

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 14th February 2012

PRESENT

Councillor T Hallett Mayor
Councillor D Morgan
Councillor Mrs Evans
Councillor Mrs Rossiter
Councillor Mrs Thomas
Councillor Mrs Brown
Councillor L Blackhall
Councillor M Evans

IN ATTENDANCE: Mr A. Davies Clerk to the Council/Financial Officer
Mrs L Hensman Assistant Clerk

396. APOLOGIES

Apologies received from Councillor Mrs Putwain, Councillor Mrs Williams, Councillor P Rapi and Councillor Mrs Lane.

397. DISCLOSURE OF PERSONAL INTERESTS

Councillor Morgan declared a personal interest on item 7a, Planning Application NP/12/0051. Councillor Blackhall declared a personal interest on item 11 De Valence.

398. ITEMS TO PRESS

Proposed by Councillor Mrs Brown, seconded by Councillor Mrs Rossiter.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

399. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 31st January 2012 be confirmed and signed as accurate.

400. MATTERS ARISING

381 – Hywel Dda

Councillor Mrs Thomas provided an update, distributing a copy of the letter received from Mr C Martin Chairman of the Hywel Dda Trust. This stated that the Tenby MIU will reopen once the situation at Withybush Hospital Accident and Emergency department has been resolved. The letter included a 12 point information update. A copy is attached to the main minutes held in TTC Office

for reference. Councillor Mrs. Thomas reminded Councillors of two planned Health meetings and urged the public to attend as they cannot prevent changes if they do or say nothing.

The dates were:

Mon 20th February 2012 – Bridge Innovation Centre, Pembroke Dock. Open session between 11am-6pm. This is an opportunity to ask questions about the future of the Hywel Dda Health Service.

Tue 28th February 2012 – South East Pembrokeshire Community Health Network Meeting. New Hedges Village Hall at 1.30pm. A guest speaker will be attending.

384b – Celebrating the opening of the Wales Coast Path

Councillor Mrs Thomas reported that since discussing the pirate theme to celebrate the opening of Wales Coastal Paths, Tenby Junior School had shown an interest in being involved. Councillor Morgan added that Tenby Infant School had also expressed an interest in this event.

Councillor Mrs Brown explained she would be attending Tenby Chamber of Trade and Tourism meeting this week and will bring this National Parks Celebration to their attention as they may wish to take the lead organising this event.

401. MINUTES OF CHRISTMAS LIGHTING COMMITTEE

The Clerk reported after receiving the Christmas Lighting electricity bill this year he was pleased to report a significant saving for the second year. A figure of £1250 had been allocated in the budget 2011/2012 but the bill amounted to just £92. This is due to the conversion of displays to energy saving LED. Consequently the shortfall for further refurbishments will probably be bale to be met without virement from the contingency fund.

Councillor Mrs Rossiter asked if plans for Christmas Lighting in Warren Street would be able to go ahead as well. The Clerk reported this would be assessed and priced this year to be presented to the next financial budget meeting 2013/2014.

Councillor Mrs Evans suggested as it is the Queen's Diamond Jubilee Celebration year should we consider ordering the replacement bulbs required in Red White and Blue. It was discussed and decided to leave the colours unchanged after the Clerk explained the reasoning behind the Christmas Lighting of Green, Red and White.

Councillor Mrs Thomas proposed that TTC accept the recommendations of the Christmas Lighting Committee, seconded by Councillor Blackhall.

Resolved that TTC accept all the recommendations of the Christmas Lighting Committee.

402. PLANNING APPLICATIONS

Councillor Morgan declared a personal interest in the following planning application and took no part in discussion or vote.

a. NP/12/0051 – Tenby Golf Club, The Burrows, Tenby – Construction of extension to existing club house to provide 4 ensuite bedrooms for visitors and construction of shelter enclosure over 8 practices range bays, Tenby Golf Club.

Councillors discussed and viewed the planning application. Approval was proposed by Councillor Mrs Evans, seconded by Councillor Mrs Rossiter as it will enhance the facilities of the Golf Club and support economic development.

RECOMMEND

Approval as it will enhance the facilities of the Golf Club and support economic development.

Councillor Morgan rejoined the meeting.

b. NP/12/0053 – Advert – Mr Mark Koliassnikoff, Lloyds TSB Group Property, PO Box 112 Canons House, Canons Way, Bristol – One illuminated ATM, 1 illuminated A1 window marketing unit replace existing vinyls (no smoking, opening hours, security measures). Two green light strips fitted to inside face of glazing, Lloyds TSB Bank Plc, Tudor Square, Tenby.

Councillors discussed and viewed the plans. Councillor Blackhall felt Councillors should be aware for future applications that a request for illumination on the inside did not become a means to significantly increase illumination of the outside of the building.

