

TENBY TOWN COUNCIL  
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 10<sup>th</sup> November 2014

**PRESENT**

Councillor P Rapi	Deputy Mayor
Councillor Mrs Durham	
Councillor Mrs Rossiter	
Councillor Mrs Brown	
Councillor Dr P Easy	
Councillor T Hallett	
Councillor L Blackhall	
Councillor M Evans	

The Clerk reported the Mayor was not in attendance as she was on holidays and asked Councillors to propose someone to chair the meeting.

Councillor Hallett proposed Deputy Mayor Councillor Rapi take the chair, seconded by Councillor Mrs Rossiter.

**Resolved that Deputy Mayor Councillor Rapi chair TTC meeting as the Mayor was unavailable.**

Councillor Rapi firstly thanked his fellow Councillors for attending Tenby Remembrance Service the previous day.

**248. APOLOGIES**

Apologies received from The Mayor, Councillor Mrs Putwain, Councillor H Johns and Councillor W Rossiter.

**249. DISCLOSURE OF PERSONAL INTERESTS**

Councillor Mrs Brown declared a personal interest in Item 6a, Planning Application NP/14/0517.

**250. ITEMS TO PRESS**

The Clerk reported he had two additional planning applications NP/14/0578 and NP/14/0626 and a response letter on Pedestrianisation from the Sailing Club. He asked if it was Councillors' wish to consider both planning applications at this meeting, along with the response letter on Pedestrianisation. Councillor Hallett proposed to accept the additional planning applications NP/14/0578 and NP/14/0626, and the response letter on Pedestrianisation from the Sailing Club, seconded by Councillor Mrs Rossiter.

**Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present with the additional planning applications NP/14/0578 and NP/14/0626, and the response letter on pedestrianisation from the Sailing Club.**

## **251. CONFIRMATION OF MINUTES**

The Clerk reported Councillor Mrs Putwain was convalescing at home following her recent operation but had sent an e-mail in her absence outlining that she felt that the 7<sup>th</sup> paragraph of minute 233 on page 105 was not recorded accurately and so he proceeded to read out her recollection of the discussion of the item.

Councillor Mrs Brown did not feel Cllr. Mrs. Putwain's recollection was as she remembered it and asked for other Councillors' views. Councillor Blackhall concurred with Councillor Mrs Brown's views. Therefore it was

**Resolved that the Minutes of the Tenby Town Council held 28<sup>th</sup> October 2014 be confirmed and signed as accurate.**

Councillor Mrs Brown added that no one taking minutes can possibly take every single detail down, TTC meetings are a précis for Councillors' to review for accuracy. The Clerk reminded members that minutes are not a verbatim report and, by law, only the resolution of council in respect of the agenda item discussed has to be minuted.

## **252. MATTERS ARISING**

PCC proposal to introduce Service Charges to ex-council houses purchased under 'Right to Buy' scheme

Councillor Mrs Rossiter asked if any reply had been received from PCC following the request for a meeting, to provide more details on the proposal to introduce Service Charges to ex-council houses, purchased under the 'Right to Buy' scheme.

The Clerk reported that Mrs L Hambidge, Head of Housing PCC explained due to the deadlines imposed on them by the Welsh Assembly, they are unable to elongate this consultation date for Tenby residents. However she said officers will be available at PCC if anyone wished to ask for clarification on specific points.

Councillor Mrs Rossiter was disappointed that PCC did not feel the need to visit Tenby during the consultation period, therefore could TTC stress the need for them to provide clarification on the information available. The Clerk explained PCC did meet in Tenby with Sheltered Housing residents; however the invitation was not rolled out to all who received the letter. Councillor Hallett felt, with Tenby having such a high proportion of ex-council houses purchased under the 'right to buy' scheme, and paying the same rates as everyone else in the county, he was disappointed at the fact Tenby was overlooked and not offered the ability to discuss and alleviate stress and confusion caused by the original PCC letter.

Councillor Evans said he was pleased to hear PCC staff are at the end of the phone to answer any queries; however he was aware of areas where PCC are picking up the costs

for maintenance that would not occur following sale of private properties, as other landlords use maintenance contracts.

