

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 5th July 2016

PRESENT

Councillor L Blackhall	Mayor
Councillor Mrs Rossiter	
Councillor Dr P Easy	
Councillor B James	
Councillor P Rapi	
Councillor Mrs Lane	
Councillor Mrs Thomas	
Councillor T Hallett	
Councillor Mrs Williams	
Councillor W Rossiter	
Councillor Mrs Brown	

IN ATTENDANCE:

Mr A. Davies	Clerk to the Council/Financial Officer
Mrs L Hensman	Assistant Clerk

102. APOLOGIES

Apologies received from Councillor M Evans and Councillor Mrs Durham.

103. DISCLOSURE OF PERSONAL INTERESTS

Councillor Dr Easy declared a personal interest in Item 13.

104. ITEMS TO PRESS

Proposed by Councillor Hallett, seconded by Councillor Mrs Rossiter.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

105. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 21st June 2016 be confirmed and signed as accurate.

106. MATTERS ARISING

86 – (75a) PCC Licensing Committee Meeting

The Clerk reported he had attended the PCC Licensing Committee Meeting as TTC representative for the Prince of Wales application hearing. No decision was reached and the committee reserve their right to resolve the matter within the next 5 days.

He continued by informing councillors he had received an e-mail from Mr. Mark Thomson, the owner of the Prince of Wales, and proceeded to provide the information for councillors. Mr. Thomson wished to encourage mediation between all parties and felt discussing issues face to face with the council and local residents was a positive way forward. He was aware Pembrokeshire County Council had adopted a similar process several years ago and it had worked providing an early opportunity to address concerns.

Councillor Mrs Brown joined the meeting.

Councillor Mrs Lane and Councillor Mrs Rossiter declared an interest and left the chamber.

The Mayor said he was delighted to enter into any positive dialogue with the owners of the POW and felt he spoke on behalf of the council too to engage in positive discussions. However he did say TTC had only acted on behalf of the residents and businesses of Tenby that expressed concern about the amendment to the licensing opening hours. TTC received approximately 18 letters and passed them onto the licensing department for their information. Therefore he felt engaging in mediation was a positive way forward for any situations.

Councillor Rapi felt discussion with the residents and businesses as well as the council should be encouraged. The Mayor agreed TTC would encourage mediation discussions with concerned residents and businesses. It was

Resolved that TTC write back to Mr Mark Thomson, Prince of Wales Tenby, welcoming mediation or face to face discussions.

Councillor Mrs Lane and Councillor Mrs Rossiter re-joined the meeting.

86 – (43, 19, 428, 417 and 378) – Tenby Town Walls

The Clerk reported he had received information from Mr. D Davies, PCC stating the interior facings of the Town Walls are the responsibility of PCC. Therefore they are responsible for the maintenance and weed clearing. He was aware Mr. Scourfield, PCNPA was on annual leave and on his return he would now be able to commence his plan of action.

87 - Planning Application - NP/16/0300/ADV – Co-op convenience store.

Councillor W Rossiter asked if any further correspondence had been received in relation to the lighting of the Co-op on The Green. He personally had visited the vicinity at 11pm at night to assess the degree of light affecting neighbouring residents. It was evident to him that the light was reflecting into properties through their curtains; therefore he felt the lighting was unacceptable in its present format and should have cowls in place.

The Mayor said he personally was disappointed that the lighting has been installed prior to the planning application receiving approval from PCNPA. He was finding it very concerning when companies and individuals are authorising work to commence prior to applications being considered. It is disrespectful and the company who has installed the lighting prior to permission should turn them off until the planning process is completed.

Councillor Hallett said he declared an interest on this matter; however he was aware the lighting can be adjusted to reduce the glare to local residents.

107. NOTES OF THE CHRISTMAS FESTIVITIES MEETING

Councillor Mrs Lane expressed sadness on the decision to only have one Christmas event. When TTC started the events two years ago it was hoped people would come on board and fill the town with Christmas activities and events. TTC would have supported any of the local organisation wanting to stage an event and it would have been nice to see more people coming forward. Now it means we are going backwards not forwards with planning Christmas events.

