

TENBY TOWN COUNCIL  
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 19<sup>th</sup> February 2013

**PRESENT**

|                         |       |
|-------------------------|-------|
| Councillor T Hallett    | Mayor |
| Councillor Mrs Thomas   |       |
| Councillor Mrs Rossiter |       |
| Councillor Mrs Brown    |       |
| Councillor Mrs Durham   |       |
| Councillor A Brown      |       |
| Councillor W Rossiter   |       |
| Councillor P Rapi       |       |
| Councillor Mrs Lane     |       |
| Councillor L Blackhall  |       |

**ALSO PRESENT**

|                 |                                    |
|-----------------|------------------------------------|
| Dr G Elliott    | Pembrokeshire College              |
| Melinda Russell | Smart Towns Initiative             |
| Nick Caine      | Smart Towns Initiative             |
| Mr C Osborne    | Tenby Chamber of Trade and Tourism |
| Mrs J Merrony   | Tenby Chamber of Trade and Tourism |
| Mr T Wales      | Community Health Council           |

**IN ATTENDANCE:**

|               |  |
|---------------|--|
| Mr A. Davies  | Clerk to the Council/Financial Officer |
| Mrs L Hensman | Assistant Clerk                        |

The Deputy Mayor welcomed all present in the absence of the Mayor, thanking them for attending to provide an update on the Smart Towns Initiative, before handing over to Mr Osborne.

Mr Chris Osborne introduced all members of the team present before giving a brief recap about the Smart Towns initiative. Dr Elliott outlined Pembrokeshire College's involvement with the scheme and how he felt it was an exciting project that will improve the digital lives of people in Tenby.

Melinda Russell explained the results obtained from the Smart Towns pilot scheme run in 2012. Highlighting that the 'Right Information' at the 'Right Time/Place' in the 'Right Format' was the key answers.

Visitors were looking for information including maps, weather updates, information about Tenby history and 'what's on' advertising. Locals wanted a better internet service as well as information about forthcoming events.

Through the Smart Towns scheme all accessible information would be available at hand via mobile phones and tablets as well as available on the website.

**To take this scheme forward requires:**

- Strong local knowledge
- Confidence in technology
- Businesses and locals working together
- Instantaneous free wifi. (All businesses would pay to one network system)
- Free Wifi cover would include Inside the Town Walls, North Cliff, The Esplanade, Warren Street to the Station and Upper Park Road to the Multi Storey Car Park.

- 70 individual signals sites would be sited to cover designated areas.
- Signal coverage if unobstructed is 50 meters.
- Free apps – providing a service. For example: Tenby Trail  
Civic Society information  
Tenby Museum

Multiple apps can be added as and when required.

Webcams can be included in the costings, positioning them strategically throughout the town to showcase all Tenby's beauty at all times live.

Benefits highlighted include:

Tenby leading the way in this type of technology  
Businesses working together for the benefit of the whole town  
Increase visitor numbers and duration of stay

Mr Chris Osborne explained that the initial pilot scheme was funded via Visit Wales with European funding. The next step was to apply for funding to install the system which, including the webcams, would total approximately £100,000. He explained that financial donations as well as in kind costs can be included for match funding. Tenby Chamber of Trade and Tourism proposed to purchase all 70 signal boxes. Discussions have taken place with other organisations to request their involvement, including support financially or 'in-kind', including a request if Tenby Town Council would consider supporting the scheme it would be very much appreciated.

Councillors asked questions relating to running/maintenance costs, they confirmed these will obviously be incurred but would be monitored and addressed when the scheme is functioning. It was confirmed that the security of broadband/wifi connections of residents living within the town walls would not be affected.

The Mayor thanked all present for the information and wished them every success in gaining funding to commence the scheme, before they left the chamber.

### **388. APOLOGIES**

Apologies received from Councillor Mrs Putwain and Councillor Dr P Easy.

### **389. DISCLOSURE OF PERSONAL INTERESTS**

Councillor Mrs Rossiter declared a personal interest on item 8c, 8d, 10a, 10b and 11. Councillor Mrs Lane declared a personal interest on item 10a, 10b and a prejudicial interest on 8c and 8d. Councillor Mrs Brown declared a personal interest on 10a and 10b. Councillor Hallett and Councillor Blackhall both declared a personal interest on item 11.