RECOMMEND

Approval.

Councillor M Evans arrived and joined the meeting.

403. PLANNING CORRESPONDENCE

a. PCNPA – NP/11/439 – Extension to owners’ flat and internal alterations, Hammond Park Hotel, Narberth Road, Tenby – Amended plans.

Councillors reviewed the amended plans; the Clerk explained that Tenby Town Council had previously approved the original plans. Following discussion it was

Resolved to note these amended plans and note the original plans are available in TTC office for review if required.

b. PCNPA – Consultation on Planning in the National Park – Feedback

Councillor Evans discussed and highlighted areas contained in the report he felt were of note. A list of issues for Councillors to consider when reviewing planning applications was an advantage and also Councillors have expressed they would like to have training on reviewing planning application. Councillor Evans proposed a training session date be requested for all Councillors after the election in May 2012 inviting St Mary's Out Liberty and Penally Community Councils to join the training session, seconded by Councillor Mrs Brown.

Resolved that a National Parks planning training session be requested and arranged in June 2012 for elected Tenby Town Councillors, offering an invitation to St Mary's Out Liberty and Penally Community Councillors to join this training session.

c RWE npower renewables Atlantic Offshore Wind Farm – Public consultation summary report.

Discussion took place with many views being expressed on wind farms and other renewable sources of energy, including the price of present energy costs. Councillor Evans said fuel poverty is everywhere in Tenby and a balance has to be made. It was

Resolved that the information be noted.

d.PCC – Notice of appeal, land at Park House Court, Narberth Road, Tenby.

The Clerk reported that Park House Court was not in our electoral boundary but we have been consulted as it is on our boarder. Councillor Evans explained it was outside the Local Development Plan so had been referred to the Welsh Assembly. He felt this was a much needed development for the area and Tenby Town Council should be seen to be supporting this venture. Councillor Mrs Evans felt also that this project should be strongly supported as recently, Mrs Lyn Hambidge, Head of Housing Commissioning, Pembrokeshire County Council, had outlined the lack of affordable and private housing of this nature within our area. It was proposed by Councillor Mrs Evans, seconded by Councillor Mrs Brown to send a letter of support from TTC with the following reasons:

- Insufficient affordable and private housing of this nature within our area as outlined with supporting figures by a representative from PCC at a recent TTC meeting.
- Secure environment close to local hospital facilities.
- Ability to access services like home help and meals, whilst remaining within their own home.

- The opportunity to downsize from larger properties to these units would release properties for families either to be allocated on the housing list or for purchase in the private sector.
- The development would support the local economy in the building and service sectors.

Resolved that a letter be sent to the Planning Inspectorate expressing the Town Council's strong support for the development.

404. CORRESPONDENCE

a. Mr William Rogers – Tenby Railway Station.

Councillors discussed issues raised by Mr Rogers in relation to Tenby Railway Station, it was proposed by Councillor Mrs Thomas to forward the letter to Councillor Mrs Lane, Tenby in Bloom Committee, seconded by Councillor Evans.

Resolved to forward Mr W Rogers letter of concern relating to Tenby Railway Station to Councillor Mrs Lane, Tenby in Bloom Committee.

b. West Wales Maritime Heritage Society – Tenby Lugger Project.

Councillor Mrs Evans informed Councillors that Tenby Surf Link have been in contact with West Wales Heritage Society and offered housing of the Tenby Lugger within their South Beach building.

Councillor Blackhall felt the De Valence Cafe should be offered as a venue for the Heritage Society to meet and hear the views of Tenby people as they requested. Councillor Evans felt we should arrange a follow up meeting with the Society and also offer the De Valence Café as the venue for them to meet and hear local views relating to the Tenby Lugger project. It was proposed by Councillor Hallett to write to arrange a second meeting with Revered Reed, seconded by Councillor Evans.

Resolved that a second meeting be arranged with Revered Reed to discuss the progress of the Tenby Lugger project.

c. Mr G Longster, PCC – Education provision, Tenby.

The Clerk informed Councillors, the recommendations for the future of Tenby Infants/Juniors Education was approved by PCC Cabinet this week, Mr G Longster Director of Education PCC will be contacting TTC in due course to consult on the approved recommendations. It was

Resolved that this information be noted and await the consultation meeting with Mr G Longster Director of Education PCC.

d.PCC – South East Area Liaison Meeting.

Councillor Mrs Thomas asked if anyone has attended one of these meetings. Councillor Evans explained that the Clerk has attended with him in the past and they are very informative. The next meeting would include information relating to recycling facts and figures, as well as outlining how fines are issued to Counties that do not achieve the recycling targets set. Pembrokeshire at present is ahead of the targets and moving forward; recycling of glass will commence at the end of February and be rolled out across the county. Food waste recycling will be increased to areas that initially were inaccessible for collection by the large Lorries, now that PCC have purchased a fleet of smaller vehicles.