Councillor Mrs Brown said the aim was to attract people from outside to visit Tenby and the shops. She did feel the representatives of Tenby Chamber of Trade and Tourism have many ideas and are willing to get involved; however they need the support of their committee and this was not forthcoming.

Councillor Rapi said he was at the meeting and discussion had been going round in circles for the last seven months. TTC event works well and it was felt to increase this event and build on it for the future was the best way ahead at this moment in time.

The Mayor said everyone would like to see more events; however the one that was commenced by a former Mayor has been successful. It now needs support and to be built on for future celebrations in Tenby.

108. PLANNING APPLICATIONS

a. NP/16/0318/HFUL – Mrs Caron Sheffield, The Hayes, Serpentine Road, Tenby – demolish existing rear extension and garage and build new rear extension and garage – the Hayes, Serpentine road, Tenby.

Following review of the application, it was proposed by Councillor Dr Easy, seconded by Councillor Hallett and resolved to

RECOMMEND

Approval as it is appropriate development in this location.

b. NP/16/0324/FUL – Mr and Mrs Gary Smith, Arnwood, 4 Glen View, Crescent, Tenby – demolition of existing timber lean to and replace with larger single storey side extension and attached garage including raising decking – Arnwood, 4 Glen View Crescent, Tenby.

Following review of the application, it was proposed by Councillor Dr Easy, seconded by Councillor Mrs Rossiter and resolved to

RECOMMEND

Approval as the proposal follows the existing footprint of the building and does not appear to have an adverse impact on the amenity of neighbouring properties.

c. NP/16/0336/TPO – Mr Laurant Phillips, Clarence Hotel (Tenby Ltd, Clarence Hotel, The Esplanade, Tenby – One sycamore tree – 35% crown reduction to achieve 12 metre clearance from adjacent buildings – Clarence House Hotel, The Esplanade, Tenby.

Following review of the application, it was proposed by Councillor Hallett, seconded by Councillor Mrs Lane and resolved to

RECOMMEND

No objection to the works specified.

109. PLANNING CORRESPONDENCE

a. PCNPA – Recent planning decisions

Councillors viewed the information, with the full document outlining conditions imposed being filed in the council office. It was

Resolved that TTC note the information.

110. CORRESPONDENCE

a. Tenby Chamber of Trade and Tourism – Mascot for Tenby

Councillor Mrs Lane said after reading the information about a possible mascot for Tenby from the Chamber of Trade and Tourism she thought about it carefully and decided yes, this was a good idea. She personally thought people could purchase little orange pin badges with “you’ve been Tenby’d” as a talking point, as well as a fund raiser.

Councillor Mrs Rossiter said following the judging of the Tenby in Bloom posters commemorating the Queen’s Birthday, she thought the children could become involved with the idea of designing the mascot. She added it was a refreshing idea for Tenby.

Councillor W Rossiter felt an Orange Mascot was a bit of a trivial idea for Tenby and was it really the best option?

Councillor Rapi felt the idea was a gimmick and Tenby needs something that is unique.

Councillor Mrs Thomas felt something like the Lemon Festival was a positive idea and it would be nice to visit the area to see how it works.

Councillor Dr Easy said he had visited the Lemon Festival and it is an amazing event; therefore hosting something similar to this in Tenby would be so positive for tourism.

Proposed by Councillor Mrs Lane, seconded by Councillor Hallett and

Resolved that TTC write a letter supporting the idea of a Town Mascot and include the suggestions offered during discussion.

b. Paul Davidson via e-mail – Pavement obstructions

Councillor W Rossiter said here was another letter of complaint about ‘A’ Frames and other obstacles on the streets and had Mr M Owen, PCC been over to discuss the problem as it is an ongoing problem.

Councillor Mrs Brown disagreed with her fellow councillor as she felt businesses needed to advertise and some of the obstacles made the town attractive like the pots of flowers and on average 90% of pedestrians manage to negotiate the obstacles.