The Clerk explained Mr T Wales Chairman, Community Health Council was present to provide an update relating to the Hywel Dda Health Boards proposal to close Tenby MIU and asked the Mayor if Mr Wales could address Tenby Town Councillors at this point in the meeting.

The Mayor adjourned the Council meeting to receive information from Mr T Wales.

Mr Wales reported that the CHC had met with the Hywel Dda Health Board, having held three meetings since the ratification of the proposal to close Tenby MIU.

At the first meeting the CHC presented the LHB with 70 questions.

At the second meeting clarification of some items relating to the questions was given.

At the third meeting the CHC received written answers to all 70 questions from the LHB. Some useful and some not so positive information came from the answers.

He continued by explaining that this week is very crucial with a decision likely to be made on 22<sup>nd</sup> February 2013, whether the CHC launch a power of referral to the Health Minister for Wales, against the decision of Hywel Dda health board to close Tenby MIU, before the deadline on 25<sup>th</sup> February 2013.

The fourth meeting is in three phases:

- CHC members meet to discuss and agree on various aspects.
- The CHC then meet with the LHB.
- The CHC will then consider the information and then decide whether to launch a power of referral to the Health Minister for Wales.

Mr Wales explained the CHC still have a lot of concerns relating to the proposals that GPs or an alternative service provider may be running the MIU, during the proposed eight week pilot scheme, for out of hours and weekend service. Concerns are very high on what cover will be provide for the remaining ten months of the year, for local residents who have no access to transport during out of hours period.

Councillor Mrs Thomas explained that South East Pembrokeshire Councillors are continuing to work together to maintain the fight to keep the Tenby MIU service as it is now. However consideration is being given to other options, including joining forces with SOSPPAN in launching a judicial review. Tenby Town Councillors took time to discuss the judicial review process with information given stating that the judicial review does not change the decision already made but looks into the process by which it was achieved.

The Clerk reported and circulated several response letters TTC had received in relation to the fight to keep Tenby MIU:

- Lesley Griffiths Welsh Assembly Minister for Health, who was not able to comment at this stage.
- Mr Ashley Warlow Chief Executive, CHC, noting TTC concerns and explaining the process they are following.
- Joyce Watson AM replied with a copy of the letter she sent to Mr C Martin Chairman of the Hywel Dda Health Board.
- Simon Thomas AM letter of support.

The Clerk circulated copies of the information supplied from Hywel Dda Health Board in response to the Freedom of Information Act 2000 requesting clarification of correspondence that has taken place between the Local General Practitioners and the LHB in relation to the proposed closure of Tenby MIU.

Mr Wales said he hoped to present a press release to the media following the planned meeting, either on 22<sup>nd</sup> or 25<sup>th</sup> February 2013.

The Mayor thanked Mr Wales for attending and all his continued support in fighting the issues relating to the proposed Tenby MIU closure, before he left the chamber.

The Mayor recommenced the meeting.

**390. ITEMS TO PRESS**

Proposed by Councillor Mrs Brown, seconded by Councillor Mrs Lane.

**Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.**

**391. CONFIRMATION OF MINUTES**

**Resolved that the Minutes of the Tenby Town Council held 5<sup>th</sup> February 2013 be confirmed and signed as accurate.**

**392. MATTERS ARISING**

373 – Christmas Lighting Displays

Councillor Mrs Lane recalled in the past TTC had tried to illuminate the historic Town Walls like so many towns throughout the UK, Europe and the World. However unfortunately it was refused due to a report stating bats could possibly be living within the walls. Discussion took place relating to bats and their habitat, along with reconsideration to up-lighting the Town Walls.

Councillor W Rossiter expressed caution in relation to recent research on light pollution, encouraging consideration to allow more night vision and star gazing.

Councillor Rapi felt Tenby had many areas that people can utilise to star gaze and confirmed highlighting one of Tenby's special; assets should be considered. Councillor Mrs Rossiter felt that South Parade is poorly lit and lighting should be a priority for safety reasons.

