

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 28^H MARCH 2017

PRESENT

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| Councillor L. Blackhall | Mayor |
| Councillor Mrs. C. Thomas | |
| Councillor T. Hallett | |
| Councillor M. Evans | |
| Councillor Mrs. S. Lane | |
| Councillor Mrs. C. Brown | |
| Councillor Dr. P. Easy | |
| Councillor Mr. B. James | |
| Councillor Mr. P. Rapi | |
| Councillor Mrs. T. Rossiter | |

IN ATTENDANCE:

| | |
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| Mr. A. Davies | Clerk to the Council/Financial Officer |
| Mrs. Sharon Thompson | Assistant to the Town Clerk |

441. APOLOGIES

Apologies received from Councillors Mrs. S. Williams and Mrs. K. Durham.

442. DISCLOSURE OF PERSONAL INTERESTS

Councillors Evans, Blackhall, Mrs. Lane and Mrs. Rossiter declared their interests in 10a and 10b. Councillor Dr. Easy declared his interest in Item 13. Councillor James declared interest in Items 8a and 13. Councillor Rapi declared his interest in Item 10b. Councillor Mrs. Thomas declared an interest in Item 7a. Councillor Mrs. Rossiter declared an interest in 7g.

443. ITEMS TO PRESS

Proposed by Councillor Hallett and seconded by Councillor Mrs. Thomas.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

444. CONFIRMATION OF MINUTES

Councillor Mrs. Brown requested that Item 439 be brought forward from private to public minutes. Councillor Mrs. Lane proposed and Councillor Mrs. Rossiter seconded the proposal. The Clerk reminded Councillors that they were now in the pre-election period, more commonly known as Purdah and could continue with normal business but that there should be no new consultation or major proposals. Councillor Rapi queried the start date of Purdah and it was confirmed by the Clerk that Purdah starts from the date that the election is called, in this case 21st March 2017. It was then

Resolved that the Minutes of the Tenby Town Council held 14th March 2017 be confirmed and signed as accurate.

445. MATTERS ARISING

430. MIU Walk-in Service

Councillor Mrs. Thomas brought to Councillors' attention the meeting of SEPCHN on Tuesday, 11th April 2017 and encouraged Councillors to spread the word. Hywel Dda had been in the news regarding their huge deficit and Councillor Mrs. Thomas felt that getting a good attendance to show support is extremely important.

433d. Castle Hill Cannons

Councillor Mrs. Thomas wished to thank Pembrokeshire County Council for the work that has been undertaken on the Cannons at Castle Hill also for the wonderful job they are doing on the Town Walls removing vegetation both inside and out. Repair work to an area down on the beach between the Paragon and Imperial Hotel is currently underway and Councillor Mrs. Thomas felt that good work deserved praise. Councillor Hallett seconded this.

433f. Battery Gardens

Councillor Mrs. Lane informed Councillors that plants were being dug up in order for the enhancements to take place. Councillor Mrs. Lane had met with the Clerk and PCC staff and the idea is to relocate the plants and shrubs around various locations in town. The Clerk asked if Councillors had any further ideas as to potential locations for the benches which are being removed from Battery Gardens. Councillors Hallett asked when the deadline for this decision would be and the Clerk replied that the deadline would be soon after the tender is awarded. Councillor Mrs. Brown suggested around Tyssel Court and Councillor Mrs. Rossiter suggested possibly placing one on the vacant plinth on Narberth Road. Councillor Hallett asked if any benches were required up at the new cemetery but the Clerk replied not at the moment. The Mayor suggested the benches in Tudor Square are not currently sitting in their original positions so this needs correction. Councillor Mrs. Lane suggested that she and the Clerk have a walk around to look at possible locations for the benches.

439. New Projects

Councillor Mrs. Brown spoke of Councillor Evans' work with the new initiatives and working towards enhancing local playparks. Councillor Mrs. Brown proposed carrying this initiative forward and match funding for play areas around Tenby. She also suggested that sponsorship for the adult fitness stations be sought. Councillor Mrs. Brown asked for this item to be carried forward to the next Agenda. Councillor Rapi enquired as to the issue of who takes over once these items have been installed and the Clerk replied that Mr. Brown of PCC has indicated that

PCC are happy that we purchase the items and they will maintain and insure. Councillor Evans stated that he fully supports the initiative to improve play facilities and will work with TC for outside funding and is really looking forward to upgrading the playgrounds. Item to be carried forward and investigated further. Councillor James seconded the proposal.

Resolved that the upgrading of estate play areas be placed on the next agenda for further consideration.

446. ACTIVITY AND PROGRESS TRACKER

The Mayor apologized as he had not had time to sit with the Clerk to go through the Tracker but should have the opportunity shortly.

447. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:

- a. NP/16/0266/FUL – Kiln Park Holiday Centre, Marsh Road, Tenby – Redevelopment and relocation of 117 existing bases and creation of 69 additional bases for static caravans; reduction in number of touring and tent pitches; removal of 11 existing staff caravans and their utility connections; demolition of shop (and relocation to Entertainment Complex) and removal of launderette; relocation of maintenance block and service yard; removal of car parking spaces totalling 94 spaces and creation of car parking spaces totalling 138 spaces; upgrading of pedestrian access to the park and ride for access into the town centre; works to, and extension of, existing attenuation pond; removal of crazy golf facility; relocation of play area and associated landscaping, drainage and access infrastructure works – Kiln Park Holiday Centre, Marsh Road, Tenby – amended plans

Councillor Evans left the Chamber.

The Mayor confirmed that there had been a previous application but that this application was slightly amended. Councillor Hallett expressed concern that this area is liable to flooding and, to enlarge the pond to absorb Ritec flood and more infilling, could raise the surrounding water levels. Councillor Hallett said he had no objection but that there should be no more infilling. Councillor Hallett is concerned that the water levels will rise in neighbouring properties and Councillor Mrs. Rossiter agreed with Councillor Hallett as when she is walking her dog she sees the results on wet days, the water only goes elsewhere. Proposed that the development is accepted but that no more infill takes place. Councillor Mrs. Rossiter seconded the proposal.

RECOMMEND

Members welcome the investment being made and recommend approval of the plans. However, there are some concerns over the effects on the Ritec flood plains of continued infill of land and alterations of levels.

Councillor Evans returned to the Chamber.

- b. NP/17/0151/LBA - Leisureplex Hotels Ltd., Alfa Building, East Terrace, Euxton Lane, Chorley c/o agent Argent Architects, 1 Montrose, Penally – Construction of three storey extension to rear, creation of vehicular access through existing hotel to connect to rear car park. Demolition of later rear additions, new windows and doors to rear and minor internal alterations – Cliffe Norton Hotel, 10 The Norton, Tenby

The Clerk had received correspondence from neighbours and the Mayor read the email and passed supporting photographs. Councillor Evans said for information that at the PCNPA meeting conditions could be attached creating a method statement for construction which could address some of the concerns raised. Tenby Council could also attach their own conditions if so desired.

Councillor Mrs. Brown said she couldn't understand the application as this is a 19th century building fronting our resort and to consider creating a big hole to drive through is wrong. Councillor Dr. Easy asked if this application was the same application as previously submitted and was advised that it has previously been considered as a pre application consultation. The applicants had listened to what the Council had said and revised their application. Councillor Mrs. Lane was concerned of setting a precedent for the whole town. Councillors Mrs. Thomas and Rapi had earlier been on a site visit and raised concerns regarding traffic and proximity to the zebra crossing, questioning safe access. Councillor Rapi asked if the building was listed and the Clerk confirmed that it was. Councillor Hallett gave a brief history and also expressed his concern that this was an iconic landscape, there was a zebra crossing and junction close to the proposed access through the building and also trees to the rear which had to be considered. This large entrance would change the vista. Councillor Mrs. Lane said that the hotel was very fortunate that coaches were able to drop and pick up from outside the main entrance and also that there was a convenient car park a short walk away. Councillors expressed their disbelief that this access was to be for 8 cars only. Councillor Rapi questioned how they intended building the rear extension and that he had no objection to the structure to the rear of the property but Councillor Mrs. Brown asked what the neighbours feel as it looks to be a huge structure.

Councillor Dr. Easy said that Councillors appeared to be mainly concerned by the car park access in the wall adding that this would be a £2 million investment in our town providing a huge capacity hotel. He felt members should also consider the value that it would bring to the town.

Councillor Evans asked for clarity on the 3 buildings and again questioned the listed building status. Councillors Mrs. Brown and Mrs. Lane accept that this is a nice plan for the hotel but they objected strongly object to the access being created from The Norton. Councillor Mrs. Brown proposed rejecting the application due to the building being 19th century and it causing a traffic issue. Councillor Mrs. Lane seconded this proposal.

Councillors voted 4 in favour and 4 against but the Mayor chose not to use his casting vote as he felt a compromise amendment to the proposal could resolve all members concerns.

The Clerk again confirmed that the existing hotel was a listed building. He added that the entire block of houses on The Norton was listed as a prominent 19th C sea front terrace.

