

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 13th March 2012

PRESENT

Councillor T Hallett Mayor
Councillor D Morgan
Councillor Mrs Rossiter
Councillor Mrs Thomas
Councillor Mrs Putwain
Councillor Mrs Brown
Councillor L Blackhall

IN ATTENDANCE: Mr A. Davies Clerk to the Council/Financial Officer
 Mrs L Hensman Assistant Clerk

The Clerk reported unfortunately Reverend Reed is unwell and unable to attend to deliver an update on the Tenby Lugger and requested to reschedule to attend a future meeting. All Councillors agreed to reschedule on a convenient future date.

439. APOLOGIES

Apologies received from Councillor Mrs Evans, Councillor Mrs Lane, Councillor P Rapi and Councillor M Evans.

440. DISCLOSURE OF PERSONAL INTERESTS

Councillor Mrs Rossiter and Councillor Mrs Thomas declared a personal interest on item 11a Licensing. Councillor Blackhall, Councillor Mrs Putwain, Councillor Mrs Rossiter and Councillor Hallett declared a personal interest but not prejudicial interest on item 12 De Valence.

441. ITEMS TO PRESS

Proposed by Councillor Mrs Rossiter, seconded by Councillor Mrs Putwain.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

442. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 14th February 2012 be confirmed and signed as accurate.

Following clarification of the resolution 425a (Hywel Dda Health Board proposed workshop), relating to Councillor Mrs Thomas being asked to represent Tenby Town Council. Councillor Mrs Thomas wished to review the document before confirming attendance.

443. MATTERS ARISING

424d – Mrs Jane Gibson PCNPA (via e-mail) – Planning in the Park – Consultee involvement.

The Clerk reported that Mrs Jane Gibson PCNP will be attending TTC meeting on 3rd July 2012 to present a workshop on Planning in the Park - Consultee involvement.

431 – Royal Gate House

All Councillors expressed their views and concerns following the report from Mr Liam Jones PCNPA, feeling that the site is far worse than the officer's perception and that the matter should not be closed. The Clerk had a copy of the report on the site prepared for PCNPA committee meeting next week which he outlined to Councillors, noting its similarity to the report sent to TTC.

Councillor Morgan wondered what hoardings they are looking at as, if they feel they are only slightly damaged he would like to see what severe damage looks like. He felt that this matter needs addressing urgently.

Councillor Mrs Brown stated that Tenby is referred to by the National Park as the jewel in the crown of Pembrokeshire and the business hub of Pembrokeshire. Surely they see this site has adverse effects and felt a letter should be sent to Mr S Fry and the developers South Terrace Properties asking for the hoarding and site to be improved. Saundersfoot have tidy advertising hoardings perhaps Tenby could request businesses to sponsor advertising on these hoardings in a similar way.

Councillor Blackhall asked if there is another site within the National Park in this poor a condition, as he is unaware of one. He felt the time had come for a crisis meeting; action needs to be taken now. He agreed that advertising hoardings would be an improvement and felt TTC would support and sponsor one section of advertising on the hoardings. Everyone is striving for a positive outcome for the site to be developed to enhance the area.

Councillor Mrs Putwain felt a Health and Safety aspect might worry the owners of the site if someone sued them.

Councillor Mrs Rossiter requested for a plea to the Welsh Assembly to be made, is there anything that can be done to progress this development forward.

Following a lengthy discussion it was

Resolved that the Clerk write to Mr S Fry and South Terrace Properties to request they enhance the site, including the hoardings, for the summer season.

Resolved that sponsorship of advertising on the hoardings be looked into.

Resolved that a crises meeting with PCNP, PCC and TCC be arranged to discuss the way forward for the Royal Gate House site.

Resolved that letters be sent to our local MP and AM for help and advice.

432 – Tenby Shelters

Councillor Mrs Thomas asked if any update on the shelters had been received. The Clerk reported he had received no reply to his letters.

444. PLANNING APPLICATIONS

a. NP/12/0075 – Mr K Beynon c/o Mr Arfon Hughes, Mango Planning and Development Ltd., Number One, Waterton Park, Bridgend – Removal of occupancy condition number 2 on TB/1707, Zion Gardens, St John’s Hill, Tenby.