Councillor Mrs Lane proposed TTC pursue the possibility of up-lighting Tenby Town Walls, seconded by Councillor Mrs Brown.

**Resolved that TTC recommence discussion to pursue the possibility of lighting up Tenby Historic Town Walls along South Parade.**

**393. PLANNING APPLICATION**

The Clerk reported that again due to the reduced consultation period on planning by PCNPA, two additional planning applications required a decision before the next scheduled meeting. Councillor Mrs Brown proposed acceptance of the two extra planning applications, seconded by Councillor Mrs Lane.

Councillor Blackhall proposed that a letter should be sent to PCNPA highlighting the concerns TTC experience to review plans and inform the town in the revised time scale, seconded by Councillor Mrs Thomas.

**Resolved that the additional planning applications be accepted.**

**Resolved that a letter is sent to Mrs J Gibson PCNPA, expressing TTC concerns at the reduction to a two week consultation process on planning applications and request returning to the original consultation period.**

a. NP/13/0031 Listed Building – Mr Peter Prosser, Tenby Island Project, 18 Lainshaw Street, Stewarton, East Ayrshire, Scotland – Amend existing and install new safety railings, re-open windows to former generator house, fit timber door and raise doorway lintel, St. Catherines Island, Castle Beach, Tenby.

Councillors discussed and viewed the planning application. Councillor Mrs Lane proposed approval as the work appears to be essential on the grounds of health and safety, seconded by Councillor Mrs Thomas.

**RECOMMEND**

**Approval as the work appears to be essential on the grounds of health and safety.**

b.NP/13/0057 – Mr Allen Murphy, 15 The Norton, Tenby – Alterations to replace existing roof at higher level and incorporate glazed lead flat roof dormer. Internal alterations to existing access to the attic room, 15, The Norton, Tenby.

Councillors discussed and viewed the planning application. Councillor Mrs Lane proposed approval as this will match the roof line of existing properties, seconded by Councillor A Brown.

**RECOMMEND**

**Approval as this property will match the roof line of neighbouring properties.**

c.NP/13/0059 – Variation/Discharge – South Parade Properties Ltd.; Penhoyle Manor, Trefloyne Lane, Penally, Tenby – Variation of conditions 2 and 14 of NP/11/068 and NP/11/069 to allow for use for A1 (retail), A2 (financial) and A3 (food and drink) Royal playhouse Cinema, White Lion Street, Tenby.

Councillors discussed and viewed the planning application. The Clerk circulated a letter to Councillors for information received from Tenby Conservation Forum, highlighting their concerns related to the variation/discharge of the conditions to the original approval. Councillor Mrs Lane proposed approval as the submitted evidence shows that the cinema element appears to be unviable and the conditions should be varied to allow the development to continue to completion, seconded by Councillor A Brown.

**RECOMMEND**

**Approval as the evidence shows that the cinema element appears to be unviable and the conditions should be varied to allow the development to continue to completion.**

**394. PLANNING CORRESPONDENCE**

a. PCNPA – Draft Supplementary Planning Guidance and Annual Monitoring Report

Councillors reviewed the information, it was

**Resolved that the Clerk download the Draft Supplementary Planning Guidance and Annual Monitoring Report for Councillors to read in the TTC office and re agenda the item at a later date.**

b. PCNPA – Community Council Seminar 16<sup>th</sup> March 2013

The Mayor suggested any Councillor wishing to attend the PCNPA Community Council Seminar on 16<sup>th</sup> March 2013 should inform the Clerk as soon as possible.

**Resolved that any Councillor wishing to attend the PCNPA community seminar should inform the Clerk to register attendance.**

Councillor Mrs Rossiter and Councillor Mrs Lane took no part in the following agenda item.

c. PCNPA – NP/12/0589 – Construction of single storey pitched roof extension over part of existing flat roof at second floor level for use with existing residential apartments – Sun Inn, 24, High Street, Tenby.

