

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 6th September 2016

PRESENT

Councillor L Blackhall	Mayor
Councillor B James	
Councillor Mrs Rossiter	
Councillor W Rossiter	
Councillor T Hallett	
Councillor Mrs Thomas	
Councillor Mrs Brown	
Councillor Dr P Easy	
Councillor Mrs Williams	
Councillor P Rapi	
Councillor Mrs Lane	
Councillor M Evans	

IN ATTENDANCE:

Mr A. Davies	Clerk to the Council/Financial Officer
Mrs L Hensman	Assistant Clerk

144. APOLOGIES

Apologies received from Councillor Mrs Durham.

145. DISCLOSURE OF PERSONAL INTERESTS

Councillor Mrs Lane declared a personal and prejudicial interest in Item 11f. Councillor Dr Easy declared a personal interest in Items 9 and 16. Councillor Mrs Rossiter declared a personal interest in Item 11b and 11c. Councillor B James declared a personal interest in Item 16 and Councillor Mrs Williams declared a personal interest in Item 11e.

146. ITEMS TO PRESS

Proposed by Councillor Hallett, seconded by Councillor Rapi.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

147. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 19th July 2016 be confirmed and signed as accurate following the deletion of the duplicate planning application details contained in Item 128g.

148. MATTERS ARISING

126 (106, 86, 43, 19, 428, 417 and 378) – Tenby Town Walls

Councillor Mrs Thomas requested an update on Tenby Town Walls. The Assistant Clerk reported Mr R Scourfield, PCNPA and Mr Gallagher PCC met again at the beginning of the summer and are taking the plan of action forward to obtain quotations for the proposed works.

126 – (106, 86 and 75a) PCC Prince of Wales

Councillor W Rossiter asked for an update on the Prince of Wales licensing application refusal. The Clerk reported the owner had requested to meet with TTC to discuss the concerns and a possible solution.

Councillor Rapi felt TTC had suggested the owner, local residents and businesses meet with councillors to discuss the concerns expressed.

The Mayor said he would liaise with the Clerk and the owner of the premises and establish whether it is a private or a public meeting required. Once the type of meeting has been established a suitable date will be arranged.

126 – (106, 87 - Planning Application - NP/16/0300/ADV – Co-op convenience store.

Councillor W Rossiter asked if any further correspondence had been received in relation to the Co-op convenience store lighting. The Clerk reported permission was granted for some of the proposed lighting and not others. The report was available in the office for councillors to view the specific details.

133 – Brynhir

Councillor Mrs Thomas asked if any further developments had been received in relation to Brynhir, as she had been asked by a member of the public to protect the right of way. The Clerk said he had not received any new feedback since July 2016.

149. PLANNING SUB-COMMITTEE MEETING – 27th JULY 2016

Proposed by Councillor Hallett, seconded by Councillor Mrs Lane and

Resolved that the Planning Committee minutes be accepted.

150. PLANNING SUB-COMMITTEE MEETING – 17th AUGUST 2016

Proposed by Councillor Hallett, seconded by Councillor Mrs Brown and

Resolved that the Planning Committee minutes be accepted.

151. PLANNING APPLICATIONS

Councillor Evans declared an interest as a member of the Development Management Committee at PCNPA; however he remained in the chamber to provide any planning policy advice as required.

a. NP/16/0455/FUL – Mr Anthony Bolwell, 6 Mayfield Drive, Tenby – Replacement single storey side extension with pitched roof – 6 Mayfield Drive, Tenby.

Following review of the application, it was proposed by Councillor Mrs Rossiter, seconded by Councillor Hallett and resolved to

RECOMMEND

Approval as the application would enhance and improve the property whilst retaining its character and keeping it in line with neighbouring properties.

152. PLANNING CORRESPONDENCE

a. PCNPA – Local Development Plan (Replacement) – Final Review Report, Delivery Agreement and Scoping Report.

b. PCNPA – Local Development Plan (Replacement) – Call for Candidate Sites

Both items taken together.