Councillors discussed and viewed the planning application. Councillor Mrs Brown supported the removal as many locals have upheaval and difficulty finding temporary accommodation for a short period of time due to this condition on properties. Everyone is aware housing stock is very low in the Tenby area, so this would provide all year round accommodation helping locals.

Approval to remove occupancy condition on this site, proposed by Councillor Mrs Brown, seconded by Councillor Mrs Thomas.

Councillor Blackhall felt clear guidelines on why the condition was imposed in the first place were not available so he felt unable to support the removal of the condition, abstaining from the vote.

Vote taken 3 for the proposal, 2 against, 1 abstained.

RECOMMEND

Approval to remove occupancy condition on this particular site as it will increase all year round accommodation for local residents.

b. NP/12/000106 – Mr Andrew Armour, Cornerstones, North Cliffe, Tenby – Discharge of conditions 3,5,8 and 9 of planning consent NP/11/219, Kingswood, North Cliffe, Tenby.

Councillors discussed and viewed the planning application. Approval proposed by Councillor Mrs Brown, seconded by Councillor Mrs Rossiter, to allow the property to be constructed.

RECOMMEND

Approval to allow these conditions to be discharged as they had been met.

445. PLANNING CORRESPONDENCE

a. PCC – Pembrokeshire LDP – Focussed changes consultation and submission.

The Clerk outlined information relating to the PCC, Pembrokeshire LDP and explained that it did not affect Tenby as we are governed by the PCNPA local development plan but changes were mainly wording alterations. It was

Resolved to note this information.

b.PCC – Planning Inspectorate Appeal – land at Park House Court, Narberth Road, Tenby.

Councillor Mrs Brown requested if Councillor M Evans could be asked if he would be attending the planning inspectorate appeal to represent and feed back to TTC. It was

Resolved that the Clerk ask Councillor M Evans if he would be attending the Planning Inspectorate Appeal and report back at the next meeting.

446. CORRESPONDENCE

a. Dave MacLachlan, PCNPA (via e-mail) – Celebrating the Wales Coast Path.

The Clerk explained the e-mail is to remind Councillors that funding is available for the idea suggested to celebrate this event. Councillor Mrs Brown said she would inform the Chamber of Trade and Tourism Committee at their next meeting of interest expressed by the schools to join in this event and seek clarification if they proposed to lead the event within the town. Feed back would be delivered at the next TTC meeting.

b. Hywel Dda Health Board – Minor Injuries Units

Councillor Mrs Thomas gave an update and outlined the next steps SEPCHN are taking.

Three questions to be answered and results presented to Hywel Dda Health Board.

1. What TTC think of the Community Health Council and if we need to undertake a consultation on the recent issues?
2. How has the closure of the MIU affected the local people? Requesting from the press present if the general public can report their views to the local newspaper office..
3. What to do next? Following the reopening in April 2012, the service is to be reviewed again in May/June 2012 by Hywel Dda Health Board.

Councillor Mrs Thomas clarified the Tenby General Practitioners requested the proposed hours for Tenby MIU, but do the general public agree.

Councillor Mrs Brown reported that several locals had complained that the Doctors Surgery is not coping very well at the moment as MI patients are attending the open surgeries and the waiting time is long, she personally would like to see the MIU open in the evenings until 10pm like South Pembrokeshire Hospital MIU.

Councillor Blackhall felt that surely an assessment has been carried out by the Health Board to show evidence of the main times the unit was used to support the most suitable opening hours for the unit.

Resolved that Councillor Mrs Thomas would feed back TTC views and await comments from the local community on the effects the closure has had on their lives.

c. Dan John, PCC – ARCOPOL+

Councillors discussed the information, it was proposed by Councillor Mrs Thomas, seconded by Councillor Mrs Brown to invite Mr D John, Project Officer ARCOPOL+ to make a presentation to TTC.

Resolved that the Clerk invites Mr D John, Project Officer of ARCOPOL+, to make a presentation at a TTC meeting.

447. ACCOUNTS FOR FEBRUARY 2012

Councillor Mrs Brown welcomed the income received for the De Valence and Augustus Place.

Councillor Mrs Thomas proposed the accounts for February 2012 be accepted, seconded by Councillor Mrs Rossiter.

Resolved that the accounts for February 2012 be accepted.