He continued by suggesting TTC write to Ms Alison Lee, PCC cabinet member responsible for housing, offering the opportunity for a housing officer to use the De Valence Hall during office hours, to meet with residents and Councillors to discuss any areas of concern, and therefore elevate the degree of worry being expressed within the town.

Councillor Mrs Rossiter proposed TTC write to Ms A Lee, Cabinet Member for Housing, PCC and offer the use of the De Valence Hall to hold a meeting with TTC and residents with concerns relating to the proposal to introduce Service Charges to ex-council houses purchased under 'Right to Buy' scheme, seconded by Councillor Hallett.

**Resolved that TTC write to Ms A Lee, Cabinet Member for Housing, PCC and offer the use of the De Valence Hall to hold a meeting with TTC and residents with concerns relating to the proposal to introduce Service Charges to ex-council houses purchased under 'Right to Buy' scheme.**

#### 231 – (183) – Tenby Town Walls

Councillor Blackhall requested an update from the Clerk following the recent visit of the Cadw officer.

The Clerk reported that Ms P Groom, Cadw attended and inspected the walls on a very wet day. The external walled areas and certain internal areas were inspected. She highlighted some areas requiring attention. Nothing was of immediate concern but if left they would give cause for concern in the future. Ms Groom proposed to contact PCC with her findings that need attention, these included:

- 1 The corner of the Five Arches where stones have fallen is a matter of urgency
- 2 Repair to stonework around the Rugby Club doorway
- 3 One restaurant sign on the walls she felt did not have permission
- 4 Any areas of minor concern that were highlighted on the survey 20 years ago to be reassessed for deterioration.

Ms Groom said there is a misconception that residents with access to the internal Town Walls cannot treat any weed. This is not the case and therefore she proposed to draft a letter for all residents with access to the internal aspect of the Town Walls, outlining the limited treatment works they can undertake themselves.

In response to the question about the last full survey carried out in the 1990s, she had a poor hard copy however she was aware PCC has a digital version of the document.

Councillor Evans said he was unaware of a digital copy therefore he would liaise with the Clerk and discuss the matter with the relevant PCC officer.

Councillor Hallett said he had attended the Town Walls walkabout and thanked Ms Groom, for attending and for her support in addressing the concerns expressed by TTC.

Councillor Blackhall was pleased to see a response to TTC's request to review the walls; however he still felt a new full survey should be considered as a 20 year old poor hard copy does not instill confidence that they are being looked at to the degree they should be. Therefore he felt a new full survey highlighting all the work required on the inside and outside of the walls should be addressed and posed the question what action will be taken if work on the internal walls is not carried out by residents or if they do not comply with guidelines?

If we do not have an up to date survey in three years' time people will say they have deteriorated further and we will be expressing the same concerns as now.

The Clerk reiterated that Cadw have no powers of enforcement.

Councillor Blackhall said Cadw need to give clear advice on future management of Tenby Town Walls.

**Resolved that Councillor Evans contact Daniel Davies, PCC to access the digital copy of the 1990s Town Wall Survey.**

**Resolved to re-agenda Tenby Town Walls on Tuesday 25<sup>th</sup> November.**

234b. NP/14/0569 – Listed Building – Mrs Helen Larkin, 66 Southfield Avenue, Preston, Paignton – Erect a blue plaque, Ramola House, 1 Cob Lane, Tenby.

Councillor Dr Easy said, after speaking on the matter at the last meeting where he questioned the profile of Mrs Alison Prosser-Bielski, he felt he needed to research the lady and her work. The research showed she was a very well-known Anglo Welsh Poet who worked extremely hard for the Welsh Academy. Therefore he requested clarification from the Clerk if this new information could mean revisiting the planning application recommendation.

Councillors were now aware that the National Blue Plaque body was no longer in existence and Councillor Evans said the Civic Society had undertaken this role and sorted several blue plaques over the last few years.

