

MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 11th April 2012

PRESENT

Councillor T Hallett Mayor
Councillor Mrs Lane
Councillor Mrs Rossiter
Councillor Mrs Evans
Councillor Mrs Thomas
Councillor Mrs Brown
Councillor Mrs Putwain
Councillor P Rapi
Councillor L Blackhall
Councillor Mrs. S. Williams

IN ATTENDANCE:

Mr A. Davies Clerk to the Council/Financial Officer
Mrs L Hensman Assistant Clerk

The Clerk reported Mr Dan John PCC - ACROPOL+ was unable to attend to deliver his presentation and requested to reschedule for a future meeting.

The Mayor has been delayed at a presentation evening, in his absence it was proposed by Councillor Mrs Lane seconded by Councillor Mrs Rossiter, that Deputy Mayor Mrs Thomas takes the chair.

481. APOLOGIES

Apologies received from Councillor D Morgan.

482. DISCLOSURE OF PERSONAL INTERESTS

None noted.

483. ITEMS TO PRESS

Proposed by Councillor Mrs Rossiter, seconded by Councillor Mrs Putwain.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

484. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 27th March 2012 be confirmed and signed as accurate.

485. MATTERS ARISING

431 – Royal Gate House

The Clerk reported Mrs J Gibson PCNPA and Mr M White PCC have agreed to attend a joint meeting with TTC to discuss the Royal Gate House site. In light of the reply received from Mr S Fry, Mrs J Gibson asked if the meeting was still necessary. Councillor Mrs Brown felt it was positive that the hoardings are to be addressed but questions as to the way forward still required discussion. It was

Resolved that the joint meeting be confirmed and arranged for Thursday 19th April at 7.30pm.

432 – Tenby Shelters

Councillor Mrs Putwain requested an update on the shelters. The Clerk reported following a meeting with Mr G Codd PCC, Mr. Codd noted TTC comments and agreed to do some research into the decisions made on replacing the shelters on the North Walk during the time Carl Evans was Harbour Master. Councillor Mrs Lane also discussed the Esplanade Shelter with Mr Codd, who agreed that the shelter required some roof coverage and would look into putting something over the middle section. It was

Resolved that this item be kept on the agenda and await further feedback when available.

Councillor P Rapi joined the meeting.

455 – Surplus Notice Board

Councillor Mrs Lane reported the walkabout review for Tenby in Bloom has not taken place yet but the notice boards will be discussed shortly. The Clerk reported Tenby Museum have an idea for the surplus Notice board and will be presenting a proposal to TTC.

475b – War Graves – Tenby Old Cemetery

Councillor Mrs Putwain reported she had attended a recent Sea Cadets meeting where Lt (SCC) Roy Broxham RNR explained that the Cadets had uncovered 38 War Graves. Councillor Mrs Brown praised the well written letter received and the work carried out by the Sea Cadet members. The Clerk commended the Sea Cadets for their dedicated work and respect given in this way for our fallen heroes.

486. PLANNING APPLICATIONS

The Clerk explained an extra Planning Application had been received and required a decision before the next TTC meeting. Proposed acceptance of the additional planning application by Councillor Mrs Rossiter, seconded by Councillor Mrs Putwain.

a. NP/12/0127 – Mr Andrew Armour, Cornerstones, North Cliffe, Tenby – Amendments to approved dwelling (planning permission NP/11/219 dated 18th November 2011) relating to provision of plant/pump room, swimming pool, excavation to rear of garage and change in door position to bat building, Kingswood, North Cliffe, Tenby.

Councillors discussed and viewed the planning application. Approval proposed by Councillor Mrs Brown, seconded by Councillor Mrs Williams, as all planning criteria has been addressed.

RECOMMEND

Approval as all planning criteria has been addressed.

Councillor Blackhall joined the meeting.

b. NP/12/0143 – Mr Keith Newman, Laurel Gardens, 7 Valley Lane, Farnham, Surrey – Alterations to elevations and internal structure alterations, Southsea, Lower Frog Street, Tenby.

Councillors reviewed item b and c together, discussing and viewing the planning applications. Recommended refusal by Councillor Mrs Putwain due to the scale of the development being out of character with neighbouring properties, seconded by Councillor Mrs Rossiter.

RECOMMEND

Refusal due to the scale of the development being out of character with neighbouring properties.

c. NP/12/0145 – Listed Building - Mr Keith Newman, Laurel Gardens, 7 Valley Lane, Farnham, Surrey – Alterations to elevations and internal structure alterations, Southsea, Lower Frog Street, Tenby.