448. GRANT APPLICATION

a. Tenby Arts Festival

Councillor Mrs Brown was saddened that for two years the De Valence was not available for the Tenby Arts Festival to hold events and they had to use venues outside the Tenby area. She commended the organisers for all their hard work and varied programme of events and hoped that now the venue was available, along with other places in Tenby, the event would be held in, and stay in, Tenby,

Councillor Mrs Rossiter commended them for using the De Valence and proposed a donation of £250, seconded by Councillor Mrs Brown.

Resolved under Sections 144 and 145 of the LGA 1972 to donate £250 to Tenby Arts Festival.

b. Soroptimist International of Tenby

Councillors discussed the Grant application. It was pointed out by the Mayor that unfortunately to donate to a charity in order for them to donate to another charity or group was not within TTC remit. The Mayor suggested the Youth Project apply for a grant independently from TTC. It was

Resolved that a letter be sent to the Tenby Soroptimist International, stating unfortunately it was not within TTC remit to donate to a charity to donate to another charity or group, but suggest Tenby Youth Project apply independently.

Councillor Mrs Rossiter and Councillor Mrs Thomas declared an interest on the next agenda item and left the Chamber.

449. LICENSING

a. New premises licence – Cwm Deri Estate, Bath Cottage, 2 Upper Frog Street, Tenby.

Councillors discussed the proposed licence; it was proposed no objections by Councillor Morgan, seconded by Councillor Mrs Brown.

Councillor Blackhall abstained from discussion and vote.

Resolved that TTC had no objections to approval of the licence.

Councillor Mrs Rossiter and Councillor Mrs Thomas rejoined the meeting.

450. DE VALENCE

a. Pembrokeshire Tourism – Membership options

Councillor Mrs Brown proposed not to take membership as the De Valence is not a business at present, seconded by Councillor Morgan.

Resolved that the information be noted at this time and that Pembrokeshire Tourism be informed of the council's decision..

b. Tenby Arts Festival – Change of date (Organ recital from 22nd September to 26th September)

The Clerk outlined the reasons for the date changes. This change of date would free up the 22nd September and there had been a request that the joint Arts Festival/Blues Festival event booked for 28th September now be switched to the 22nd. The Clerk felt that, logistically this would be a better arrangement as there was also an Arts Festival booking for 29th September.

Resolved that the changes be accepted.

c. Rental of office space

The Clerk informed Councillors a Care in the Community business had requested to rent an office on a one year contract. Following discussion with the Mayor, Councillor Mrs Brown and Councillor M Evans it was recommended to suggest a daily fee of £15 prior to discussion and consultation at this council meeting. A weekly rental fee somewhere between £50 and £100 had been had also been discussed by the three councillors and the consensus had been to recommend a fee of £75. Following further discussion between Councillors it was

Resolved that the Clerk draws up a contract for one year duration at a weekly rental of £75.

451. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

None reported.

452. MEDIA ITEMS

Councillor Mrs Brown remarked on the excellent letter from Mr Nicky Lloyd, with the statement ‘people before profit,’ being a good ethos for the De Valence. She also remarked favourably on his comments on the impact on businesses, the hall being used by the community and keeping Tenby alive.

453. JUBILEE FAMILY PLAY PARK

The Clerk reported that the Friends’ bank account now totalled £2500 and a grant application had been submitted to Sports Wales. He was pleased to report Mr Idwal Davies PCSO informed the committee members at their recent meeting that a donation of £5000 had been secured from Dyfed Powys Proceeds of Crime Fund for a piece of equipment.

Councillor Mrs Brown outlined that the amount left to raise is £18,500. Urban Recreation had advised that the equipment needs to be ordered by 19th March to ensure completion within the desired timeframe. They proposed a completion date of 25th May 2012 which would allow for any ‘snags’ to be rectified before the official opening on 4th June 2012. The Friends committee agreed to continue funding for a year to eighteen months to complete the project.

However, to enable the equipment to be ordered, the contractors had to be assured that it would be paid for on completion. The Friends would continue fundraising but Councillor Mrs. Brown asked if the Town Council could stand guarantors for any interim shortfall

The Clerk reassured Councillors that the work was not likely to start on site until about two weeks before the completion date and, as the Friends were continuing to fundraise, it would be unlikely to affect the terms of any grant funding achieved or pending if the money was loaned to the Friends of the Jubilee Play Park by TTC. At the moment the figure was £18,500 but was likely to be much less by the end of May.