The Clerk reported that the Civic Society Chairman had expressed surprise that TTC had recommended refusal of the blue plaque erection. Therefore the Clerk felt that TTC could send an amended recommendation following the new information.

Councillor Mrs Brown said Tenby 20/20 looked into the process of blue plaque erection many years ago.

Councillor Evans proposed following new information TTC revisited the planning application and recommended approval as long as the blue plaque meets Civic Society

criteria, and was in keeping with existing plaques in Tenby, seconded by Councillor Hallett.

**Resolved to recommend approval as long as the blue plaque meets Civic Society criteria and is in keeping with existing plaques in Tenby.**

#### 240f – Sea Gull Proof Bags – Award Nomination

Councillor Mrs. Brown asked if the outcome of the sea gull proof bags award nomination meeting was available for public knowledge. The Clerk explained that the meeting was the second stage of the assessment process and entailed sitting in front of a panel who seemed very impressed with the scheme. The results of the second round were due to be announced later in the week.

Councillor Evans asked the Clerk if he could inform local residents who meet the criteria that there are a few seagull proof bags still available for collection from TTC office on a first come first served basis.

### **253. PLANNING APPLICATIONS**

NP/14/0517 – Pembrokeshire Housing, Acorn Heights Residential Apartments, Greenhill Road, Tenby – Alterations including new ramped access, replace existing window on left hand side of frontage, existing walk through to be converted into a bin store and create new members to make a decision following site meeting.

The Clerk provided information to Councillors following the recent site meeting on this planning application. People present at the site meeting included Mr W Cole, Pembrokeshire Housing Association, Mr J Davies, PHA; the complex warden Sue Monger; Miss S Davies, PCNPA, Councillor Mrs Rossiter, Councillor W Rossiter, Councillor Dr. Easy, Councillor Hallett and Councillor Johns.

Pembrokeshire Housing representatives outlined the reasoning why the planning application could not be amended to the suggested idea from a resident of the complex.

Councillor Hallett felt the room could be divided by an internal wall to accommodate both the rubbish and the electric wheelchairs, which then could be accessed from the same door. He felt the present proposal could mean the flats above the storage may experience offensive aromas during the summer months when windows are open.

Councillor Mrs Rossiter felt that the amount of mobility scooters being stored at any one time is an unknown quantity; therefore a large space needs to be available. The present situation where they are stored with the rubbish is unacceptable.

Councillor Dr Easy felt Councillors were being asked to recommend or not recommend the application before them as presently no one can store mobility scooters. Therefore a decision needs to be made quickly to allow PHA to provide the necessary storage for

mobility scooters. He proposed approval of the planning application on the proviso that the potential odour concerns are addressed, seconded by Councillor Mrs Rossiter.

### **RECOMMEND**

**Approval as the application is the best available option, on the proviso that suitable measures are in place to mitigate against malodour from the bin store affecting the amenity of residents in close proximity.**

Councillor Hallett abstained from the vote.

b. NP/14/0580 – Mr Lorne Always c/o Agent Mr Ian Gilbert, Hunter Page Planning, 18 High Street, Cheltenham – Use of ground floor and upper floors of Gwynne House as bed and breakfast accommodation (C1) and basement as dwelling (C3) – retrospective – Gwynne house, Bridge Street, Tenby.

Councillors discussed and viewed the retrospective planning application. Councillor Evans proposed approval as the owners had invested a lot of money in the property, seconded by Councillor Mrs Durham.

### **RECOMMEND**

**Approval as this is a retrospective application and this premise has operated successfully with no adverse effect on neighbouring properties.**

C. NP/14/0581 – Listed Building - Mr Lorne Always c/o Agent Mr Ian Gilbert, Hunter Page Planning, 18 High Street, Cheltenham – Use of ground floor and upper floors of Gwynne House as bed and breakfast accommodation (C1) and basement as dwelling (C3) – retrospective – Gwynne house, Bridge Street, Tenby.

Councillors discussed and viewed the retrospective planning application. Councillor Evans proposed approval as the owners had invested a lot of money in the property, seconded by Councillor Mrs Durham.