Councillor Dr Easy explained TTC had looked at this documentation earlier in the year and that these documents had now been accepted. He felt TTC now need to be vigilant whilst the Candidate Site register is being formulated.

People have to propose land as candidate sites onto the register by November 2016, these will then be consulted on prior to the accepted sites being finalised in April 2017.

He personally felt areas of land that are presently in the LDP and have not been developed should be re-submitted for consideration and not automatically carried over as appeared to have happened with the Brynhir site.

Councillor Mrs Rossiter felt Brynhir could not possibly have been kept on the agenda for 30 years to keep it fresh in everyone's mind. Therefore it was left dormant and now suddenly revived for development.

Councillor Evans said, as TTC do not own any land, as a council we should be protecting as many Tenby assets which are relied on by the community as possible,. He gave examples of assets in Tenby that should be included on a list like play areas and car parks. Taking the thought process one step further, he felt a debate could be opened into the future of car parks on private land.

The Mayor felt in relation to sites presently providing community services, if these services are accommodated in an alternative suitable place, then the land could be utilised for development. He agreed with his fellow councillors that TTC should be a more pro-active council for future development in Tenby.

Proposed by Councillor Evans, seconded by Councillor Hallett and

Resolved that the Clerk draw up a list of Tenby Community Assets for consideration for inclusion in the LDP and present the information at a future TTC meeting.

153. CORRESPONDENCE

a. PCC – Road closure notice, Crackwell Street (from 20th September for six weeks).

Councillors read the correspondence. The Clerk said Mr Blake, PCC explained the developer has requested the road closure to remove and re-render the rear wall of 46, High Street. Initially the time scale of work was for 8 weeks; however it has now been reduced to 5 weeks. Access will be maintained at each end of the access roadway up to the scaffolding for local residents. Mr Blake said all local properties would receive a letter informing them of the details. It was

Resolved that the information be noted.

b. Mr Ben Blake PCC (via e-mail) – Culver Park and South Cliff Street trial parking scheme.

Councillor Hallett and Councillor W Rossiter expressed their views on residents parking; however it was felt by council general residents parking issues should be discussed as a specific agenda item at a later date.

Councillor Evans thanked PCC for the trial and said the Culver Park parking scheme had been a success; however the South Cliff Street trial did not work as successfully. Therefore he felt perhaps a further trial should be considered on the same guidelines as the Culver Park scheme and welcomed Mr Blake's ideas on this matter in future weeks.

The Clerk refreshed councillors on the difference between the two trial schemes:

Culver Park provided 50% of parking for Permanent Permit Holders and 25% for shared use = 2 hours parking during the day as well as residents parking. It reverted to back to resident parking only at 6pm each evening.

South Cliff Street had no Permanent Permit Holders spaces at all, they were totally shared use which did cause problems for Permit Holders.

Councillor Evans said he totally supported Residents Permit Parking in Tenby. He explained he would be presenting a 'Notice of Motion' at Pembrokeshire County Council Cabinet Meeting on Monday 23rd September 2016, relating to residents parking for those living within the town walls.

He continued outlining that with some fine tweaking of the parking system within Tenby he felt all residential areas could gain a usable service.

Proposed by Councillor Evans, seconded by Councillors Mrs Lane and

Resolved that Mr Blake, PCC be asked to look into the possibility of a further trial along South Cliff Street on a similar lines to the scheme used this year for Culver Park.

c. Mrs Elaine Rowe (via e-mail) – Copy of e-mail to Mr Blake regarding Agenda item 10b.

Discussed under previous item.

d. Matthew Harris, Public Affairs Manager, Lloyds Banking Group – Closure of Tenby branch.

Councillor Hallett felt it was a sad state of affairs when a high street bank closes its doors. It was

Resolved that the information be noted.

e. Chris Payne, PCC – Consultation on proposals to deliver Leisure, Cultural and Tourism Services in a different way.

