

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 12th April 2011

PRESENT: Councillor Mrs Evans Mayor
Councillor Morgan
Councillor Mrs Rossiter
Councillor Mrs Thomas
Councillor Mrs Williams
Councillor Rapi
Councillor Mrs Putwain
Councillor Blackhall
Councillor Hallett
Councillor Mrs Lane
Councillor Mrs Brown

IN ATTENDANCE: Mr A. Davies Clerk to the Council/Financial Officer
Mrs L Hensman Assistant Clerk

ALSO PRESENT Inspector Kath Griffiths
PCSO Mandy Goodland

The Mayor welcomed Inspector Griffiths and PCSO Mandy Goodland and asked them to join the councillors at the table, prior to giving their update report.

Inspector Griffiths started by giving crime statistics for Tenby and the division, these were all down on the previous year.

Information given at the PACT meeting relating to the Neighbourhood Watch Initiative was relayed to councillors. These include:

Coast Watch Posters – The aim is to raise awareness so anyone walking around the coast becomes more observant of the area in which they live or are visiting and reports anything suspicious or of concern by dialling 101.

Truancy at Greenhill School – Police are working with the school and truancy officers to try and monitor the area the alleged truants are gathering to encourage these children back to school and observe for any untoward behaviour or actions.

Army Cadet Presentation – PCSO Mandy Goodland attended a very successful presentation given by the police to 150 Army Cadets at Penally Camp.

Neighbourhood Scheme – Action day taking place on 26th May, to carry out a litter pick and paint the stairwell of the multi storey car park as reported in the last update.

An incidents update was also given by Inspector Griffiths including:

Three ‘boy racers’ in the multi storey car park issued with Section 59 notices.
5 anti social behaviour forms had been filed.

Burglary at Audrey Bull Jewellers one suspect charged.

Jewellery theft - by using ANPR surveillance cameras monitoring cars entering and leaving Tenby suspects from the south of England were traced and arrested.

Police priorities for April are:

- 1) To monitor any anti social behaviour from the large group of youngsters congregating on South Parade on Friday evenings. They are not always causing a problem or doing anything wrong but they will be checked and searched for alcohol etc as and if problems occur.
- 2) To deter truancy at Greenhill School.

Questions from Councillors answered by the Inspector and CPSO included:

It had been brought to the local schools' attention that a gentleman was seen to be taking pictures outside the schools. The police are aware and were the ones who informed the schools to contact them if they notice anything suspicious.

In light of correspondence before council that evening did the police have any concerns over the Wheeled Park Play Facility being proposed for the Jubilee? The police felt the skateboard youngsters never cause any trouble, they move on when requested and they abide by having to be out of the multi storey by 9 pm as it echoes. They like people to watch them as they are very clever and proud of what they do and the police did not envisage them causing problems.

The Mayor thanked Inspector Griffiths and PCSO Goodland for their informative report; they both then left the chamber.

524 APOLOGIES

Apologies received from Councillor Evans and Councillor Stock.

525 DISCLOSURE OF PERSONAL INTERESTS

Councillor Mrs Rossiter disclosed an interest for item 6c.

526 ITEMS TO PRESS

Proposed by Councillor Hallett, seconded by Councillor Morgan.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

527 CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 29th March 2011 be confirmed and signed as accurate with the following amendment:

512 Parking – To read Councillor Mrs Putwain agrees with traders parking in the residents bays as long as they are monitored.

528 MATTERS ARISING

513 – Dog Waste Bins

Discussion took place over the placing of a Dog Waste Bag Dispenser by Greenhill School as Cllr. Rapi was concerned it may encourage people to use the school fields to walk their dogs yet there is a total ban on dogs on the field on Health and Safety grounds.

Resolved that any dispenser be sited nearer the road Crossing Patrol Area and to encourage people to contact Environmental Health if any dog walkers are identified using the school fields.

512 – Parking

Councillors relayed anecdotal evidence regarding the manner in which enforcement officers appeared to be carrying out their duties. Councillors felt that it appeared the enforcement officers needed to be a little more understanding in certain circumstances. Also a few Councillors were concerned for the welfare of enforcement officers if they continued to show this apparent lack of discretion, particularly as the town became busier and competition for parking increased. In view of these concerns is was

Resolved for a letter to be sent to PCC expressing the TTC outlining the Council's concerns over the alleged actions of enforcement officers. Also for the Clerk to collate all parking concerns brought to the Council's attention.