### **RECOMMEND**

**Approval as this is a retrospective application and this premise has operated successfully with no adverse effect on neighbouring properties.**

e. NP/14/0611 – Miss Susan Simpson, Whitbread Group P.L.C., Houghton Hall business Park, Whitbread Court, Porz Avenue, Dunstable – Building illumination – seven units mounted to external front elevation using 60 degree spread of light – Premier Inn, White Lion Street, Tenby.

Councillors discussed and viewed the planning application. Councillor Hallett felt the idea of up lighters was preposterous as environmentally people are trying to reduce light

pollution and these lights will project into the adjacent flats. Therefore he proposed objection with recommendation for down lighters.

Councillor Evans felt it was a modern design for a modern building and proposed approval subject to appropriate measures to mitigate light pollution, seconded by Councillor Mrs Rossiter.

### **RECOMMEND**

**Approval on the proviso that suitable measures are in place to mitigate against light pollution.**

f.NP/14/0578 – Mr Robert Bennett, Brynteg Farmhouse, Litchard Hill, Bridgend – Replace 1 wooden door and 1 wooden bay sash window with PVC. Flat 3 South Bay Apartments, 19 Victoria Street, Tenby.

Councillors discussed and viewed the planning application. The Clerk outlined that the property is outside of the conservation area.

Councillor Evans proposed approval on the proviso that the application meets with PCNPA policy regarding UPVC installation adjacent to the town's conservation area, seconded by Councillor Hallett.

### **RECOMMEND**

**Approval on the proviso that the application meets with PCNPA policy regarding UPVC installation adjacent to the town's conservation area.**

g.NP/14/0626 – BT PLC, C/o Harlequin Group, Innovation Centre, Maidstone Road, Chatham – Installation of Openreach Broadband cabinet outside Tenby VC Infant School, Heywood Lane, Tenby.

Councillors discussed and viewed the planning application. Councillor Blackhall felt TTC should strongly support the application to have super-fast broadband in Tenby; therefore he proposed approval, seconded by Councillor Dr Easy.

### **RECOMMEND**

**Approval as the pavement width in this location is suitably wide enough to ensure that pedestrian safety is maintained.**

## **254. PLANNING CORRESPONDENCE**

a. Mr Giles Birt – Five Arches Car Park – Planning application NP/14/0402

Councillor Mrs Brown asked for clarification of policy 52 as it was quoted throughout the document stating why PCNPA and PCC proposed objection to the planning application. to grant temporary permission for the car park at the Five Arches Car Park, St Florence Parade, Tenby.

The Clerk outlined policy 52 for Councillors information. Councillors felt the Five Arches car park achieves the criteria under policy 52.

Councillor Hallett felt clarification was needed as to where they define the centre of Tenby, as the Five Arches car park is within the geographically centre of Tenby but not within the commercial centre. He personally felt the car park is an asset to the town and quite full most of the time.

Councillor Blackhall and Councillor Evans both highlighted details contained within PCC documentation that related to a previous out of date document and therefore was not technically accurate.

Councillor Blackhall said the car park results in additional traffic being brought into the town, with no decrease of usage of any other car park. This particular car park is accessible for families and residents less able as it provides more space to maneuver.

Councillor Evans said the car park is providing a great service and is now used for the Ironman Expo venue which is an important part of the infrastructure.

Councillor Mrs Rossiter explained the site was a former garage with parking spaces for 28 vehicles as well as all the vehicles that were sited on the garage forecourt. Therefore it has always had many cars on the site and it is extremely useful to have somewhere with decent size parking spaces.

Councillor Rapi felt the car park is used all year around and extremely convenient to use in the winter to pop into town.

Councillor Evans said the car park is an asset to the town, safeguarding employment and welcomed by local businesses as well as neighbours. Access is easy for locals and visitors who utilise the car park regularly.

Councillor Evans proposed TTC write to Mr I Westley, PCC to request they revisit the Highways decision due to new information provided by TTC, seconded by Councillor Hallett.

It was proposed that the Clerk is nominated to speak at the PCNPA committee meeting on behalf of TTC.

