLC, Tudor Square, Tenby.

Councillors discussed and viewed the planning application noting that the application goes against the policy for illuminated signage within Tenby Town Walls Conservation Area. Councillor Mrs Rossiter proposed refusal as the application does not comply with TTC policy for illuminated signage within Tenby Town Walls Conservation Area, seconded by Councillor Mrs Putwain.

RECOMMEND

Refusal as internally illuminated signage within Tenby Town Walls Conservation Area does not comply with TTC policy in relation to the historical heritage within the town walls.

445 PLANNING CORRESPONDENCE

a. PCNPA – NP/13/0020 – 9/10 High Street.

Councillors reviewed the information, it was

Resolved that the information be noted as a new application had been submitted.

b. PCNPA – NP/13/0059 – Royal Playhouse Cinema.

Councillors Mrs Thomas relayed information contained in an objection letter sent to PCNPA in relation to the change of use application NP/13/0020. The Clerk informed Councillors that the application would be going before full committee and as TTC supported the change of use if any Councillor wished to attend in support of the application they could. It was

Resolved that the information be noted.

c. Cllr J Preston – NP/13/0093 – Land adjoining Brooklands.

Item was discussed earlier in the meeting.

d. Mike Higgins, Tree Officer, PCNPA – Cedar tree at Park Hotel.

The Clerk informed Councillors that he had discussed the enclosed information with Mr M Higgins following Tenby Town Council's concerns that the tree was a healthy specimen and should not be removed. However although Mr Higgins agreed with TTC he could find no reason to place a TPO on this tree, therefore the owner was free to carry out any work he wished on the tree. It was

Resolved that the information be noted and Mr Higgins be notified that TTC thanked him for his valued professional opinion.

e. PCC – Adoption of the Pembrokeshire County Council Local Development Plan.

Councillors reviewed the information, it was

Resolved that the information be noted.

446. CORRESPONDENCE

a. Ruth Lloyd – Tenby MIU.

Councillors reviewed the information, it was

Resolved that the information be noted.

b. Ben Blake, PCC – Sign maintenance/Clutter.

Councillor Mrs Rossiter noted that the restriction of lorries over 7.5 ton entering Tudor Square between 10-4pm positioned at the Norton/ Croft junction, Tenby, had been omitted from the sign and requested the Clerk ask Mr B Blake PCC if this can be reinstated. Councillor Mrs Brown noted that extra 'arms' were to be put on the fingerposts in Tudor Square and felt that other organisations like the Civic Society could be asked to put forward suggestions of places of interest to be included, however the suggestions should be for non-commercial places/venues. It was discussed and felt that Councillor Mrs Lane would be knowledgeable of the area and have ideas for relevant 'arms' to be sited on these posts.

Councillor Mrs Brown proposed Councillor Mrs Lane is asked to attend a walkabout with Mr B Blake PCC to specifically discuss the finger posts and the Esplanade signage, seconded by Councillor Mrs Rossiter.

Resolved that Councillor Mrs Lane is asked to carry out a walkabout Tenby with Mr B Blake PCC to specifically discuss the finger posts and Esplanade signage.

447. DE VALENCE

The Clerk reported that the main De Valence heating had now been installed and commissioned on Monday 18th March, it was now being run through a few test; however he highlighted that a few unforeseen extra costs for important work will be incurred for example blocking off old vents to maximise efficiency. It was also felt that an extra heater was required in the Mayor's Parlour to maintain an adequate temperature, this has already been fitted and proving to be more effective.

448. GRANT APPLICATION

a. Deryn May

Councillors discussed the application, however they felt with regret they were unable to make a donation as the application is not within TTC policy remit. Councillor Mrs Rossiter proposed that a letter of best wishes is sent to Deryn May, explaining however that with regret TTC are unable to make a donation as it falls outside the remit of their grants policy, seconded by Councillor Mrs Brown.

Resolved that a letter is sent to Deryn May explaining they wished her every success, however with regret TTC are unable to make a donation as the application falls outside the remit of their grants policy.

449. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Councillor Mrs Putwain reported she had attended Tenby Charity Trustees meeting.

450. MEDIA ITEMS

Councillor Mrs Putwain reported that while she was surfing the internet a site was highlighted, www.talktenby.com. However every link from this site was either relating to an event in 2006 or a broken link. She asked if anyone could chase up this site or contact the person named David, to either amend or remove the site as it is giving a fusty image of Tenby. It was

Resolved that the Clerk would speak to PCC Information Technology Department and seek their advice re correcting or removing the broken link website.

Councillor A Brown reported that following the successful pop up Films4Tenby weekend he had noticed several negative comments on a social media site relating to TTC's decision to support the removal of the requirements for a cinema in development plans for the Royal Playhouse and felt this needed to be investigated. It shed a bad light on the Town Council who had supported Films 4 Tenby both financially and with in-kind assistance. Councillor P Rapi said he had attended one of the film showings and had found only positive comments being aired.

Councillor A Brown proposed the Clerk investigate the source and clarify the content of the negative feedback referring to TTC following the pop up films4Tenby event. Once clarified a letter to be sent expressing disappointment over these views following TTC full support to the venture, seconded by Councillor P Rapi.