Resolved that Councillor Evans attend the South East Liaison meeting.

e.Chamber of Trade and Tourism – January minutes

Councillor Evans informed Councillors of a Christmas Market initiative in Newport. Newport Town Council purchased a yearly market lease from the County Council on behalf of the Chamber of Trade. allowing the Chamber of trade to run a weekly farmers market consisting of 20 stalls. They retain the quality control of the stalls to prevent any concerns to local businesses and save money on purchasing daily permits. Councillor Evans felt this was the type of initiative Tenby could successfully run in Tudor Square. Councillor Blackhall felt TTC would welcome and support Tenby Chamber of Trade and Tourism in a similar venture. It was

Resolved that Councillor Evans feed back to the Chamber of Trade and Tourism meeting that TTC welcome and support a similar market initiative in the town.

405. ACCOUNTS FOR JANUARY 2012

The accounts were reviewed and discussed by Councillors; clarification was given by the Clerk on items as requested. Councillor Mrs Brown asked if bunting could be provided for the Queen's Diamond Jubilee Celebration, but firstly she would raise the bunting matter at the Chamber of Trade meeting for their view and feed back at the next Council meeting. Councillor Evans requested if Councillor Mrs Thomas could look into costings for supplying the bunting as she had previously. It was

Resolved that Councillor Mrs Brown would raise the Queen's Diamond Jubilee Celebration at Tenby Chamber of Trade and Tourism meeting and Councillor Mrs Thomas would obtain costings for the supply of bunting.

Proposed by Councillor Mrs Brown, seconded by Councillor Mrs Rossiter to accept the Accounts for January 2012.

Resolved that the Accounts for January 2012 be accepted.

406. DE VALENCE

a. Hall hire – 12th May 2012 – Tenby Blues Festival

The Clerk explained that the taster Blues festival was normally held in the Rugby Club but this year they required a larger venue. It was

Resolved that the booking be accepted.

b. Hall hire – 23rd May 2012 – Howard Marks ‘An Audience with Mr Nice’

The Clerk reported that this event had been postponed until later in the year as a similar event is being staged in Narberth.

c. De Valence roof – Cllr T Hallett

Councillor Hallett reported items have been encroaching onto the De Valence roof from the neighbouring property yet access onto the roof had only been as a fire exit. Councillors discussed the issues relating to health and safety, it was proposed by Councillor Mrs Rossiter, seconded by Councillor Morgan to send a gentle letter to the owner as a reminder of the roof safety issues.

Resolved that a letter be sent to the owner of the neighbouring property noting the health and safety issues of the De Valence roof access.

d. De Valence Heating

The Clerk outlined as instructed in a previous meeting he had found a company and requested a consultation for alternative heating and electrical systems available for the De Valence, the cost of the survey is £750.

e. Utilities review

The Clerk informed Councillors that as our fixed term utility contracts have come to an end the office has been reviewing alternative offers available. The Assistant Clerk outlined the savings available by covering both the De Valence Pavilion and Augustus Place Community Centre together under one supplier. Commencing payment by Direct Debit would increase the saving by an extra 2%, resulting in an approximate yearly saving of £386.95. Councillors discussed the saving available before Councillor Mrs Brown proposed to accept the two year contract with the utility provider, seconded by Councillor Evans.

Resolved that TTC accept a two year utilities contract with authority for payment to commence by direct debit mandate.

Councillor Mrs Brown informed Councillors she is not available to supervise the Wedding booked at the De Valence on 25th February 2012. Councillor Blackhall requested key holder training and then would be happy to supervise the event along with the Mayor.

Resolved that Councillor Mrs Brown provide key holder training for Councillor Blackhall, who will then supervise the event on 25th February at the De Valence.

407. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

None noted.

408. MEDIA ITEMS

The Clerk informed Councillors that there had been coverage in the media stating that the High Court had ruled that Prayers at Council meetings are not lawful under section 111 of the Local Government Act 1972. Advice had subsequently been received from the Society of Local Council Clerks suggesting prayers should be separated completely from the Council Agenda until after any appeal has been heard. Brief discussion took place before Councillor Blackhall proposed that as this was only advice, the council should continue with its present procedure in relation to prayers for the time being, seconded by Councillor Evans.

Resolved that the council should continue with its present procedure in relation to prayers for the time being.

409. JUBILEE FAMILY PLAY PARK

Councillor Mrs Brown reported the following update on behalf of the Friends of the Jubilee Play Park.