**Resolved that TTC write to Mr I Westley and request he revisits the PCC Highways decision relating to Five Arches Car Park, St Florence Parade, Tenby.**

**Resolved that the Clerk represent TTC and speak at the PCNPA committee meeting on planning application NP/14/0402, Five Arches Car Park, St Florence Parade, Tenby.**

Councillor Evans felt strongly that the Five Arches Car Park is not going to be developed within the next three years.

Councillor Hallett felt the car park position is keeping vehicles out of the walled town and is extremely useful.

**255. CORRESPONDENCE**

a. Mr Dave Evans – Transition Town initiative

Councillors discussed the information and felt they required clarification of the concept.

Councillor Evans proposed TTC arrange for Mr D Evans to meet with himself and the Clerk to clarify his idea, seconded by Councillor Hallett.

**Resolved that TTC arrange for Mr. D Evans to meet with Councillor Evans and Tenby Town Clerk to discuss his Transition Town Initiative.**

a. Mr Ivor Jenkins – Lunacy enhanced

Councillors viewed the information, it was

**Resolved that the information be noted and a letter sent to Mr. I Jenkins to inform him TTC noted his letter.**

a. PCC via email – Review of Open Hours – Library and information Services and Scolton Manor.

The Clerk outlined the concept of the proposed review of Tenby Library opening hours.

Councillor Evans said he did not want to see any cuts in library services in the area however realistically if cuts have to be considered, closing during quieter times is the best option, i.e. during the lunch period. Therefore he proposed if TTC had to accept and be mindful of reduction of hours, Option 2 would be preferred, seconded by Councillor Dr Easy.

**Resolved that TTC write and express concern over any cut in Library opening hours; however they are mindful of financial pressure on PCC and therefore recommend Option 2.**

**256. ACCOUNTS FOR OCTOBER**

Councillors discussed the accounts in detail. Councillor Mrs Brown commented on the high De Valence electricity bill. Councillor Evans proposed the De Valence public toilet lighting should be saved by only operating the disabled toilet during office hours during the winter months.

Councillor Dr Easy proposed acceptance of the October 2014 accounts, seconded by Councillor Mrs Rossiter.

**Resolved that TTC accept the October 2014 accounts.**

**257. REPORTS BY COUNCILLORS ON OUTSIDE BODIES**

Councillor Blackhall reported on the Tenby Regeneration committee meeting where Tenby Wifi received positive feedback and clarity from PCC. It was now placed at the top of PCC agenda to work with the Tenby Regeneration committee on the next stage of the process. He continued reporting on Tenby Christmas Festivities committee meeting where plans are well on the way to provide a celebration event every Saturday leading up to Christmas. The events are supported by TTC, LVA and Tenby Chamber of Trade and Tourism. He requested to discuss a financial issue under private matters on the Christmas Festivities. It was

**Resolved that a Christmas Festivities financial matter be discussed under private matters arising.**

Councillor Blackhall highlighted the De Valence had been used to provide an emergency venue for Tenby Youth Club whilst their premises received maintenance work. St Teilo's School had made use of the stage facilities as part of their drama class activities. De Valence forthcoming events include the Blues Festival weekend, a School Reunion, several PCC meetings, Marshalls Trade Fair, Table Sales and New Year's Eve Party featuring Fat Barry's Soul Band, supported by a local DJ. Anyone wishing to use the De Valence should contact TTC office.

The Clerk added that PCC had confirmed free car parking in their car parks every Saturday and Sunday during December. In addition the same car parks will be free on Christmas Eve, Christmas Day and Boxing Day.

Councillor Mrs Rossiter reported she had attended the Remembrance Service and it was well attended.

Councillor Hallett reported he attended the moving Sunday Remembrance Service. He also had the privilege of attending remembrance services at Park House Nursing Home and Manorbier School.

Councillor Rapi reported he attended Newport, Pembrokeshire Mayor Making. He also had the privilege of laying the Tenby Town Wreath at the very moving Remembrance Service and thanked the town's people for their support.

