

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 16th October 2012

PRESENT

Councillor T Hallett Mayor
Councillor Mrs Rossiter
Councillor W Rossiter
Councillor L Blackhall
Councillor Dr P Easy
Councillor P Rapi

IN ATTENDANCE: Mr A. Davies Clerk to the Council/Financial Officer
Mrs L Hensman Assistant Clerk

220. APOLOGIES

Apologies received from Councillor Mrs Putwain, Councillor Mrs Lane, Councillor Mrs Brown, Councillor M Evans, Councillor Mrs Thomas, Councillor A Brown and Councillor Mrs Durham.

221. DISCLOSURE OF PERSONAL INTERESTS

Councillor Mrs Rossiter declared a personal interest on item 6a.

222. ITEMS TO PRESS

Proposed by Councillor Blackhall, seconded by Councillor Mrs Rossiter.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

223. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 2nd October 2012 be confirmed and signed as accurate with the following typo amendments:

199 heading, should read Disclosure of Personal interests and 204b should read Atlantic Array.

224. MATTERS ARISING

205c – Recycling facilities

The Clerk reported Katie Daly PCC would like to visit to discuss the proposed sights for the new recycling bins in Tenby. Councillor Mrs Lane and the Clerk had planned to attend this meeting and carryout a walk about to assess the most suitable sites. Pembrokeshire County Council has suggested several sights but these are negotiable:

South Beach Car Park

Butts Field Car Park

Castle Beach (possibly by the toilets)

Top of slipway to serve Caldey Island

Street bins suggested for:

Multi storey car park

Crackwell Street (by Brother Thomas garden)

Two in Tudor Square

One on South Parade

The Clerk outlined the sizes of these bins and showed picture examples to Councillors. Following discussion it was felt that careful consideration needed to be taken when deciding on suitable sites for these bins to maintain Tenby's pleasant surroundings and enhancement scheme. It was proposed by Councillor Mrs Rossiter to arrange the walk about town when Councillor Mrs Lane returns from holiday, seconded by Councillor Blackhall.

Resolved that the Clerk arranges the walk about to discuss suggested sites for the recycling bins when Councillor Mrs Lane is available.

211 – Dog Beach Prohibition Signage

The Clerk reported he will be undertaking inspection of all dog prohibition signage with the Beach Warden on the 7th November 2012, to discuss improvements.

225. PLANNING APPLICATION

Councillor Mrs Rossiter remained in the Chamber but took no part in discussion or vote on the following agenda item. The Clerk informed Councillors the applicant is a personal friend but felt it would not prejudice any advice required on the planning application.

a. NP/12/0499 – Mr and Mrs G and A Birt, Egypt House, Queens Parade, Tenby – Alteration and extension to garage to provide annex, Egypt House, Queens Parade, Tenby.

Remaining Councillors discussed and viewed the planning application. Councillor Blackhall proposed approval as the applications design will be in keeping with properties in the area and not overdevelopment of the site, seconded by Councillor Dr Easy.

RECOMMEND

Approval as the applications design will be in keeping with properties in the area and not overdevelopment of the site.

226. CORRESPONDENCE

a. Tenby Chamber of Trade and Tourism – September minutes

Councillor Mrs Rossiter thanked the Chamber of Trade and Tourism for keeping TTC up to date on all issues. Councillor W Rossiter asked if any further information was available on the Beer Festival. The Clerk explained that the Chamber are at present just looking into the possibility of a beer festival.

227. ACCOUNTS FOR SEPTEMBER 2012

The Clerk outlined one item relating to an unpaid hire of Augustus Place, twelve months ago, requested the Council consider writing this off as a bad debt as, due to its low value, it would not be cost effective to pursue through the small claims court. Councillor Blackhall requested the item be moved into private business to discuss the matter in more detail. Councillors discussed the accounts, proposed acceptance of the accounts for September 2012, by Councillor Dr Easy, seconded by Councillor Blackhall.

Resolved that the accounts for September 2012 be accepted.

Resolved that one item relating to Augustus Place, a non payment of hire is followed up in private business.

The Mayor thanked the Clerk for his hard work and detailed account keeping.

228. DE VALENCE

The Clerk reported booking confirmation had been received from Tenby Chamber of Trade and Tourism, for the Halloween Disco/ Magic Show on 27th October 2012. Tentative enquiries have also been made for a booking in May 2014.

229. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

The Mayor reported he had attended Portfield Fair, Pembroke Fair, Mencap family service in Stackpole and the Portreeve Breakfast in Laugharne. He continued to explain how the Portreeve is maintaining tradition with half the service conducted in Latin. We all need to enhance and promote our traditions to preserve them for future generations.

Councillor Dr Easy said he had attended his first St Teilo School Governor meeting, discussing School Performance Management and the application by the Governing Body for the School Quality Mark.

Councillor Mrs Rossiter had attended the Britain in Bloom awards ceremony in Gurnsey along with Councillor Mrs Lane. On return from her holiday Councillor Mrs Lane will give a full report on the event.

230. MEDIA ITEMS

Councillor W Rossiter reported he had viewed a report on the 'Wales Today' programme about Tenby Lugger noting there are two in the process of being restored.

Councillor Rapi reported that the new item in the Tenby Observer 'Your Voice' is very popular with the young people and wished it to be noted.

Councillor Blackhall reported that television coverage of Tenby continues this year with our own St Mary's Church assistant curate Alex Grace being featured on Vicar Academy.

