

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 11th June 2013

PRESENT

Councillor Mrs Lane	Mayor
Councillor Mrs Thomas	
Councillor P Rapi	
Councillor T Hallett	
Councillor W Rossiter	
Councillor Dr Easy	
Councillor Mrs Durham	
Councillor L Blackhall	
Councillor Mrs Putwain	
Councillor M Evans	
Councillor Mrs Brown	

ALSO PRESENT

Mr L Griffiths	Big Local App
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IN ATTENDANCE:

Mr A. Davies	Clerk to the Council/Financial Officer
Mrs L Hensman	Assistant Clerk

The Mayor welcomed Mr Lee Griffiths who attended the meeting to provide information about the Big Local App. Mr Griffiths thanked Tenby Town Council for the opportunity to explain about the app and hoped to ultimately gain their support for the project.

The Big Local App is a streamlined website available on a smart phone, allowing easy access of information as and when needed. Several places have been up and running for three years, examples' being Manchester and Birmingham and feedback provided from these areas has been very positive. The system is part of a national network franchised out to smaller catchment areas, however all towns are accessible from the same app for example, if you were in Manchester you could access information about Tenby before arriving on holiday as well as when in the area. Towns are listed alphabetically for easy usage.

The app has many icons that contain information and Mr Griffiths gave names of companies, events and establishments that have discussed information they will be putting onto their pages with examples of information shown on the site. Mr Griffiths explained Tenby Town Council has been given ten pages to provide tourist information and offered to help the Council to make the best use of this facility for locals and visitors.

All local businesses and charity events have the opportunity to market through the app; they will each receive ten pages and the ability to have three pictures on the first page. Councillors requested an idea of costings for a business to advertise, it was clarified that it would be a monthly fee with no fixed term contract, explaining this type of advertising is cheaper than present regular advertising options. Examples were given on costs but obviously it depended on the amount of information needing to be provided and discussion on how much schools would be charged noting there would be a large discount for them as the type of usage would be different to businesses and tailored to each individual school's needs, for example to advertise their school concerts.

Mr Griffiths anticipated the launch day for the app in Tenby would be mid July 2013, with the visit of the company mascot on the day to promote the scheme.

Councillors noted that WiFi is not brilliant with many patchy areas of coverage in Tenby and highlighted that the Chamber of Trade have talked about providing free WiFi access for the whole town through the Smart Town initiative. During discussion it was asked if any company funding or the ability to work with this group could be achieved to provide better WiFi coverage for Tenby, ultimately benefiting locals and visitors to access the Big Local App. He explained he had tried to contact the other group and is willing to chat to them but he has received no communication back from them yet, however they would not be in a position to provide financial funding.

Mr Griffiths hoped that the app would be used to promote tourism as well as local businesses in Tenby. He would be available at any time to discuss or provide further information as required.

The Mayor thanked Mr Griffiths for the information he had provided before he left the chamber.

61. APOLOGIES

Apologies received from Councillor Mrs Rossiter and Councillor A Brown.

62. DISCLOSURE OF PERSONAL INTERESTS

Councillor L Blackhall, Councillor Dr Easy, Councillor T Hallett, Councillor Mrs Brown declared a personal interest in item 13. The Mayor and Councillor M Evans declared a personal interest in items 10a and 13.

63. ITEMS TO PRESS

Proposed by Councillor Hallett, seconded by Councillor Mrs Putwain.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

64. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 28th May 2013 be confirmed and signed as accurate:

65. MATTERS ARISING

55d – Tenby Harbour Regeneration

Councillor Mrs Putwain welcomed the improvement work proposed for Tenby Harbour, however she requested if any surplus money is left over could public shelters be considered on the North Walk.

Councillor W Rossiter said the shelter beside the inshore lifeboat house has wooden seating, however it is full of lobsterpots at present and perhaps these could be removed. Following discussion it was

Resolved that the Clerk investigate with the Harbourmaster why the lobsterpots are stored in this area and discuss the possibility of relocating them to allow access to the shelter.