Councillor W Rossiter reported he had attended the Leisure, Cultural and Tourism Services consultation meeting where he explained they gave 4 options for the future of the services. They gave all people present the chance to think about and decide which of the choices they preferred to follow.

Councillors discussed specific aspects relating to the various options including capital funding available through trust status. Councillor Mrs Thomas felt if the service was left in house as it is then there was a strong possibility services could be closed.

Councillor Evans expressed concern over all aspects, specifically related to the people employed in the services presently. He stressed that any preferred option should not be detrimental to these local people. One of his concerns was how PCC are going to portray Tourism throughout the County. He strongly believed tourism is vital for the economy of Pembrokeshire and needed to be preserved and promoted. If PCC can operate an airport and 56 farms, surely they can take tourism seriously for Pembrokeshire. Throughout the County thousands of jobs thrive on tourism, TTC needs to be an active voice for tourism. It is easy to sit back while times are good but there needs to be a working force for bad times when promotion needs to be increased.

Councillor Mrs Lane said she still has not had the opportunity to meet the PCC Tourism Officer.

Councillor Hallett commented on the new planning scheme for Haverfordwest Library services. He questioned if PCC were thinking of having just one library service building for the whole County?

Councillor Rapi asked if TTC had to make a decision immediately of their preferred option following this meeting.

Councillor Dr Easy agreed with Councillor Evans that sadly only two options for Tourism were offered, without any status quo option considered. He said this was extremely disappointing and worrying for an area which mainly relies on Tourism.

The Clerk confirmed to councillors that a response on the consultation process needed to be submitted by 16th September 2016.

Following further discussion the Mayor asked that councillors provide the Clerk with their views and preferred option and then a collated response can be submitted on behalf of TTC. It was

Resolved that the Clerk collate the views of councillors following the consultation on proposals to deliver Leisure, Cultural and Tourism Services and formulate a TTC response.

f. Cllr. Michael Williams (via e-mail) – Copy of e-mail to Mr Nathan Miles, PCC’s Noise Pollution Officer Mr Miles’ response.

Councillor Mrs Rossiter, Councillor Mrs Lane and Councillor Evans all declared an interest before discussion commenced and left the chamber.

Councillor Mrs Brown noted that TTC are not included in Mr Miles’ suggested meetings about Tenby and felt they should be.

She was aware the Transport Police are boarding trains at stations along the line to deal with any potential situations occurring before people arrive in Tenby, preventing some passengers arriving with a high level of intoxication before commencing their evening activities.

She expressed her praise for the efforts of the Local Police, PCSOs, Medical Services, Licence Trade Establishments, Restaurants as well as the Transport Police for the way they have handled and controlled the levels of anti-social behaviour this year. In her personal opinion the degree of anti-social behaviour has been less than previous years.

Councillor Hallett felt police statistics are recorded as incidents and some as criminal offences so judging generally can be misleading.

Proposed by Councillor Mrs Brown, seconded by Councillor Hallett and

Resolved that TTC write to Mr Nathan Miles, Noise Pollution Officer, PCC and request involvement in discussions or meetings relating to Tenby.

g. Mr R Fallas (via e-mail) – Visit to Tenby.

Councillors read the information from Mr Fallas, it was

Resolved that the information be noted with sadness.

h. Craig Girling (via e-mail) – Tenby Sea Cadets – Volunteer Support

Councillor Hallett said it was sad that people volunteer for many years of their lives and when they have to retire there are not always people ready and willing to take over.

Councillor Mrs Lane commended the people who have given time and service to the Tenby Sea Cadets. Many are well over the age of retirement and yet they are still as committed to giving their time and expertise for the youth of the town. She felt a positive way forward to seek voluntary support would be through the local press, by asking people to come forward to help out with the established group. She hoped a retired person with a naval background may be able to help.

Councillor Evans asked if the Clerk could contact Mr Girling and ask in what way he felt TTC could help his recruitment drive. Then perhaps an advertisement in the local paper could be considered and funded by TTC.