The Clerk reported that the coverage of Rolf Harris on Art, filmed in Tenby featuring the work of Augustus John will be televised next week.

231. ROYAL GATE HOUSE

The Clerk reported that a formal counter notice has been served on the Royal Gate House, noting the 10 conditions of demolition that have to be adhered to.

232. HYWEL DDA HEALTH BOARD –TENBY MINOR INJURIES UNIT

Councillor Blackhall felt it is very important that TTC send a formal response to the Hywel Dda Health Board, Consultation Document relating to the closure of Tenby MIU. The evidence against closure is clear to see when 40% of the population have no access to a motor vehicle. The one size fits all facility across three counties is just unrealistic. SEPCHN have drafted a very strong response and he felt that TTC should fully endorse their report. He continued by reminding everyone to sign the e-petition on the National Assembly for Wales website, noting that you do not have to be a resident in Wales to sign anyone who has contact or visits the area has a right to National Health Care Facilities.

Councillor W Rossiter said South Pembrokeshire Hospital MIU has the same problems and concerns as Tenby and we need to stand for both areas.

Councillor L Blackhall proposed a formal response be sent from TTC to Hywel Dda Health Board fully endorsing the SEPCHN network response, seconded by Councillor P Rapi.

Resolved that a formal response be sent from TTC to Hywel Dda Health Board fully endorsing the SEPCHN network response in relation to the Your Health Your Future Consultation document relating to the closure of Tenby MIU.

233. FINANCIAL OFFICER/CLERK'S ITEMS

The Clerk clarified the items within the update, adding the following items.

In relation to Dead Man steps and Quay Hill steps site meeting the PCC Municipal Services Manager Brian Maddock had retired so we are awaiting information of his replacement. Once this information is received a site meeting can be arranged.

Mr P Parker owner of Park House Court, telephoned to support TTC suggestion to divert the bus route to include entering their premises for the benefit of visitors. St Mary's Out Liberty Community Council responded by e-mail stating they agree with the suggestion to divert the bus route but felt the decision to place bus shelters on the route should be held in abeyance pending the inspector's report into the planning application for the proposed retirement village.

The Clerk reported that he has received no response in relation to the TTC request for review of the carbon reduction street lighting policy. He brought East Williamston County Councillor Jacob Williams' letter of support to this issue, published in the Tenby Observer, to Councillors attention.

Pembrokeshire County Council notification of planned improvements to Tenby Railway Station access and signage was highlighted by the Clerk. Plans and signage examples available in TTC office for review by Councillors as required.

The Clerk outlined that all evidence returned relating to the state of Railway Stations from Tenby to Swansea has now been collated and sent with an accompanying letter to Rt Hon Carl Sergeant AM, Minister responsible for Local Government and Communities, National Assembly for

Wales. Acknowledgement of receipt of the information received by e-mail, stating a response will be received within seventeen working days.

234. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 30th October 2012 at 7.30 pm.

Councillor P Rapi and Councillor Dr P Easy both gave their apologies for this meeting in advance.

235. ITEMS FOR THE NEXT AGENDA

None noted.

236. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Mrs Rossiter, seconded by Councillor P Rapi.

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

237. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 18th September 2012 be confirmed.

238. MATTERS ARISING

152 – De Valence Heating

Councillor Rapi requested an update on the situation relating to the De Valence Heating. The Clerk explained he has been liaising with the Local Engineer; unfortunately he is still awaiting confirmation of the cost of the main heating boiler system and the ducting cleaning costs. These quotes are expected very shortly, however he was able to relay the breakdown costs for the various smaller jobs. These were individually highlighted and discussed by Councillors. From order to commencing instillation will be approximately eight weeks. In light of this discussion has taken place to provide a temporary solution alternative to the space heaters. It would be a diesel generator, providing vented heat into the building without the CO² emission problems incurred with the space heaters. The cost would be on a weekly hire basis with an initial trial week to assess the noise levels. Following discussion of all the costings available the Clerk said he will keep all Councillors updated as further information becomes available.

Councillor Mrs Rossiter requested an update on the De Valence Trust status. Councillor Blackhall explained all paperwork is in the system and will be returned within the next two weeks. Before the Trust can commence grant applications various processes need to be completed, including community consultation. As constituted body grant applications can be applied for now. The Mayor highlighted European Wall Town grant funding may be accessible if the Trust meets the criteria. Councillor Blackhall said he will look into all areas of funding and maintain liaison with Ms Sinead Henahan, Regeneration Department, PCC.

Councillor Mrs Rossiter felt that in the long term running of the De Valence a rota of volunteers on duty needs to be considered to reduce the demand on the regular volunteers. The Clerk highlighted that Councillor Mrs Brown is the licensee so is required to be in attendance unless the license is signed over to another licensee for a specific events.

239. ACCOUNTS FOR SEPTEMBER 2012

Councillor Blackhall requested additional information from the Clerk relating to the unpaid Augustus Hall hire. Information relating to the nature of the hire and the process of requests made to obtain payment were highlighted. The Clerk reiterated that the cost of pursuing the claim through the courts was unlikely to be cost effective given the low value of the debt, but members felt that this should remain an option and the debtor should be informed of this fact. It was

Resolved that a letter be sent to the hirer requesting that the outstanding invoices be paid as soon as possible, otherwise legal recourse for the recovery of the debt will be sought.

Mayor _____

Town Clerk _____

Date _____