66. PLANNING APPLICATION

c.NP/13/0222 – Mrs Thomas, St Meryl, Serpentine Road, Tenby – Conservatory extension to rear of dwelling, St. Meryl, Serpentine Road, Tenby..

Councillors viewed and discussed the planning application. Councillor Mrs Thomas proposed approval as it is improving and enhancing the property, seconded by Councillor Hallett.

RECOMMEND

Approval as it is improving and enhancing the property.

b.NP/13/0232 – Mr Simon Wilson, Farnham House, south Cliffe Street, Tenby – Demolish ground floor breakfast bar extension and construct new 3 storey extension to provide new breakfast bar area and ensuite bathrooms to 2 bedrooms, Farnham House, South Cliffe Street, Tenby.

Councillors viewed and discussed the planning application. Councillor M Evans proposed approval as TTC welcomed investment in a local business for tourist accommodation and as the design is in keeping with neighbouring properties, seconded by Councillor Mrs Durham.

RECOMMEND

Approval as TTC welcomed investment in a local business for tourist accommodation and as the design is in keeping with neighbouring properties.

67. PLANNING CORRESPONDENCE

a. Pembrokeshire County Council – Planning Appeal hearing, Park House Court

Councillor M Evans refreshed Councillors memories explaining that Park House Court is not in TTC remit however he was aware that TTC had sent a letter of support for the application and requested that the Clerk check this letter was sent.

Councillor Hallett felt that TTC had also sent a letter in relation to the transport access for residents who would be living in this area, in relation to pavements etc. Councillor Evans said that PCC had attached several conditions to this planning application which included insertion of a traffic island, bus stops and pavements to ensure these concerns would be addressed by the developer. Following further discussion it was

Resolved that the Clerk check the letter of support for this planning application was sent and if not a letter is to be forwarded to the Planning Inspector.

67. CORRESPONDENCE

a. Mrs Marion Davies – Street signage/Five Arches

Councillor Mrs Putwain felt information provided by Mrs Davies relating to trading within the Five Arches reiterated what TTC had already said in relation to this matter. However, she felt

sorry and sympathised that her business suffers by not having the use of an 'A frame' but unfortunately no special cases can be highlighted and TTC can really do nothing more to help.

Councillor Hallett felt people have not self regulated the boards over the last two years and Councillor Rapi reported 29 frames were noted this weekend in Frog Street alone.

Councillor W Rossiter asked if Mr M Owen, Street Care PCC, had replied to TTC on these issues. The Clerk said no reply as yet has been received.

The Mayor reminded Councillors this matter had previously been discussed and a resolution passed.

Councillor Blackhall proposed the correspondence be noted, seconded by Councillor Hallett.

Resolved that the correspondence be noted.

b. Royal British Legion (via e-mail) – Armed Forces Day

The Mayor informed Councillors the Armed Forces Day Service will be on Saturday 29th June 2013 at 11am and hoped as many Councillors as possible would be in attendance.

68. LICENSING

The Mayor and Councillor. Evans declared an interest.

The Mayor requested a Councillor be nominated to chair the meeting in her absence. Councillor Mrs Putwain nominated Deputy Mayor, Councillor Rapi take the chair for the next item, seconded by Councillor Hallett.

Resolved that Councillor Rapi take the chair for this item.

The Mayor and Councillor Evans left the Chamber.

a. Mr F Booth – Gaming Licence, 24 High Street, Tenby.

Councillor Mrs Brown requested clarification from the Clerk if TTC needed to make a decision on this licensing item. The Clerk explained Gambling Licensing is similar to main Licensing for Alcohol and Entertainment stating that TTC are not consultees on licensing however they can make comment to the licensing team if a third party provides a letter of concern or complaint.

Councillor Mrs Thomas relayed a newspaper article referring to a new law relating to change of premises use not requiring planning permission for gaming establishments. The Clerk confirmed that the premises in question had A3 classification which could convert to A1/2 usage without planning permission and therefore met the criteria.