Councillors reviewed the information, it was

**Resolved that the information be noted.**

Councillor Mrs Rossiter and Councillor Mrs Lane took no part in the following agenda item.

d. PCNPA – NP/12/0590 Listed Building – Construction of single storey pitched roof extension over part of existing flat roof at second floor level for use with existing residential apartments – Sun Inn, 24, High Street, Tenby.

Councillors reviewed the information, it was

**Resolved that the information be noted.**

Councillor Mrs Rossiter and Councillor Mrs Lane rejoined the meeting.

e. PCNPA – NP/13/0032 – Construction of pedestrian pier, bridge and pontoon perpendicular to the north side of the outer pier – Outer Pier, Tenby Harbour, Tenby.

Councillors reviewed the information, it was

**Resolved that the information be noted.**

f. PCNPA – NP/13/0036 – Demolition of extension and garage and construction of two storey extension – 34, Upper Hill Park, Tenby.

Councillors reviewed the information, it was

**Resolved that the information be noted.**

g. PCNPA – Inspectors report on the Local Development Plan.

Councillors reviewed the information, it was

**Resolved that the information be noted.**

h. NP/12/0363 – Flat 2, Holmlea, Warren Street, Tenby - Creation of balcony to first floor flat

The Clerk informed Councillors of an additional planning correspondence received in answer to concerns expressed by TTC at the meeting 22<sup>nd</sup> January 2013. It clarifies the amendments made to the screening on the original application to ensure privacy to neighbouring properties. Following discussion and viewing of the information provided, Councillors Brown proposed that

the application be accepted as TTC concerns appeared to have been addressed, seconded by Councillor Mrs Rossiter.

**Resolved that NP/12/0363 planning application is approved following clarification that the privacy issue to neighbouring properties has been addressed.**

**395. CORRESPONDENCE**

a. Shirley Goldsworthy, Tenby Royal British Legion (via e-mail) – Commemoration of the Centenary of the start of the First World War

Councillors discussed Tenby Royal British Legion and support for the Commemoration of the Centenary of the start of the First World War. It was

**Resolved that the Clerk send a letter to Shirley Goldsworthy, Secretary, Tenby Royal British Legion explaining that TTC will support and attend anything they are planning to Commemorate the Centenary of the start of the First World War.**

b. Mark Elliott,PCC – Dog Control Orders

Councillor Mrs Rossiter expressed that despite the reply to TTC questions relating to the Dog Control Orders, she still felt very strongly in relation to which expert stated one person could handle and clean up after six dogs regardless of their size. She proposed TTC write to the Welsh Assembly to question and request clarification of the guidance that one person can handle and clean up after six dogs regardless of their size, seconded by Councillor Brown.

**Resolved that a letter is sent to the Welsh Assembly to question and request clarification of the Dog Control Orders, Section 43 of the guidance clean Neighbourhoods and Environmental Act 2005.**

c. Mr Alistair Mackay (via e-mail to Cllr. Mrs Thomas) – Dog Fouling

Councillor Mrs Thomas reported so many people are talking about the dog fouling problem in the town as well as the raised boat park on North Walk. The Sailing Club attracts many visitors to the town and the fouling problem is spoiling the image of Tenby. She asked three questions:

- Who makes the Dog Control Orders?
- Who pays for Dog Fouling signage?
- Who agrees where to site the signage?

The Clerk confirmed that TTC can make Dog Control Orders that are then ratified by the Welsh Assembly; however he was aware we would then be responsible for enforcement. Signage is paid for by TTC and PCNPA stipulate on suitable sites for the signage. He continued explaining that the dogs on leads enforcement within the town walls and on North Walk runs concurrently with the dog beach ban from 1<sup>st</sup> May – 31<sup>st</sup> September. Following discussion with the PCC Dog Warden the Clerk had put no fouling signs on all the lampposts in the North Walk boat park vicinity.

Councillor Mrs Rossiter felt it was the duty of the dog owner to clean up any fouling by their pet.

Councillor Mrs Brown said 90% of dog owners clean up after their pets it is 10% who are spoiling their own town. Tenby Town Council spends £3500 per annum on dog waste bags for the dispensers in the town. Tenby is proud of its blue flag status and yet the fouling on the

slipways and in the town is putting this status at risk. People need to report anyone they see allowing a dog to foul without cleaning up, once reported the Dog Wardens can follow up and take action with fines. Increasing the signage stating all dogs to be on leads all year round would be a start to sorting the problem.