514 – Notice Boards

The Clerk reported back and outlined that 3 costings had been received from companies authorised to carry out streetwork and repairs. They ranged from £600 to £1200. Councillor Mrs Rossiter proposed to accept the £600 quote and proceed with removal of the notice board on The Croft, seconded by Councillor Mrs Lane.

Resolved to accept the quote for £600 and proceed with removal of the notice board on The Croft.

Councillor Rapi and Councillor Mrs Brown abstained from the vote.

529 PLANNING APPLICATIONS

a. NP/11/102- Mr H scale, Four Seasons, Upper Park Road, Tenby – Retail shop at ground floor and flat at first floor, Four Seasons, Upper Park Road, Tenby (renewal of consent).

Discussion took place between Councillors. As this was a renewal of consent Councillor Hallett, proposed approval seconded Councillor Mrs Lane.

RECOMMEND

Approval

b.NP/11/110 – Dr P Easy, Pencoed, Narberth Road, Tenby – Garden shed to be constructed and erected, Pencoed, Narberth Road, Tenby.

Discussion took place between Councillors. Proposed approval by Councillor Mrs Lane, seconded by Councillor Morgan.

RECOMMEND

Approval

Councillor Mrs Rossiter left the chamber.

c.NP/11/122 – Mr Giles Birt, Lock Estates Limited, C/o Birt and Co., Lock House, St Julian Street, Tenby – Demolition of buildings and use of land as temporary car park, Tenby Ford Garage, South Parade, Tenby.

Full discussion took place between all Councillors present. Suggestion was made that the approval be conditional on the letting of car parking space at a reduced rate during the winter or for locals but it was pointed out that this was a commercial, not a planning, issue. Proposed approval by Councillor Mrs Thomas, seconded Councillor Hallett.

RECOMMEND

Approval

Councillor Mrs Rossiter returned to the chamber.

d.NP/11/125 – Maritime and Coastguard Agency, Spring Place, 105 Commercial Road, Southampton – Replacement and upgrade of radio communications equipment, Unit 10/11, Salterns Industrial; Estate, The Salterns, Tenby.

Councillor Hallett praised the coastguards for the work they do and proposed approval, seconded by Councillor Mrs Williams.

RECOMMEND

Approval

The Clerk revealed that a further application had been received since the agenda papers had been sent out. A response was required before the next scheduled council meeting.

Resolved that the application be considered.

Councillor Mrs Lane declared an interest in the item and left the chamber.

e.NP/11/129 – Mr Gareth John, Gaz Cabs, Oakridge Acres, Tenby – Change of use retail; to taxi office & erection of antennae, Shop Unit 1 Supermarket Complex, Upper Park Road, Tenby.

During discussion it was mentioned that one of the taxi vehicles has been parking on the pavement outside the shop. Proposed by Councillor Hallett, seconded by Councillor Morgan, approval but a comment relating to the parking on the pavement to be added.

RECOMMEND

Approval, with an additional comment expressing concern as to the parking on the pavement particularly as taxi spaces are designated in the multi storey car park next door.

Councillor Mrs Lane returned to the chamber.

530 PLANNING CORRESPONDENCE

a.PCNPA – Sycamore – Tree Preservation Order 75 (W1), Northcliffe, Tenby.

The Clerk informed Councillors that National Parks had sent this letter to the Council by mistake. The owners of the tree should have received it.

Resolved to note this planning correspondence.

531 CORRESPONDENCE

a. WAG – Consultation on a draft equality and diversity strategy for Fire and Rescue Services in Wales

The Mayor explained the document was available for review by Councillors at any time in the Office or on line.

Resolved to note this document.

b. Mrs John – Tenby toilet facilities.

Mrs. John expressed concern about the lack of toilet provision within the walled town. Councillors shared these concerns particularly as Upper Frog Street toilets have not been re-opened as yet despite signage on them stating they would be open from 1st April 2011. After discussion it was

Resolved for this correspondence concerns to be noted and a copy forwarded to PCC.

c. Ben Blake PCC – Road closures, Royal Wedding.