Councillor Blackhall proposed TTC note the information received and allow the application to be reviewed by the appropriate authority, seconded by Councillor Mrs Brown.

Councillor W Rossiter felt TTC were being asked to review the information in relation to what the licence would be permitting and felt the views of the general public should be considered.

Councillor Mrs Putwain felt the application was difficult to understand and delivered a counter proposal, against the application as it would be detrimental to the High Street as it is meant to be for retail outlets and would be influential on the younger generation in a prime high street position, seconded by Councillor W Rossiter.

Councillor Rapi held a vote on Councillor Mrs Putwain's proposal resulting in three votes for, five against. He then proceeded to take a vote on Councillor Blackhall's proposition, resulting in six votes for, three against, therefore it was

Resolved that TTC note the information received and await the review by the appropriate authority.

The Mayor and Councillor Evans re-joined the meeting.

69. ACCOUNTS FOR MAY 2013

Councillors discussed the accounts. The Clerk reported the War Graves Commission have increased their donation for the maintenance of Tenby Cemetery War Graves. Councillor Hallett proposed the donation be passed to Tenby Sea Cadets who carry out this maintenance work, seconded by Councillor Mrs Thomas.

Resolved that the War Graves Commission donation for maintenance of Tenby Cemetery War Graves be given to Tenby Sea Cadets for providing the maintenance to these graves.

Councillor Mrs Putwain declared an interest.

Councillor Hallett proposed acceptance of the accounts for May 2013, seconded by Councillor Mrs Brown.

Resolved that the accounts for May 2013 be accepted.

70. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Councillor Mrs Thomas reported on the Tenby Conservation Forum meeting where discussion took place on Street signage, the Royal Gate House site and Commercial signage within a conservation area. In addition it was discussed that one member of the committee will be researching into the possibility of turning Tenby into a World Heritage site, findings will be reported back to the committee at a later date. Clarification of organisations on this committee was given for Councillors information.

The Mayor reported she had attended, Tenby Infants School 60th Celebration photo shoot on Tenby North Beach along with her Deputy. This was an Iconic photograph for the school and she expressed congratulations to all staff and pupils on being such a lovely school.

71. DE VALENCE

a. Hall hire requests

The Clerk outlined the list of proposed hirers highlighting that 22nd June had been cancelled. Mr Ellis has agreed to meet and discuss the requirements for his four summer hires with the premises supervisor. Following this meeting he would report back to TTC on the exact hire needs.

Additional information had been received in relation to a Wrestling hire, Councillor Mrs Brown proposed this item be discussed in private business, seconded by Councillor Hallett.

Resolved that the Wrestling De Valence Hire be discussed in private business.

72. MEDIA ITEMS

The Clerk reported that in the Scootering Magazine June edition they had produced a four page spread on the successful National Scooter Rally event held in Tenby, highlighting how locals enjoyed and welcomed them being in town.

Councillor Dr Easy noted that Tenby featured in the Sunday Times fifty best beaches article, naming Tenby South, North and Castle Beaches.

The Mayor reported that Tenby 24/7 was being repeated on BBC 2, two parts this week and two parts next Tuesday 18th June 2013.

Councillor Hallett wished to congratulate Tenby Rotary Club on the Blind box refurbishment that has recently been completed.

73. TENBY IN BLOOM

The Mayor updated Councillors following the recent Tenby in Bloom Committee meeting.

- The clean-up and enhancement work to Brother Thomas Garden has been well done and the gentleman will continue to maintain and upkeep this garden. Seating for this area was discussed and the Clerk will liaise.
- Castle Hill cannons have been painted but due to an accident the gentleman is unable to paint the plinths so this requires a volunteer to complete.
- The second weekend weeding club has been very successful.
- Photographs of Tenby Railway Station have been forwarded to Arriva Trains so we await their response on available dates to assist with this tidy up.
- Tenby Youth Club has taken on several projects.
- Tenby in Bloom Committee thanked TTC for the donation.
- At the Battery Gardens, Velero have removed some turf for Portfield School to plant their sensory garden.
- A request was made for any additional Volunteers able to assist in any way can contact Tenby Town Council Office or the Tenby in Bloom Committee.