Councillor W Rossiter felt that the number of dogs in Tenby has increased and TTC needs to do something to reduce the dog fouling problem that is getting worse. He suggested using CCTV footage to fine offending dog owners.

Councillors felt dog warden presence should be increased. The Clerk reported a dog warden has visited Tenby twice in the last few weeks, taking note of Tenby Council concerns and planning two sessions for free dog micro chipping along with dog care advice, sponsored by the Dog Trust. The first session is in May and the second in August, these dates will need to be well advertised.

Councillor Hallett proposed acceptance of the Dog Trust micro chipping and advice sessions in the De Valence, seconded by Councillor Mrs Rossiter.

Councillor Mrs Thomas felt TTC should be helping the Sailing Club and proposed a meeting is arranged to discuss the dog fouling concerns, seconded by Councillor Mrs Lane.

**Resolved that TTC accept the two dates for micro chipping and pet care advice at the De Valence.**

**Resolved that TTC arrange a meeting with Tenby Sailing Club to discuss the Dog Fouling concerns at the boat park on North Walk.**

d. Dr Davies, Saundersfoot Medical Centre – Tenby MIU

Councillor Mrs Thomas felt it was good to know the local GPs feel the same about saving Tenby MIU services and the community as a whole is working together to fight the proposed closure.

e. Tenby Surgery – Tenby MIU

Councillor Mrs Thomas felt it was good to know the local GPs feel the same about saving Tenby MIU services and the community as a whole is working together to fight the proposed closure.

Councillor Mrs Rossiter and Mrs Lane declared left the chamber before the following items.

**396. LICENSING APPLICATION**

a. Café Aromas – New premises licence

Remaining Councillors discussed the information, as no representations had been received by TTC, it was

**Resolved that TTC had no reason to object to the licensing application.**

b. Waterloo House – New premises licence

Remaining Councillors discussed the information, as no representations had been received by TTC, it was

**Resolved that TTC had no reason to object to the licensing application.**

Councillor Mrs Rossiter and Councillor Mrs Lane re-joined the meeting.

**397. DE VALENCE**

The Clerk reported he had received a provisional booking for a Clic Sargent Charity Concert on 5<sup>th</sup> October 2013 and confirmation of the Young Farmers booking for 6<sup>th</sup> April 2013.

The De Valence heating was on going with the ducting due to be delivered and fitting proposed to commence next week.

**398. GRANT APPLICATION**

**a. Urdd Gobaith Cymru – Urdd National Eisteddfod 2013 (Boncath)**

Councillor Rapi explained that Pembrokeshire Schools and local people have been involved with the Urdd National Eisteddfod for many years, contributing fees annually and entering all aspects of competition. However he expressed disappointed that following discussion with TTC in 2010 to bringing the 2013 Urdd National Eisteddfod to South Pembrokeshire, decisions were made to hold the event in Boncath, North Pembrokeshire. He personally felt unfortunately they have missed an ideal opportunity to promote the Welsh language in an area where plans are in progress to provide a first language Welsh primary school.

Councillor Rapi proposed a letter is sent explaining TTC regularly support the Pembrokeshire branch of the Urdd, however due to TTC policy we are unable to contribute to the National Eisteddfod, seconded by Councillor A Brown.

**Resolved that TTC send a letter to Mr A Sion, Director, Urdd National Eisteddfod explaining TTC regularly support Pembrokeshire branch of the Urdd and it is TTC policy not to support events that are already supported by the Unitary Authority as Tenby tax payers would effectively be contributing twice.**

**399. ELECT MAYOR 2013 -2014**

The Mayor asked each Councillor in turn if they wished to be considered to stand for Mayor. Councillor Mrs Lane wished to put herself forward as Mayor for 2013/14, in this important year as Tenby in Bloom are entering the International Communities in Bloom Competition based in Canada.