Proposed by Councillor Evans, seconded by Councillor Hallett and

Resolved that TTC contact Mr Girling, Tenby Sea Cadets and ask how he felt the council can specifically help.

154. ACCOUNTS FOR JULY 2016

The Clerk and Councillors discussed various aspects about the July 2016 accounts which included scheduled payments, un-presented cheques, receipts, account balances, budget monitoring to date and bank reconciliations.

Proposed by Councillor Rapi, seconded by Councillor Mrs Lane and;

Resolved that the accounts for July 2016 including scheduled payments, un-presented cheques,

receipts, account balances, budget monitoring to date and bank reconciliations be accepted.

Councillor Rapi thanked the Town Clerk for his efficient book keeping.

155. ACCOUNTS FOR AUGUST 2016

The Clerk circulated a copy of the August 2016 accounts and the Mayor gave time for members to read the document. Councillors reviewed the August 2016 accounts which included scheduled payments, un-presented cheques, receipts, account balances, budget monitoring to date and bank reconciliations.

Proposed by Councillor Rapi, seconded by Councillor Dr Easy and;

Resolved that the accounts for August 2016 including scheduled payments, un-presented cheques, receipts, account balances, budget monitoring to date and bank reconciliations be accepted.

Councillor Rapi again thanked the Town Clerk for his efficient book keeping.

156. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Councillor Mrs Lane reported during the summer, Wales and Britain in Bloom judges visited the town and it looked good. However the first results would not be announced until she attends the Wales in Bloom presentations on 16th September 2016 in Prestatyn. The Britain in Bloom Presentations will take place in Birmingham on the 14th October 2016.

Councillor Rapi said he attended Hafan-y-Mor Welsh Primary School open day before pupils commence their new term. He felt it was an amazing school and wished everyone well for the future. In addition he praised the excellent exam results obtained by pupils of Greenhill School and asked if a letter of congratulations could be sent. It was

Resolved that TTC send a letter of congratulations to Greenhill School on their recent excellent exam results.

Councillor James said he attended Tenby Primary School open day to see the school before pupils commence their new term. He felt it too was an amazing school and wished everyone well for the future.

Councillor Evans said Tenby was very fortunate to have three excellent primary schools and wished all three new Headteacher every success for the future life of the schools. He felt TTC should be pro-active as each school will be setting up their Governing Bodies and it is always a positive to have a local council representative on the committee. Councillors all agreed about the three excellent primary schools Tenby has, it was

Resolved that TTC send a letter to all three new Head Teachers at their respective Primary Schools and wish them every success for the new term and their schools futures.

Councillor Mrs Brown reported on the summer events in the De Valence. Family Nights and Wrestling had taken place for six weeks and were well attended by locals and visitors. She hoped these events would

be run again next summer. Forthcoming events included the Roald Dahl Drama Event being staged this weekend by the Eastend Flyover Company. They will be performing in the De Valence and around the town on Friday, Saturday and Sunday evenings and tickets are available at several shops. In addition the De Valence will be staging the Blues Festival and a local Wedding Reception.

The Mayor thanked Councillor Mrs Brown for all her hours of voluntary work, managing the De Valence Bar and completing the accounts. Her excellent bar managing skills have returned a 58.6% profit margin and the accounts will be presented to TTC in due course.

Councillor Hallett reported that a Heritage Day will be staged later this month where people will have the opportunity to visit the Mayor's Parlour, and access and view the Town Walls from the De Valence roof. Details will be posted by the Civic Society shortly.

The Mayor reported he had attended many functions during the summer including:

Caldey swim, well done to all participants.

Wings over Carew, excellent event.

Four Spectaculars which were well supported.

A number of Tenby Museum and Art Gallery events.

Various other meetings were attended.

The Mayor thanked everyone who had invited him and the Mayoress to their special functions which they both thoroughly enjoyed.