74. FINANCIAL OFFICER/CLERK'S ITEMS

a. Report of meeting with Hywel Dda Health Board

The Clerk outlined the report of the recent meeting held with Mrs S Lewis Hywel Dda Health Board, noting the action plan was to send a letter to Mr M Drakeford, Welsh Minister for Health inviting him to visit Tenby before he formally makes his report on the future of Tenby

MIU. Confirmation has been received noting the correspondence is receiving attention and a reply will follow by 28th June 2013.

Councillor M Evans said at the recent meeting it was highlighted by local GPs that they had asked the LHB to research into models of provisions of care in other mainly tourist areas in the United Kingdom with particular reference to MIU. Newquay in Cornwall was given as an example. In light of this information he proposed TTC write to Hywel Dda Health Board and ask if they have commenced the research into models of care in similar tourist areas specifically providing MIU and if so could TTC be provided with a copy of the findings, seconded by Councillor Mrs Thomas.

Councillor Mrs Thomas reported SEPCHN had discovered there are fourteen MIU's in Cornwall covering the same size area as Hywel Dda Health Board who only have three. Mrs S Lewis has been invited to the next SEPCHN meeting where she will be asked if the research into other area models has been carried out and if so can she provide any information in relation to the findings.

Resolved that a letter be sent to Mr T Purt, Chief Executive, Hywel Dda Health Board to ask if they have commenced the research into models of provision in similar tourist areas specifically providing MIU and if they have could TTC be provided with a copy of the findings. Copies of this letter to be forwarded to Mrs S Lewis, Hywel Dda, Mr C Martin Chairman Hywel Dda and Mr M Drakeford, Welsh Minister for Health.

75. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 25th June 2013 at 7.30pm.

76. ITEMS FOR THE NEXT AGENDA

None noted.

77. PRIVATE AND CONFIDENTIAL

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

78. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 28th May 2013 be confirmed and signed as accurate.

79. MATTERS ARISING

None noted.

80. STAFFING – CONSULTATION DOCUMENT

Councillors reviewed the staffing consultation document and noted a required amendment. It was discussed that the Clerk and one nominated Councillor should work on the consultation process.

Councillor Blackhall proposed the Staffing Consultation Document be accepted with the amendment and Councillor Dr P Easy be nominated to work on the consultation process with the Clerk, seconded by Councillor Mrs Brown.

Councillor Dr P Easy accepted to work on the Staffing Consultation process.

Resolved that the Staffing Consultation Document be accepted with the amendment and disseminated to affected staff. It was further resolved that Councillor Dr P Easy work with the Clerk on the staffing consultation process.

81. COUNCIL AGENDAS AND PROCEDURES

Councillor Evans felt that when addition information is received in TTC office and misses the agenda deadline, but it requires discussion at the next meeting, Councillors need to be informed as soon as possible instead of on the night of the meeting. He suggested that the public deserve Councillors to make constructive decisions and not a knee jerk decision that may occur if they do not have time to review and research the document or information in advance. Following discussion it was

Resolved that the Clerk will inform Councillors as soon as possible if additional correspondence has been received after the agenda deadline which requires discussion or a decision at the next meeting.

82. DE VALENCE

The Clerk reported that the proposed De Valence hire charge for the six weeks wrestling booking needed to be discussed and reviewed. Following discussion Councillor Evans proposed that the Clerk liaise and negotiate with the Hirer and report back to TTC at the next meeting, seconded by Councillor Mrs Brown.

Resolved that the Clerk liaise and negotiate with the Wrestling Hirer of the De Valance to secure the booking for July/August 2013.

Mayor _____

Town Clerk _____

Date _____