Councillor Hallett said it would be sad if, or when, someone is prosecuted due to an injury from a footpath obstruction. It is common sense if the ‘A’ Frame is obstructing the pavement, move it. Businesses follow each other and put out the boards; however they need to assess if they have room first and think of others.

Councillor W Rossiter said TTC asked for signs to be put on walls and this is not happening; therefore we need to prevent people being obstructed.

Proposed by Councillor Mrs Thomas, seconded by Councillor Hallett and

Resolved that TTC forward the e-mail onto Mr A Hunt, Access Officer, PCC for his attention and advice.

111. ACCOUNTS FOR JUNE 2016

Councillors viewed the June 2016 accounts which included scheduled payments, un-presented cheques, receipts, account balances, budget monitoring to date and bank reconciliations.

Proposed by Councillor Rapi, seconded by Councillor Hallett and;

Resolved that the accounts for June 2016 including scheduled payments, un-presented cheques, receipts, account balances, budget monitoring to date and bank reconciliations be accepted.

The Mayor thanked the Town Clerk for his efficient book keeping.

112. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Councillor Mrs Lane said Wednesday 6th July would be Tenby in Bloom judging. Wales in Bloom judging will take place on 15th July and Britain in Bloom will be judging on the 5th August 2016. She made an appeal for everyone to take pride in their own area and endeavour to keep it tidy as the summer season begins. Tenby tries hard to maintain a high standard of cleanliness and tidiness for our main season, with the added aim of achieving Gold status during judging of our town.

Councillor Mrs Brown asked to bring Tenby in Bloom item up in private matters. The Mayor sanctioned the item to be discussed later in the meeting.

Councillor Rapi reported he has attended the last Tenby Junior Governing Body meeting before the school becomes separate County Primary Schools taught through the medium of English and Welsh. The school has performed strongly since its last inspection and ends the school year on a high. The Infant school is holding a BBQ on the harbour from 4pm and he was sure all councillors would be welcome to attend.

The Mayor added Tenby Infants and Junior schools are entering the last couple of weeks before the transitional changes take place. He felt TTC should take this opportunity to send letters to both Head Teachers and the respective Chairman of Governors to praise their dedication and support of the children of the town over many years. It was

Resolved that TTC send letters to both Head Teachers and the respective Chairman of Governors at Tenby Infants and Junior Schools, to praise their dedication and support of the children of the town over many years.

Councillor Mrs Brown reported on behalf of the De Valence Trust explaining Activity Wales will be running the Long Course Weekend event from the building for registration and their expo stalls. The Mayor added that it would be a very busy weekend for the Trust volunteers and if any councillor were able to offer any help a rota had been drawn up to be completed when they are available. He looked forward to locals volunteering to give support to the Trust committee.

Councillor Mrs Brown continued reporting the DVP trust will be holding a meeting to present the accounts

that have been audited and will be presented to TTC in due course. In relation to the building she was pleased to report the Gents toilets floor has been replaced and assessment of the lighting system is underway to reduce the lighting costs. Any profit made from the running of the facility is being put back into the building to maintain its usability.

The Mayor thanked Councillor Mrs Brown and praised her on the successful year of the accounts and management of the De Valence Bar, enabling all the maintenance work to be completed.

Councillor Mrs Rossiter said she had attended the service to commemorate the centenary of the Battle of the Somme. She also reported on the very successful Tenby Cottage Hospital Coffee morning that was well received and attended.

Councillor Mrs Thomas reported on the successful coffee morning and thanked Councillor Mrs Williams and the Town Clerk for their help on the day. In addition she reported on the recent health meeting update, saying the notes on the recent pilot scheme walk in service have been sent to the Health Board. The HB in turn will consider the notes and a decision on the scheme for the future will be delivered in July and this will be the final decision.

Councillor Mrs Williams said she attended the Battle of the Somme service and the Tenby Cottage coffee morning.

The Mayor thanked everyone involved in organizing and attending the Tenby Cottage Hospital coffee morning. He was pleased to be present to celebrate the 10 years the facility has been operational and hoped the support shown would send a message to the Health Board on how valued the service is to the community. He also hoped the persistent fight from the Health Network would come to fruition.