157. MEDIA ITEMS

Councillor Hallett said he had been asked to do a report on Tenby for one of the German Magazines.

The Clerk reported he had received a request from The Western Mail on Line for a response from TTC on the recent statement relating to the closing of St Catherine's Island. He explained part of the comment referred to TTC as being difficult during the planning process. The response would be required by lunchtime the following day.

The Mayor explained he had already given a BBC Radio and TV interview following the closure of the attraction. He suggested councillor formulate a collective response to be submitted by the Clerk the following day. The deputy mayor, Cllr. Mrs. Lane felt the Council should not make a comment at all.

Councillor Mrs Thomas unfortunately had to leave, so gave her apologies and left the chamber.

A full and frank discussion took place resulting with the first proposal.

Proposed by Councillor Mrs Lane, seconded by Councillor Mrs Brown that TTC make no comment.

The Mayor took a vote on the proposition resulting in 2 votes for, 7 against.

The Mayor suggested TTC respond positively to the press request and that he and the Clerk draft a statement of response.

Councillor Mrs Lane did not feel that two people's views was an accurate response on behalf of full council.

Councillor Evans felt delegation was a positive way forward.

Councillor Hallett proposed delegation of the St Catherine's Island press statement to the Mayor and the Clerk, seconded by Councillor W Rossiter.

The Mayor took a vote on the proposal resulting in 6 votes for, 1 against and 1 abstention.

Resolved that the Mayor and the Clerk formulate a media response on the closure of St Catherine's Island for the Western Mail on Line.

158. BRYNHIR

Councillor Evans said he and County Councillor Michael Williams are both being contacted about Brynhir development and like TTC they are not receiving any feedback from PCC. He finds it very frustrating that PCC are being very un-professional in the way they are not providing information on the proposed development. As County Councillors they have only asked to be kept in the loop on the progress.

Proposed by the Mayor, seconded by Councillor Mrs Rossiter and

Resolved that TTC write to Mr I Westley, Chief Executive, PCC expressing Councillors disappointment at the lack of up to date information received in relation to the Brynhir development.

159. STREET TRADING

Councillor Mrs Brown reported that the most complaints during the summer period to TTC office and Councillors was about Street Traders and Service Providers in Tudor Square and other specific areas. Complaints came from locals and holiday makers alike, who felt the traders spoil the beautiful surrounding of the square during pedestrianisation.

The Town Clerk and Mr M Owen, PCC have looked into all avenues to regulate the service providers trading but have been unable to find any legal way to do so. She felt the way forward was for TTC to create a by-law to ban all street traders as Tenby cannot go through another summer with these type of complaints.

Councillor Hallett asked if there was some way of looking into the present bye-laws and seeing how they stand in the modern day. The Clerk said the present bye-laws are dated and do not work effectively.

Councillor Mrs Lane said Tenby used to come under the Dyfed Act but this was over ruled when town pedestrianisation came into being.

Councillor W Rossiter reported about the service provider in St George Street who positioned herself on the pavement forcing people to walk onto the highway. He questioned where the police were when they should have been moving her on for obstruction. If people get away with small things like this and 'A' Frames the problems will increase; therefore TTC needs to act to prevent the situation getting worse.

The Mayor reported that the Clerk and he had spent time researching the legal side of a bye-law. In addition he said, following recent comments that Padstow and St Ives in Cornwall do not have the same trading problems, contact had been made with the respective Town Council offices and it was revealed that these areas also experience the same problems and they too are having difficulty in resolving them.

The Clerk said he was aware the Deputy Leader of PCC had brought the same matter of service providers falling through a loop hole in the system up with Mr Mark Elliott. He continued explaining he had personally been trying to resolve this same problem for thirteen years, all the time he has been a Town Clerk. The only legislation which referred to prohibiting those selling a 'service' as well as those selling goods he has found in that time is the London Local Authorities Act 1990.

In light of the complaints again this year the Clerk said he had already liaised with Mr Mark Elliot to look into the legal processes of what Tenby would need to do to put a bye-law in place.