**258. MEDIA ITEMS**

Councillor Hallett reported on the McCarthy and Stone promotion brochure that

unfortunately has the Tenby Harbour view as a mirror image, he would inform them of their mistake.

## **259. TENBY PEDESTRIANISATION**

Councillor Evans thanked his fellow Councillors for meeting with Tenby Chamber of Trade and Tourism, and PCC officers to discuss Pedestrianisation. He unfortunately was unable to attend however he felt TTC should be making a consensus to take out to the people of Tenby. At present he felt talk on pedestrianisation in town is like 'chinese whispers' and is doing more harm than good. It was very important to safeguard the people who gained access rights to the town following the previous consultation; however he was aware statistics show low vehicle numbers accessing the town during pedestrianisation. Access for residents living in the town should be maintained.

He continued proposing three objectives he would like considered:

- Traffic Lights permanently positioned on Crackwell Street, permitting access to the harbor from 8 am during pedestrianisation.
- Pop up bollards and signage demarking pedestrianisation restrictions at the three specified sights. High Street, St George Street and St. Julian Street. These signs would be cost effective and available for additional events like long course closures etc. Initial cost would be an investment for future usage.
- Define an extended period of pedestrianisation to take to PCC who can in turn put the proposals out for consultation.

Councillor Hallett felt unfretted access during pedestrianisation would create mayhem for those residents who have access now.

Councillor Evans responded by saying residents have unfretted access now with a permit; however most do not use it.

Councillor Mrs Rossiter felt TTC should not be making a decision at this council meeting when a full council was not present. Specifically Councillors who actually live within the town walls needed to be represented to give their views on such an important decision.

Councillor Blackhall agreed with Councillor Evans that there is an element of confusion between locals about discussions on pedestrianisation. Therefore he felt it would be a good time for TTC to formulate a proposal to PCC for consultation and obtain constructive discussion on pedestrianisation. His personal view was that traffic lights on Crackwell Street and pop up bollards would give flexibility for many other events.

Councillor Evans felt TTC should request a revision of the Traffic Order from PCC to cover June to September 14<sup>th</sup> for Ironman and request implementation of a trial period next year (2015).

Councillor Mrs Brown concurred with Councillor Evans and Councillor Blackhall's comments as she felt TTC needed to be proactive for future generations otherwise they will need to fight even harder to achieve goals in years to come.

Councillor Mrs Rossiter felt that while perhaps consideration could be given to ending the pedestrianisation later in the day, the present duration of the period was working well and could see no reason to change it. She therefore proposed status quo, seconded by Councillor Hallett.

Councillor Rapi felt Tenby is changing as a holiday resort and therefore some control over what occurs on the streets is needed. Therefore he did see a need to move forward with a more suitable approach to pedestrianisation. However he felt, in the absence of the Mayor, should TTC be putting forward a proposal to the people of Tenby?

The Clerk explained at TTC's previous meeting they resolved to send the Tenby of Chamber of Trade and Tourism proposals out to the local organisations as a consultation exercise, to gain feedback, before TTC made any further decision on the matter. He circulated two different responses received from Mr D Fraser (which was his personal view as Tenby Walled Town Residents Association is no longer functioning) and the Sailing Club for councillors to read. He was still awaiting any additional responses.

Councillor Blackhall still felt it was difficult for the general public to respond when the ideas being put forward are not clear. Therefore he felt, by giving parameters to the public, they can make a decision. He proposed TTC write to all the local organisations again outlining a revised scheme for consultation. This would be:

- Amend the traffic order to run from 1st June to 30th September to give maximum flexibility for the scheme in the future.
- Amend the order to end the pedestrianisation period at 5.30 pm
- For 2015 implement a trial starting on 4th July continuing up to and including 14th September (to allow for a festival in Tudor Square to celebrate the conclusion of Ironman Wales.)
- Permanent traffic lights installed on Crackwell Street with them operating from 8 am during the pedestrianisation period to improve traffic flow to the harbour
- Pop-up bollards/signage to be installed in High Street, St. Julian Street and Church Street to demark to total exclusion zone.
- Existing rights of access for residents to remain as now

Further that TTC write to Mr. I Westley, PCC to request he begin formal procedures to consult on implementation of TTC's revised scheme, seconded by Councillor Mrs Durham.