- £20,000 grant has been secured from PCC.
- Friends of the Jubilee have raised £2065.00. Thank you to the committee for their hard work, locals who have attended functions and the general public who have purchased bolts including many grandparents.
- The skateboard meeting is arranged for Thurs 16/02/12 at 2pm. To discuss their fund raising ideas including a skate-a-thon.
- Grant applications are proving difficult due to criteria and closing dates after the proposed official opening. The Clerk reported positive feedback from Sports Wales who has indicated they may be able to help with proof of structured skateboard elements in place, like skill training and designing of boards.
- A Meeting is arranged on 21st February to meet with the park developers to discuss order deadlines.

Discussion took place in relation to other funding options available to cover the shortfall including short term loans. But it was decided to continue the present avenue of grant applications and fund raising at present.

410. ROYAL GATE HOUSE

The Clerk reported no response has been received from National Parks in relation to the Royal Gate House site hoardings.

411. TUDOR SQUARE BUILDINGS

Councillor Mrs Brown commented that Tudor Square will look fabulous once the enhancement is completed and wished to commend the work that has been put in, but felt 2 or 3 buildings in the square are unkempt and although they are lovely buildings they need cleaning and painting to enhance the square further.

412. FINANCIAL OFFICER/CLERK'S ITEMS

a. Actions and updates from 31st January meeting

The Clerk updated Councillors that the Planning amendment in relation to the Royal Gate House Cinema, White Lion Street has been referred to the Development Management Committee Meeting at National Parks, due to matters being of significant public interest. Meeting scheduled for 22/02/12.

A response from Mr Henstridge PCC in relation to the Old Cottage Hospital site is still awaited. Councillor Evans asked if the Clerk could look into an article relating to the Localism Act giving power to local communities to rightfully reclaim back local assets or land. It was

Resolved that the Clerk looks into the Localism Act and report back at the next Council meeting.

The Clerk circulated a copy of the letter received from Mr D Thomas PCC in relation to the request to amend the loading bay usage. He proposed that White Lion Street bays should remain unchanged but proposed to make 6 short term parking bays at the Parade loading bay site. This would accommodate both short term shopping bays and still ensure loading area is retained. Councillors discussed this compromise to their request. It was

Resolved to accept the amendments if the loading bays at the Parade site allow loading between the hours of 8am – 6pm, permitting overnight parking for locals or holiday makers outside these hours.

Councillor Morgan updated that at a recent School Governors training day he was informed that Heywood Lane would shortly have a 20 mile an hour speed limit outside the schools and speed cushions will be installed. Councillor Mrs Rossiter felt the parking issues especially on Serpentine Road corner needed addressing. Councillor Evans reported the school transport buses do not help the congestion and the Coach Company had been asked by Greenhill School Governors to not use Serpentine Road route when leaving the school but use Heywood Lane, turning left to go up The Maudlins as an alternative route.

b. Report of the Tenby Connect meeting

The Clerk highlighted items from the notes taken at the Tenby Connect meeting. He explained that Planed felt developing a forum of this nature would have many benefits including the ability to access funding from them towards the Jubilee Play Park. Councillor Mrs Brown felt it was sad there was poor attendance at the meeting and it needed more support, but she was encouraging to see new names and the 5 points of action noted were positive and to be supported by TTC. The Clerk added that Mr P Bromby, of the Tenby Development Trust had unfortunately been unable to attend but had telephoned the next morning to add his support and seek the date of the next meeting as he wished to be involved. The Mayor offered the parlour as a venue for the next meeting if required. It was

Resolved that TTC support the Tenby Connect group, including their 5 points of action. The Mayor,s Parlour to be offered as a venue for the next meeting.

c. Mayor Making and the Town Council election

The Clerk outlined the format for the forthcoming election. Nominations can be filed from March 27th until 3rd April. The cooling off period runs until 11th April, following this it will be announced if there is a need for an election in either ward. If no election is called a Mayor can be appointed from Elected Councillors after the 12th April.

The election if required would be on May 3rd, with the swearing in of Councillors on Friday 11th May. Business would then be adjourned until after Mayor Making on 25th May 2012.

Discussion took place between Councillors as it would be short notice for a Mayor to plan Mayor Making in 2 weeks. It was proposed by Councillor Blackhall for the present Mayor to plan the event and then the incoming Mayor would just need to invite their personal family and friends and finalise planned arrangements, seconded by Councillor Evans.

Resolved that the present Mayor plans and arranges Mayor Making prior to the election.

413. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 28th February 2012 at 7.00pm. This will be a Quarterly meeting.

414. ITEMS FOR THE NEXT AGENDA

Town Shelters – Councillor Mrs Putwain.

415. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Evans, seconded by Councillor Morgan.

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

416. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 31st January 2012 be confirmed and signed as accurate.

417. MATTERS ARISING

There were no matters arising.

Mayor _____

Town Clerk _____

Date _____