Councillor Mrs Thomas proposed Councillor Mrs Lane to be elected Mayor for 2013/14, seconded by Councillor Mrs Rossiter as she felt Councillor Mrs Lane is always full of enthusiasm in everything she does for Tenby.

**Resolved that Cllr. Mrs Lane be elected as Mayor for 2013/14.**

Councillor Hallett congratulated Councillor Mrs Lane on her election as Mayor for 2013/14. Councillor Mrs Lane expressed her thanks to Councillors for their support and said she would do her best for the town during her year of office.

**400. REPORTS BY COUNCILLORS ON OUTSIDE BODIES**

Councillor Mrs Thomas reported on the South East Pembrokeshire meeting with One Voice Wales about the proposed closure of Tenby MIU. Highlighting the main points as follows:

- All communities are united and determined to retain the MIU in its present format.
- Investigate the possibility of a joint judicial review with SOSPPAN.

- County Councillor P Baker will act as co-ordinator for all information.
- A meeting to be arranged with Cllr David Lloyd re the joint judicial review.
- Arrange an urgent follow up meeting for all County, Town and Community Councillors.

Councillor Mrs Lane proposed TTC arrange the next meeting to maintain support and decide where to go from here, seconded by Councillor P Rapi.

**Resolved that TTC arrange an urgent follow up meeting for South East Pembrokeshire Councillors to discuss individual responses and plan the next steps forward.**

The Mayor reported he had attended the 60<sup>th</sup> Anniversary Celebration of PCNPA in St David's Cathedral.

#### **401. MEDIA ITEMS**

Councillor Mrs Brown reported that TTC had supported Dylan Rees in his sporting endeavours previously and now he has achieved a two year scholarship to play for Cardiff City. She proposed a letter of congratulation be sent to Dylan and his family who have supported him, seconded by Councillor P Rapi.

**Resolved that TTC send a letter of congratulations to Dylan Rees on his 2 year scholarship to play for Cardiff City, including a thank you to his family for supporting him all the way.**

#### **402. GOOD NEIGHBOURHOOD SCHEME**

Deferred to the next agenda as Councillor Evans not in attendance of this meeting.

#### **403. SIGNS**

Councillor Mrs Brown reported that there are too many signs throughout the town, feeling that PCC should review the amount and perhaps a walk about could be arranged to highlight unnecessary signage. Councillor Mrs Lane said it had been some time since a whole Council walk about had been undertaken and suggested when the better weather arrives in a couple of months' time this could be arranged. The Clerk reported that the Civic Society have written specifically referring to the signage against the town walls. Following discussion it was

**Resolved that TTC write to Mr B Blake PCC requesting a walk about Tenby to review excess signage.**

#### **404. THE PARAGON SEA WALL**

Councillor Rapi reported that some of the stone work had fallen away on the Paragon sea wall by the Imperial Hotel and could PCC assess its safety integrity. It was

**Resolved that TTC contact PCC to assess the integrity of the Paragon sea wall.**

Councillor W Rossiter reported that some of the Town Wall by the Iron Bar Beach has fallen down. Councillors were aware and noted that this area is being attended to at the moment.

**405. FINANCIAL OFFICER/CLERK'S ITEMS**

The Clerk and the Mayor reported an invitation had been received for Councillors to attend the 90<sup>th</sup> Celebration of Girl Guiding in Tenby, on Sunday 3<sup>rd</sup> March 2013 at 3pm in St Mary's Church, followed by tea in Church House. It was

**Resolved that The Mayor will attend and any Councillors who are able.**

**406. DATE AND TIME OF NEXT MEETING**

**Resolved that the next meeting will take place on Tuesday 5<sup>th</sup> March 2013 at 7.30 pm.**

**407. ITEMS FOR THE NEXT AGENDA**

Dead House Steps – Councillor Mrs Thomas.

**408. PRIVATE AND CONFIDENTIAL**

**Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.**

**409. MINUTES**

**Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 5<sup>th</sup> February 2013 be confirmed and signed as accurate.**

**410. MATTERS ARISING**

None noted.

Mayor \_\_\_\_\_

Town Clerk \_\_\_\_\_

Date \_\_\_\_\_