Proposed by Councillor Mrs Brown, seconded by Councillor Mrs Lane and

Resolved that TTC continue to pursue the possibilities of creating a bye-law for Tenby to regulate both the sale of goods and services in relation to Street Trading.

160. HOUSING

Councillor Mrs Brown explained she had requested this agenda item as Pembrokeshire Housing Association had written stating that the new flat development along South Parade would firstly be allocated to local connection Tenby people. However she was now aware the properties had been listed on the relevant site for people to bid and they were now at the stage for people to prove their local connection to Tenby during the last five years.

She continued explaining TTC wanted to prioritise the allocation of people to these properties from people who would be freeing up three bedroomed family houses in line with Councillor Evans comments several years ago.

Councillor Evans said he had spoken to PHA who apologised if they had failed to keep their promise of talking to TTC about the allocation of these properties before they went live. However they assured Councillors the scheme would be offered to North and South Ward Tenby residents first and presently they need to return proof of local connection to Tenby by this Friday, so the allocation process can be set in motion. The PHA hoped that the residents would be allocated and moving into their new premises on the 23rd September 2016.

He continued by saying TTC should be in communication with PHA requesting discussions on a proposed local letting scheme for the Brynhir development now rather than later.

161. VOLUNTEERING IN TENBY

The Mayor requested to postpone his agenda item, volunteering in Tenby, until the next meeting. He requesting that Councillors consider how the council can help promote volunteering in Tenby by the next meeting.

162. MIU UPDATE

The Mayor said unfortunately Councillor Mrs Thomas had to leave the meeting early; however she was going to provide an update on the Tenby MIU service which has been running through the summer months and would be running during the winter period.

He stated the members of SEPCHN committee had worked tirelessly to bring back the MIU service and felt a letter of thanks for their hard work should be sent to the officers and members of SEPCHN. It was

Resolved that TTC write to Mr M Thomas, Chairman, SEPCHN Committee and express the gratitude from Councillors and the town people for all their persistent tenacious work that has come to fruition.

163. FINANCIAL OFFICER/CLERK'S ITEMS

a. Planning Application NP/16/0280/TPO

The Clerk reported the recent planning application NP/16/0280/TPO that TTC supported had been refused by PCNPA. In light of the refusal the applicant would be appealing. It was

Resolved that Councillors note the information.

b. Tenby Museum. Preview of Speaking Portraits

The Clerk reported Tenby Museum would be holding a free open evening on Friday 9th September 2016 at 6.30pm to view and listen to the Speaking Portraits, scripted by Mark Lewis the collections manager at the Museum.

164. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 20th September 2016 at 7.30pm.

165. ITEMS FOR THE NEXT AGENDA

Trees Narberth Road, St Teilo's, School, Bells Corner and South Parade - Councillor Mrs Rossiter.

South Beach Development Affordable Housing element update - Councillor Evans.

Assessment of the condition of The Maudlins/Narberth Road Railway Bridge - Councillor Evans.

Signs - Councillor Mrs Lane

166. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Hallett, seconded by Councillor W Rossiter.

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

167. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 19th July 2016 be confirmed and signed as accurate.

168. MATTERS ARISING

None noted.

169. FINANCIAL OFFICER/CLERK'S ITEMS

a. Staffing

The Clerk in read out a letter of resignation from the Assistant Town Clerk. The Mayor accepted the resignation on behalf of TTC with regret. He along with councillors present congratulated the member of staff on her new appointment and thanked her for the contribution she had made to the working team.

The Clerk asked Councillors if it was their wish for him to call a Personnel Committee meeting to commence the process to appoint a new Assistant Town Clerk. It was

Resolved that a Personal Committee meeting would be scheduled by the Clerk for a suitable date, consisting of .the Mayor, Deputy Mayor and three Councillors in alphabetical order.

Mayor _____

Town Clerk _____

Date _____