He continued thanking the British Legion for their support at the War Memorial to commemorate the 100th anniversary of the Battle of The Somme and to the Town Clerk for helping to arrange it at such short notice. He expressed his thanks to Reverend John Morgan for wearing two hats, as a Mace Bearer and for conducting the service in his Ministerial role. He added he was also privileged to attend the Ordination of John Morgan at St David's Cathedral. Following councillors expressing their personal congratulations on Reverend John Morgan's ordination it was

Resolved that TTC send a letter to Reverend John Morgan, congratulating him on his recent ordination.

113. MEDIA ITEMS

Councillor Dr Easy reported he had read an article in the summer edition of 'The Oldie' where it featured Welsh Golf Courses. Included in the article was a picture from the 9th hole with Tenby as its backdrop.

The Mayor added that Tenby were hosting the PGA and wished them a very successful week.

114. BRYNHIR

Councillor Mrs Rossiter requested that Brynhir remains on TTC agenda to keep it fresh in people's minds

and not be forgotten.

The Clerk reported there was no update to report at this time.

115. FINANCIAL OFFICER/CLERK'S ITEMS

a. New Model Financial Regulations

The Clerk reported he had received the revised One Voice Wales Model Financial regulations. He suggested councillors would like to form a sub-committee to look at this model, TTC's present regulations and the internal and external auditors' suggestions. Following consideration of the information he felt TTC could adapt, adopt and so improve their financial regulations.

Councillors volunteering to sit on the sub-committee were Dr P Easy, L Blackhall, P Rapi and T Hallett.

Proposed by the Mayor, seconded by Councillor Hallett and

Resolved that the Town Clerk arrange a TTC sub-committee meeting to review the financial regulations.

b. Pembrokeshire County Council – Monitoring Officer

The Clerk reported that PCC has a new monitoring officer and she has requested to visit all Town and Community Councils to deliver an update on Code of Conduct for councillors. She would like to come to TTC in September and the session would last for one hour. Following discussion it was

Resolved that the PCC Monitoring Officer be invited to a TTC meeting in September. The meeting would be scheduled to commence at 6.30 pm to allow one hour for an update on Code of Conduct for councillors.

Cemetery Meeting – Tuesday 12th July 2016

The Clerk reminded councillors of the Cemetery Sub- Committee meeting scheduled for Tuesday 12th July at 11am. The Councillors needing to attend had been notified with their agendas.

Funeral of the late Mr Lloyd Evans

The Clerk informed councillors the funeral for the late Mr Lloyd Evans, father of Town and County Councillor M Evans, was arranged for Monday 11th July at 11am in St Mary's Church. As many would be attending to offer their support to the Evans' family at this sad time.

116. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 19th July 2016 at 7.30pm.

117. ITEMS FOR THE NEXT AGENDA

Demolition of Tenby Infants School – Councillor P Rapi.

Railings/Benches and Street Environment – The Mayor.

118. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Hallett, seconded by Councillor Mrs Williams.

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

119. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 21st June 2016 be confirmed and signed as accurate.

120. MATTERS ARISING

None noted.

121. TENBY IN BLOOM

Councillor Mrs Brown said she was aware Tenby in Bloom are struggling for volunteers, like so many other organisations. Volunteers are mainly people of the older generation who unfortunately now have ailments preventing them doing physical work; therefore the shortfall of tasks needing to be fulfilled prior to the start of the summer season needed to be addressed in some other way.

General discussion took place in relation to how many PCC employees are allocated to the area now due to cutbacks and these employees are working flat out to achieve their best.

It was felt money had been allocated in the TTC budget for Floral Displays and it was suggested some of this money be allocated for town maintenance.

Various options were discussed on how to fulfil the shortfall of tasks without undertaking tasks funded by PCC.

Proposed by Councillor Hallett, seconded by Councillor Mrs Williams and

Resolved that The Mayor, Deputy Mayor and the Clerk be given the powers to use the Floral Display allocation within the budget limits to supplement PCC provision.

Mayor _____

Town Clerk _____

Date _____