The Clerk outlined that the individual street parties would be grouped under one order.

Resolved to note this letter.

532 ACCOUNTS FOR MARCH 2011

It was discussed that the Utilities bills for the De Valence needed to be reviewed to seek a cheaper provider. The Clerk informed Councillors that the Council had had to enter into a fixed contract when they took the building back following the liquidation of the Trust but it would be possible to review the utility costs when that contracts ended in May 2011.

Proposal to accept the February Accounts by Councillor Hallett seconded by Cllr Morgan.

Resolved that the accounts for February be approved but also the office research into a better deal on utility providers for implementation when the current contracts expire.

533 GRANT APPLICATIONS

a. Jack Bradley – Charity Walk

Members felt that, with regret, this request fell outside the remit of TTC. Locally the Dawn Walk for McMillan Nurses takes place which several Councillors donate to privately. All Councillors wished the gentleman well with his venture.

Resolved for the Clerk to send a letter to Mr Jack Bradley expressing regret that the Council could not offer financial support.

b. Radio Withybush

Unfortunately this request fell outside TTC remit. Councillors Hallett said Councillors could support individually if they wished.

Resolved for the Clerk to send a letter expressing regret that the Council could not offer financial support.

c. Tenby Blues Festival

Full discussion by all Councillors present took place on this request. Donations had been made to this Festival in the past. Councillor Morgan proposed to not donate this year, seconded by Councillor Mrs Lane. Councillor Mrs Brown proposed to donate £500, seconded by Councillor Rapi. A vote taken on the second proposal was carried, therefore the first proposal was not put. It was then noted that the grant application had not been signed and no accounts submitted, which was contrary to Council policy. In view of this it was

Resolved to defer the payment of the £500 donation until a copy of the accounts have been submitted and presented to the Council.

534 FINANCIAL RISK ASSESSMENT FOR 2011/12

Councillor Blackhall thanked the Clerk for the informative way he had produced the documentation. Proposed acceptance by Councillor Blackhall, seconded by Councillor Mrs Brown.

Resolved acceptance of the Financial Risk Assessment for 2011/12.

535 DE VALENCE

a. Hire Requests

An extra event was added by the Mayor on behalf of the Events Festivities Committee for 29th April. They are organising a local children's competition to design a card, a hat, a cake etc with a Royal Wedding theme. These would then be put on display in the De Valence café between 3 and 5 pm on the day of the Royal Wedding. The Ladies Circle will also be making and selling welsh cakes on the forecourt of the De Valence.

No objections were raised by Councillors to any of the Hire Requests therefore it was

Resolved to send out hire agreements to all of the hire enquirers.

536 REPORTS BY COUNCILLORS ON OUTSIDE BODIES

The Mayor reported she had attended St Teilo's Governors meeting last week and had also presented Royal Wedding Celebration Mugs to every child in the school the previous day.

On Wednesday she would be attending Tenby Infant and Junior Schools along with Councillor Mrs Lane, Councillor Mrs Thomas and Councillor Morgan to present mugs to all the children,

Councillor Rapi had met with a couple of skateboarding students who were very keen to be involved with the planning etc of the wheeled play area. He would liaise with these students informing them of the time and date of the meeting.

Councillor Mrs Thomas had attended the Community Health Network meeting a few hours earlier so would prepare a report for the next meeting.

Councillor Morgan reported he had attended the PACT meeting which the Inspector had earlier covered. Mr Geoff Sutton, PCC had been the guest speaker and spoke on Traffic Enforcement, answering as many of the questions from the public present as possible.

Councillor Mrs Putwain had attended the Charity Trustees meeting and also the Open Day at Tudor Merchants House.

Councillor Mrs Lane informed Councillors she had received a phone call from the BBC to arrange a meeting to talk about Tenby in Bloom for involvement in a new programme being planned. After a successful Hospital 24/7 series based at the Heath Hospital, Cardiff, the BBC have now received funding to film Resort 24/7 which will feature a week in the life of Tenby during the season. Filming will take place at the end of July/beginning of August. The BBC has held discussions already with the Clerk and will be spending time with several local groups and organisations prior to filming.