Councillors reviewed item b and c together, discussing and viewing the planning applications. Recommended refusal by Councillor Mrs Putwain due to the scale of the development being out of character with neighbouring properties, seconded by Councillor Mrs Rossiter.

RECOMMEND

Refusal due to the scale of the development being out of character with neighbouring properties.

Councillor Rapi and Councillor Mrs Brown abstained from the vote.

d. NP/12/0160 – Mr and Mrs T and L O’Donoghue, Idmiston House, Church Road, Idmiston, Salisbury – Extension, alterations, rear decking and front boundary wall, Magnolia Cottage, Queens Parade, Tenby.

Councillors discussed and viewed the planning application. Approval proposed by Councillor Mrs Lane, seconded by Councillor Mrs Brown, as it will modernise the property.

RECOMMEND

Approval as it will modernise the property.

Councillor T Hallett arrived and took the chair.

e. NP/12/0174 – Mr and Mrs Richard Wingfield, 1 Town Farm Close, Thame, Oxfordshire – Refurbishment of existing house and change of use to B&B guesthouse (3 bedrooms), new gate for additional onsite parking and access to proposed garage, Weston Lodge, Harding Street, Tenby.

Councillors discussed and viewed the planning application. Approval proposed by Councillor Mrs Brown, seconded by Councillor Mrs Putwain, positive to see another business being developed and not closing.

RECOMMEND

Approval as it will create a new business in the area.

f. NP/12/0169 - Mr Andrew Armour, Cornerstones, North Cliffe, Tenby – Discharge of conditions 6 and 13 of NP/11/219, Kingswood, North Cliffe, Tenby.

Councillors discussed and viewed the planning application, the Clerk clarified that he had checked and the conditions originally requested on the application had been fulfilled and details supplied to PCNPA. Approval proposed by Councillor Mrs Lane, seconded by Councillor Mrs Rossiter, as conditions have been met.

RECOMMEND

Approval of discharge of condition as they have been fulfilled.

g. NP/12/0165 – Miss C Harris, 19 Rylands Lane Kilgetty – Alterations and extension to 7 Marsh Road, Tenby

Councillors discussed and viewed the additional planning application. Approval proposed by Councillor Mrs Evans, seconded by Councillor Mrs Brown as it will improve and enhance the property.

RECOMMEND

Approval as it will improve and enhance the property.

487. PLANNING CORRESPONDENCE

The Clerk reported information received from Simon Hart MP in relation to the Certificate of Lawfulness application by Tenby Taxis, Deer Park Tenby. Unfortunately they made the application cheque out to PCC and not PCNPA. PCNPA had requested an amended cheque but no response was received. PCNPA policy is that if no payment for the application is received within 3 months the application is declared invalid and the case has been transferred to their Enforcement Team due to unauthorised use of the building. It was

Resolved that the information be noted.

488. CORRESPONDENCE

a. Mr D Belli – Grit bin, Scotsborough View.

Discussion on the grit bins took place, noting that Mr Belli has also discussed a suitable site with residents of Lamack Vale and is willing to be the key holder. The Clerk said the cost of the bin remains at £120, including two refills of salt per year from PCC. Councillor Mrs Rossiter proposed the Clerk liaise to allocate a Grit bin to Scotsborough View, seconded by Councillor Mrs Brown.

Resolved that the Clerk liaise with Mr Belli to arrange allocation of a Grit bin.

b. Urdd Gobaith Cymru – Invitation to Proclamation Ceremony

The Clerk outlined information relating to the Urdd Eisteddfod coming to Pembrokeshire in 2013. Councillor Mrs Evans and the Mayor expressed interest and will try to attend this Ceremony.

c. One Voice Wales – Membership 2012/13.

Councillors discussed positives and negatives to having One Voice Wales membership. It was proposed by Councillor Mrs Rossiter to decline membership at this time, seconded by Councillor Mrs Brown.

Resolved that One Voice Wales Membership be declined for 2012/13.

Councillor Mrs Putwain declared a personal interest on the following item.

d. LT (SCC) R Broxham RNR – War Graves

Councillor Mrs Brown and fellow Councillors praised the letter from Lt (SCC) R Broxham RNR and the Sea Cadets for their dedication to clearing the War Graves in the Old Cemetery. Proposed by Councillor Mrs Brown, seconded by Councillor Blackhall to forward the letter from Lt (SCC) R Broxham RNR to the Tenby Observer and send a letter thanking the Sea Cadets for their continued hard work.