Resolved that the Clerk investigate the source and content of the social media sites negative feedback relating to TTC. If and when the content is confirmed a letter to be sent to the

Pop up films4Tenby committee stating TTC are upset about the negative comments as they supported the event and contributed to the public liability insurance.

451. DEAD HOUSE STEPS

Councillor Mrs Thomas had previously asked PCC to review the health and safety of Dead House Steps due to the lifeboat boys regularly use of these steps in all weathers and times of the day to access the ILB house when called out. The Clerk said Mr B Maddock had retired since the request was made so he would contact Mr R Brown PCC, bringing this issue to his attention.

Resolved that the Clerk would contact Mr R Brown PCC and discuss concerns relating to Dead House Steps.

452. RUBBISH COLLECTION IN THE WALLED TOWN

Councillor Mrs Putwain explained that, at present, she along with other residents in her area already take their refuse sacks to Sergeants Lane to be collected on Monday mornings. One week three glass recycling boxes arrived; these were given to her house and two others; however she explained the refuse collecting employee challenged her on how she had acquired glass recycling equipment when they had not been allocated to properties inside the Town Walls. She continued stating that residents within the Town Walls do not see why they cannot have glass collection; they feel they are often overlooked and treated as second class citizens. Residents in flats have to store the glass and refuse until collection day; hence the argument that they have nowhere to store glass and food waste receptacles' is not true for everyone. PCC wish to increase the recycling percentage from 53% at present to 58% so including residents within the Walled Town on the recycling scheme for glass and food waste could meet this 5% increase.

Councillor Mrs Putwain proposed TTC write to PCC and demand they offer the same facilities to residents inside the town walls as residents outside the town walls already receive, seconded by Councillor Mrs Rossiter.

Councillors discussed the proposal that PCC are considering introducing twice weekly black sack refuse collections. Not only did this add weight to including walled town residents within recycling schemes but there were also concerns over accommodating this process during the main summer holiday period given the amount of holiday lets in the area, especially inside the Town Walls.

Councillor Mrs Putwain proposed TTC write to Mr R Brown PCC requesting consideration be given to changing the refuse collection within the town walls to coincide with 'change over days' during the main holiday season or at least during pedestrianisation.

Resolved that TTC write to Mr R Brown PCC requesting consideration to including properties within Tenby Town Walls on the glass and food recycling scheme. In addition TTC request consideration be given to amending the collection day for the walled town to coincide with the main holiday season change over day or at least during pedestrianisation.

453. REAR TESCO EXPRESS – CRACKWELL STREET

Councillor Mrs Rossiter reported that the rear building of Tesco's Express is letting down the tidy aesthetic look of Crackwell Street, she proposed TTC write to the owner of the building and request they consider improving the cosmetic look to the rear of Tesco's Express, seconded by Councillor Mrs Brown.

Resolved that TTC clarify the owner of Tesco Express building and request they consider improving the cosmetic appearance of the rear of the building in Crackwell Street, Tenby.

454. FINANCIAL OFFICER/CLERK'S ITEMS

The Clerk circulated copies of the draft minutes from the second Tenby Regeneration meeting held in the De Valence. He highlighted that the next step forward is for TTC to establish a Regeneration Committee during the next 2-3 weeks, including representatives from TTC and Tenby Chamber of Trade and Tourism. Councillor Mrs Thomas asked Councillors present if they wished to be put forward as TTC representatives. Councillor Mrs Rossiter nominated Councillor Mrs Lane in her absence. Councillor Mrs Brown and Councillor Blackhall both put their names forward. The Clerk outlined that it had been suggested representatives from the Tenby Development Trust be invited to join this proposed committee. It was

Resolved that Councillor Mrs Lane, Councillor Mrs Brown and Councillor Blackhall are forwarded as TTC representatives on the Tenby Regeneration Committee and the Clerk commence forming the committee, requesting representatives from Tenby Chamber of Trade and Tourism. Additionally that Tenby Development Trust be asked to nominate members to sit on the Tenby Regeneration Committee.

455. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Wednesday 3rd April 2013 at 7.30 pm.

456. ITEMS FOR THE NEXT AGENDA

None noted. The Clerk requested any items for inclusions should be submitted by Tuesday 26th March 2013.

457. PRIVATE AND CONFIDENTIAL

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

458. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 5th March 2013 be confirmed and signed as accurate.

459. MATTERS ARISING

None noted.

460. STAFFING – DE VALENCE PAVILION

Councillor Blackhall felt that, after looking at TTC finances and previous Council discussion, savings need to be made where possible. He suggested consideration be given to the possibility of commencing a consultation process into merging two staff part time posts into one full time post. He clarified saving figures that could be made and the possibility of adaptations during peak periods including a reserve pot that could be accessed for overtime or casual labour as and when needed. Overall there would be an annual cost saving for TTC financially. Councillor Mrs Brown felt it was a positive idea.

Councillor Blackhall proposed TTC commence a consultation process into the viability of creating one full time post to replace two part time posts, seconded by Councillor Mrs Brown.

Deputy Mayor took a vote 5 in favour, 2 against, therefore it was

Resolved that TTC commence a consultation process into the viability of merging two part-time posts into one full time post.

Councillors continued to discuss various issues relating to legal and correct procedures before it was suggested that the Clerk, as staff line manager, research and confirm the correct procedure to follow before taking this matter further.

Mayor _____

Town Clerk _____

Date _____