The Deputy Mayor took a vote on Cllr. Mrs. Rossiter's proposition first resulting in 2 votes for, 4 against. A vote was taken on the second proposition, resulting in 5 votes for, 2 against. It was

**Resolved that TTC write to all the local organisations again outlining TTC revised scheme for consultation as: Amend the traffic order to run from 1st June to 30th September to give maximum flexibility for the scheme in the future; amend the order to end the pedestrianisation period at 5.30 pm; for 2015 implement a trial starting on 4th July continuing up to and including 14th September (to allow for a festival in Tudor Square to celebrate the conclusion of Ironman Wales.); Permanent traffic lights installed on Crackwell Street with them operating from 8 am during the pedestrianisation period to improve traffic flow to the harbour; Pop-up bollards to be installed in High Street, St. Julian Street and Church Street to demark to total exclusion zone; existing rights of access for residents to remain as now. Further that Mr. I Westley, PCC, be requested to begin formal procedures to consult on implementation of TTC's suggested revised scheme.**

Councillor Hallett and Councillor Mrs Rossiter asked for their vote against the resolution to be recorded.

**260. FINANCIAL OFFICER/CLERK'S ITEMS**

The Clerk reminded Councillors of the 'Tenby Remembers Concert', at St Mary's Church, on Tuesday 11<sup>th</sup> November at 7.30 pm. Councillor Rapi, Councillor Dr Easy, Councillor Blackhall, Cllr. Hallett and the Clerk confirmed their attendance.

He continued outlining PCC is holding a driver refresher course for locals over the age of 65 years with the course being free of charge.

Thirdly he reported a temporary road closure for both vehicles and pedestrians in Sergeants Lane, Tenby to allow for the installation of a new telegraph pole.

**261. DATE AND TIME OF NEXT MEETING**

**Resolved that the next meeting will take place on Tuesday 25<sup>th</sup> November 2014 at 7.30 pm.**

**262. ITEMS FOR THE NEXT AGENDA**

Tenby Town Walls – Request of all Councillors.

**263. PRIVATE AND CONFIDENTIAL**

**Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.**

**264. MINUTES**

**Resolved that the Private and Confidential Minutes of Tenby Town Council**

**Meeting held 28<sup>th</sup> October 2014 be confirmed and signed as accurate.**

**265. MATTERS ARISING**

Tenby Christmas Festivities

Councillor Blackhall explained that TTC had agreed to financially support the Christmas Festivities in Tenby and cover the cost of the local DJ. However in light of the LVA and Tenby Chamber of Trade and Tourism both agreeing to contribute £500 towards the costs he proposed TTC fix a figure of £500 from the promoting tourism budget to match the other donations, seconded by Councillor Hallett.

**Resolved that, under Section 144 of the LGA 1972, £500 be made available from the TTC Promoting Tenby budget to help fund the town's Christmas Festivities.**

**266. FINANCIAL OFFICER/CLERK'S ITEMS**

a. Tenby Regeneration

The Clerk reported PCC are carrying forward the two projects put forward by Tenby Regeneration Committee. These are Tenby Wifi and The Battery Gardens project he outlined that the financial costings for these projects needed to be clarified as soon as possible and sent to PCC.

b. Tenby Street Market Meeting

The Clerk apologized for forgetting to remind Councillors of the Tenby Street Market review meeting on Wednesday 12<sup>th</sup> November 2014 at 11 am while in public session. He requested Councillors to be nominated to attend. Councillor Evans said he would be present as a Chamber of Trade member and as a County Councillor. It was

**Resolved that Councillor Mrs Rossiter, Cllr. Mrs. Durham and Councillor Mrs Brown would attend to represent TTC along with the Town Clerk.**

Mayor \_\_\_\_\_

Town Clerk \_\_\_\_\_

Date \_\_\_\_\_