Resolved that Lt (SCC) R Broxham’s letter be forwarded to Tenby Observer with a letter thanking the Sea Cadets for their work and dedication tending the War Graves.

Councillor Mrs Putwain rejoined the meeting.

e. Ysgol Greenhill School – Hockey tour.

Councillor Blackhall felt it was positive to receive feedback from groups helped by Tenby Town Council grants. He suggested that any documentation and pictures be displayed in a prominent position at the front of the De Valence building for local residents to see.

f. Ironman Wales – Business seminar.

The Clerk reported information on Ironman was predominantly for business but for Councillors to be aware. Councillor Mrs Lane complimented the organisers for taking on feedback and making improvements for this year’s event.

Resolved that the information be noted.

g. Simon Hart MP – Minor Injuries Unit.

Councillor Mrs Thomas reported she attended the re-opening of the Tenby MIU and expressed her appreciation of the continued input and support received from Simon Hart MP.

489. ACCOUNTS FOR MARCH 2012

Councillors discussed items within the Accounts and the possible options and ideas available to utilise funds held within the reserves, including a structured maintenance plan for the De Valence and the consideration of purchasing the Old Cottage Hospital site. The Clerk clarified that at present the Council had agreed to provide an interest free loan to ensure the commencement of

work on the Jubilee Park Project goes ahead, pending the success of grant funding. Councillor Rossiter proposed that the Clerk make tentative enquiries relating to the auction of the former Tenby Cottage Hospital site, seconded by Councillor Mrs Lane. Councillor Blackhall proposed that the Clerk prepares a brief summary on the possibility of a public works loan, seconded by Councillor Mrs Brown.

Resolved that the Clerk makes tentative enquires relating to the former Tenby Cottage Hospital site auction and prepares a brief summary on the information related to a public works loan, for the next TTC meeting.

Clarification given by the Clerk on funding received from PCC for the De Valence toilets being available for general public use and funding from the War Graves commission towards maintenance of the War Graves.

Councillor Mrs Brown proposed the accounts for March 2012 be accepted, seconded by Councillor Mrs Rossiter.

Resolved that the accounts for March 2012 be accepted.

490. GRANT APPLICATION

a. Morgan Meaney – World Under 19s Lacrosse Championships.

Councillors discussed the grant application and unfortunately under the local government act they are unable to allocate grant funding to an individual.

Continued discussion took place to consider a donation from the Mayors Discretionary budget. The Mayor would consider the allocation of his budget at a later date.

Resolved that a letter be sent explaining to Mr M Meaney that TTC are unable to allocate grant funding to individuals under the Local Government Act 1972.

Councillor Blackhall and Councillor Mrs Putwain declared a personnel interest in the following agenda item.

491. DE VALENCE

a. Hall hire – Mr Steve Briers, 2nd or 3rd November 2012 – Livewire (AC/DC tribute band).

The Clerk reported Mr Briers had requested to provisionally book the Friday and Saturday nights in case the band is unavailable on one date. He will confirm as soon as the band has confirmed availability. Proposed acceptance of the booking by Councillor Mrs Lane, seconded by Councillor Mrs Rossiter.

Resolved that the provisional De Valence booking is accepted.

492. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Councillor Mrs Lane reported she had attended, along with Councillor Mrs Thomas, Tenby Junior Schools Governors meeting relating to the proposed merger of the infant and junior schools. In view of the forthcoming visit by Mr G Longster, Director of Education, she deferred her comments until the TTC meeting.

Councillor Mrs Thomas commented that she felt PCC Education Department have already made their decision on the proposed outcome for Tenby Infant and Junior School future merger.

493. MEDIA ITEMS

None noted.

494. JUBILEE FAMILY PLAY PARK

Councillor Mrs Brown gave an update on the Jubilee Play Park funding:

Donations received from:	Family Fun Afternoon	£207.00
	The Guides	£210.00
	Skate-a-thon (to date)	£231.00

Councillor Mrs Williams said Tenby Infants School have a cheque to be presented shortly for £100.00.

The Clerk reported the main grant application outstanding, that to Sports Wales, required evidence of the future development of the Skate Board facility, relating to a club, coaching and numbers who will benefit. He would be meeting with Mr R Jenkins PCC and Mr J Widdas Urban recreation to discuss dates for the proposed schedule of works. Sadly Councillor Mrs Brown reported youngsters are keen but parents of the skate boarders are reluctant to become involved and these would be the ideal people to start the club required. The matter would be considered at the next meeting of the Friends of the Jubilee Park .