Councillor Mrs Brown outlined forthcoming fund raising events including a pamper evening; skate-a-thon and a raffle for a Kindle Keyboard 3G at Greenhill school. The Buy a bolt continuing to sell well and the book stall in the De Valence was proving popular.

Proposed by Councillor Mrs Rossiter, seconded by Councillor Blackhall for TTC to act as guarantors for the shortfall.

Resolved that TTC act as guarantors for any shortfall through an interest free loan to the Friends to ensure the equipment can be ordered for this project to be completed within the agreed timeframe.

The Clerk informed Councillors that the Neighbourhood Policing Team had asked for permission to use the De Valence for the skate-a-thon in the event of adverse

weather conditions. The Mayor asked that all skateboards be checked for suitability on a wooden floor. It was

Resolved that the De Valence be made available for the skate-a-thon in the event of adverse weather conditions.

454. ROYAL GATE HOUSE

a. PCNPA – Condition of site

Discussed earlier under matters arising.

455. SURPLUS NOTICE BOARDS

The Mayor asked for discussion to take place on a suitable site for the notice board as it is a health and safety risk in the alley way at the De Valence. Suggestions included the Jubilee Play Park or the Battery Gardens as an interpretation board. It was

Resolved that discussion take place with Councillor Mrs Lane, Tenby in Bloom and the Clerk clarify with PCC about a street licence to site the board as it is their land.

456. FINANCIAL OFFICER/CLERK'S ITEMS

a. Actions and updates from 28th February meeting

The Clerk outlined all items within the update. He had received a verbal update from Mr N Henstridge relating to the Old Tenby Cottage Hospital Site. PCC intend to sell the site by auction in April 2012, written confirmation will follow when dates are clarified. The site is earmarked for 16 dwellings within the LDP plan.

The Clerk discussed planning arrangements for a follow up Tenby Connect meeting. It was

Resolved that the Clerk arrange a date for a second Tenby Connect Meeting and invite the relevant organisations.

The Clerk informed Councillors he had received several comments from the general public relating to what Tenby are arranged for the Queen's Diamond Jubilee Celebration. Discussion took place between Councillors, items put forwarded included the official opening of the Jubilee Play Park, Bunting within the town, individual street parties and a memento for school children. It was felt that the community as a whole should be involved in arranging some form of celebration and not just the Town Council. It was

Resolved that the Clerk look into the cost of purchasing a memento coin for the school children and Councillor Mrs Brown would liaise with the Chamber of Trade and Tourism members in relation to organising a town celebration.

A copy of a letter from Simon Hart MP was circulated by the Clerk, in relation to a reply received from Mr David Gauke VOA on the business rates appeal issues. A copy is attached within the main minute's folder.

The Clerk informed Councillors the Town Rider scheme had secured funding for the time being while a further review of the service is being conducted.

There would be road closure at The Norton/St John's Hill/The Croft on 22nd March, from 10am to 4pm and 6 to 10pm to allow the crane to be removed from the Guildhall development site.

The Clerk had received nomination packs for all Councillors wishing to stand in the 2012 Election. Packs were handed out to councillors present while packs were also able in the office for collection.

The Election will be officially called on 22nd March and completed nomination forms can be returned to County Hall during office hours from 23rd March onwards Any Councillor wishing the Clerk to deliver their application needs to present the papers to the Clerk by 9 am on 23rd March to allow early processing and rectification of any mistakes.

The closing date for applications is noon on 4th April

Applications can be withdrawn up until noon on 11th April.

Confirmation will be received by 12th April if an election is required.

Election if required will take place on 3rd May with the counting of votes the following day.

All serving Councillors retire on 7th May with the new Council taking over from that date.

457. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 27th March 2012 at 7.30pm.

458. ITEMS FOR THE NEXT AGENDA

None noted.

459. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Mrs Rossiter, seconded by Councillor Mrs Brown.

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

460. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 28th February 2012 be confirmed and signed as accurate.

461. MATTERS ARISING

There were no matters arising.

Mayor _____

Town Clerk _____

Date _____