537 MEDIA ITEMS

Councillor Mrs Rossiter wished to congratulate Tenby following the report in the Observer last Friday about the 5th position achieved by Tenby in the table of top beaches in the UK. She hoped that all people would work together to keep the beaches up to this high standard.

538 WHEELED PLAY PARK

The Clerk reported that he had now received three designs for the Wheeled Play Park.

a.South Beach Court Residents - Objection

Councillors discussed the concerns raised in a letter received from the residents of South Beach Court. Councillors commented that they would be considering all aspects of the facility including any noise element and this letter would be kept on file. A meeting of the sub-committee was arranged to take place on 28th April at 2pm in the De Valence, all people with an interest would be welcome to attend. Councillor Mrs Brown wished it noted that Community money would be needed to help fund this venture so if any fund raisers in the community would be welcome to attend.

All Councillors spent a short time looking at the three designs.

Resolved for a meeting to be arranged for 28th April in the De Valence at 2pm.

Councillor Mrs Rossiter gave her apologies for leaving the meeting and left the chamber.

539 NOTICE BOARDS

Discussed earlier under matters arising.

540 FINANCIAL OFFICER/CLERK'S ITEMS

Councillor Blackhall thanked the Clerk for the action report as he found it helpful and informative. The Clerk gave extra feedback on the individual items and requested to discuss the toilet light sensors in private.

Relating to the Museum displays in vacant shops the Clerk reported, that a local letting agent had informed him that he been told that PCC would class the shops as not vacant and so they would be liable to pay Council Tax, and as such owners were reluctant to agree to the suggestion. It view of this it was

Resolved to discuss the shop window displays with Dr Jones when he replies to the request for a meeting relating to the De Valence covenant.

The Tenby Observer had asked the Council if they wished to place an advert to celebrate the 40th Anniversary of Tenby Play Group. The cost would be £34 plus VAT for a 5" x 2". The Mayor said she was visiting the Play Group on the Celebration Day. Councillors discussed the advert but felt it could set a precedent for future advertising features

Resolved that the council does not take out a supporting advert but that the Mayor would present a personal thank you to the staff of the nursery.

541 DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Wednesday 27th April 2011 at 7.00pm. This will be a Quarterly Meeting.

Councillor Mrs Thomas gave her apologies for leaving the meeting and left the chamber.

542 ITEMS FOR THE NEXT AGENDA

Parking – Councillor Evans.

543 PRIVATE AND CONFIDENTIAL

Proposed by Councillor Hallett seconded by Councillor Mrs Williams.

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

544 MINUTES

Resolved that the Private and Confidential Minutes of the Tenby Town Council Meeting held 29th March 2011 be confirmed and signed as accurate.

545 MATTERS ARISING

523 – Staffing

In response to a question from a Councillor relating to the Clerk being asked to leave the chamber when discussing the Assistant Clerk, The Mayor said the Clerk could have been asked to remain in the chamber.

546 LIGHT MOTION SENSOR, DE VALENCE TOILETS

The Clerk informed members that he had spoken to one electrical contractor who indicated that, due to the design of the toilets and labour costs for the installation, the estimated costs of installing sensors would be in the region of £600 while savings would only be in the region of £10 per week.

Given that the future of the De Valence was still undecided the Clerk sought instruction as to whether councillors felt that this would be cost effective in the short term and whether he should proceed in obtaining comparison quotes.

Resolved that the installation of motion sensors did not appear cost effective at the moment and not to proceed.

547 **STAFFING**

Councillor Mrs. Putwain wished to discuss a specific staffing matter relating to the Clerk. Members felt it would be inappropriate for them all to be involved in the discussions at this stage and it was

Resolved that the Mayor, Councillor Mrs Putwain and the Clerk remain in the chamber to discuss and resolve the specific staffing matter.

Councillor Mrs Lane, Councillor Hallett, Councillor Rapi, Councillor Mrs Brown, Councillor Mrs Williams, Councillor Blackhall, Councillor Morgan and Assistant Clerk all left the chamber.

Mayor _____

Town Clerk _____

Date _____