495. ROYAL GATE HOUSE

Discussion took place earlier in the meeting.

a. Angela Burns AM – Condition of site

Councillors expressed their appreciation to Angela Burns AM for her continued support and decided to go ahead with the joint meeting between Tenby Town Councillors, PCC and PCNPA on Thursday 19th April at 7.30pm. A follow up meeting with Mr S Fry to be requested when required.

496. TENBY (ST MARY) CHURCH CEMETERY

Councillor Rapi reported he had visited several North Wales cemeteries with graves dating back to the 1850s. They were all immaculate and none were in the same condition as Tenby Old Cemetery. The Clerk reported Mr Webb had informed him the cost of maintenance was in excess of £5000 a year and that the Cemetery is multi denominational but unfortunately no other church contributed to the upkeep when asked. In view of these factors the Parochial Church Council decided to adopt the wildlife biodiversity scheme and the next meeting to discuss planning a joint site visit with TTC will be in May 2012. Councillor Blackhall said he had discussed this matter and the Church is two years into a five year biodiversity project. Councillor Mrs Evans felt this is still a Church matter and all correspondence received should be forwarded to the Parochial Church Council. Councillor Mrs Putwain reported that Lt (SCS) R Broxham RNR said the recent pictures shown to TTC were not of War Graves and not even in the area of the War Graves. Following further discussion it was

Resolved that TTC await confirmation of a site visit with the Parochial Church Council and forward any further correspondence received to the Church Council for their attention.

497. TENBY HARBOUR AND SLUICE

Councillor Blackhall requested to defer this item until the next agenda.

498. CELEBRATION OF THE OLYMPICS

Councillor Blackhall requested to defer this item until the next agenda.

499. MAYOR MAKING

The Mayor asked Councillors present for their views on future Mayor making events, if it should be changed to a luncheon or a dinner without the ball. Councillors all expressed their views, it was

Resolved that the incoming Mayor should decide as it is their personnel choice.

500. TENBY PARKING RESTRICTION SIGNAGE

Councillor Hallett presented correspondence he had received as Mayor outlining the unclear parking restriction signage particularly on the Esplanade. Councillor Mrs Williams felt it was a bad reflection on our town that so many visitors are receiving tickets. Proposed by Councillor Blackhall, seconded by Councillor Mrs Thomas to pass the information on to our County Councillor M Evans and the appropriate personnel at PCC. Councillor Mrs Lane agreed the Sea Front Car Park signs need to be removed.

Resolved that this correspondence be passed on to Tenby County Councillor and the appropriate personnel at PCC.

501. FINANCIAL OFFICER/CLERK'S ITEMS

a. Actions and updates from 27th March meeting

The Clerk reported he had nothing further to add to the update.

b. Annual review of the Council's Financial Risk

Clarification was given by the Clerk on the Financial Risk assessment. Proposed acceptance by Councillor Blackhall, seconded by Councillor Mrs Brown.

Resolved that the Financial Risk Assessment for 2012/13 be accepted.

Councillor Mrs Lane and Councillor Mrs Rossiter declared an interest in the following item.

c. Licensing Application South Beach Development – Brain Pub Licence

The Clerk reported he had received the above Licensing application that required comment before the next TTC meeting. He confirmed that no communication had been received at TTC office from the general public in relation to the license.

Resolved that the information be noted.

d. Dyster fountain

The Clerk reported the stonework will be returned and sited in Tudor Square next week, but the light fitting unfortunately is beyond repair so a replacement has been commissioned, copy filed with the main minutes. It is designed with LED bulbs and will be slightly amended from globe shades to half moons.

Resolved that the information be noted and await the completed restoration of the Dyster Fountain.

502. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 24th April 2012 at 6.30pm. Mr Graham Longster, PCC will be in attendance to discuss the future of primary school provision in Tenby.

503. ITEMS FOR THE NEXT AGENDA

Mayor Elect.

504. PRIVATE AND CONFIDENTIAL

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

505. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 27th March 2012 be confirmed.

506. MATTERS ARISING

None noted.

507. ROYAL GATE HOUSE

a. Letter from Mr S Fry

The letter was discussed and Councillors were pleased to note that the vegetation and hoardings on the Royal Gate House site will be addressed in due course.

Resolved that the letter be noted.

Mayor _____

Town Clerk _____

Date _____