Councillor Mrs. Thomas suggested an amendment to include that we welcome investment but that Councillors were not happy with the traffic aspect. The Clerk said at the pre-application stage Councillors were happy with the hotel redevelopment but not happy with the change to the façade and the potential impact on the junction and zebra crossing. After further discussion members felt that the council's initial consultation response supporting development of hotel but with major concerns over the entrance would address all the concerns. Councillor Thomas proposed that that the council inform PCNPA that they would be happy to approve the application due to the investment, support and development brought to the town but that they have serious concerns about the change to the front aspect of the building relating to the proposed vehicular access and would welcome a traffic management survey. Councillor James seconded this

RECOMMEND

Approval subject to a thorough traffic survey and further consideration of the proposed creation of access for traffic through the building due to its close proximity to the Norton/Croft Road junction and the potential effects, under Policy 14 of the LDP, on the character of this important 19th C sea front terrace.

- c. NP/17/0157/FUL – Ms. Sarah Knight, Clarence Cottage, 4 Park Place, Tenby – Insertion of rooflights and construction of two storey rear extension – 4 Park Place, Tenby

Councillor Mrs. Lane asked if it was in keeping with the other properties. Councillor Hallett proposed approval and Councillor Mrs. Rossiter seconded the proposal

RECOMMEND

Approval

- d. NP/17/0158/FUL – Mr. and Mrs. Phil and Carolyn Davies, Llwynnon, Llanddewi Brefi, Tregaron – Construction of a residential dwelling house on a vacant plot – St. Mary's Hill, Heywood Lane, Tenby

Councillor Mrs. Rossiter thought it may be a tight fit to provide a dwelling in this location. Councillor Dr. Easy noted that the papers indicated that previous planning had been granted in 2015 when a sum of approximately £20,000 had been paid towards affordable house. Looking at the plan it seemed an ordinary double fronted small house. Councillor Dr. Easy recommended approval and Councillor Mrs. Brown seconded.

RECOMMEND

Approval

- e. NP/17/1063/FUL – Mr. and Mrs. A. Griffiths, White Cottage, Heywood Lane, Tenby – Retrospective application for new garden building already constructed – White Cottage, Heywood Lane, Tenby

Councillor Hallett said that he was fed up with retrospective plans being submitted and an example should be made by refusing this application. Councillor Mrs. Brown totally agreed and felt the PCNPA needed to somehow get on top of things to prevent retrospective applications. The Clerk advised that the application being retrospective was not a ground for refusal and asked if there were any material planning grounds to recommend against the application. Councillor Mrs. Brown asked what the possible grounds for refusal could be at which point Councillor Mrs. Lane asked what the point of planning rules actually were if people were getting away with retrospective planning applications.

Councillor Hallett said that laws were put in place to be obeyed and that those who flout the law should be set an example. PCNPA should have more control on development. The Mayor suggested that in light of the Clerk's advice, although we very strongly disapprove of retrospective planning, unless, there are planning grounds for refusal, then we should approve. Councillor Dr. Easy concurred and recommended approval adding however that PCNPA need to be reminded that this is another in a long line of retrospective applications and Council does not welcome them as such. Councillor Rapi seconded the proposal. Councillors Hallett, Mrs. Rossiter and Mrs. Lane voted against the proposal.

RECOMMEND

While members are concerned that this building has already been constructed without permission, they can see no planning grounds for refusal and therefore recommend approval.

- f. NP/17/0164/CLE - Mr. and Mrs. A. Griffiths, White Cottage, Heywood Lane, Tenby – Certificate of lawfulness for one bedroom ground floor flat used as a letting unit – White Cottage, Heywood Lane, Tenby

Councillor Mrs. Rossiter questioned the Certificate of Lawfulness, if basically what they are trying to do is legalise the building? Councillor Dr. Easy questioned once again if this application would have been passed if it had been come before the council before starting. He felt it would and recommended approval. Seconded by Councillor Rapi. Councillors Hallett, Mrs. Rossiter and Mrs. Lane voted against the proposal.

RECOMMEND

While members are concerned that this building is already in use without permission, they can see no planning grounds for refusal and therefore recommend approval.

- g. NP/17/0160/FUL – Mr. David Merritt, 26 Culver Park, Tenby – Alterations to replace flat roof with pitched roof and new two storey extension to include first floor terrace and ground floor conservatory – 26 Culver Park, Tenby

Councillor Mrs. Rossiter declared an interest and left the Chamber.

Councillor Mrs. Thomas questioned whether knocking the wall down to have car access would be safe at this point of the road and also asked if there had been any traffic advice from Highways? Councillor Mrs. Lane expressed her concern over the first floor terrace and invasion of privacy for neighbours. The Mayor asked if there had been any concerns expressed by neighbours and Councillor Mrs. Lane suggested a site visit perhaps inviting neighbours to attend. Councillor Mrs. Thomas seconded the proposal.

RECOMMEND

Members are unable to fully determine the implications of this application as submitted and request a site meeting with the relevant case officer before making a decision.

Councillor Mrs. Rossiter returned to the Chamber.

- h. NP/17/0060/FUL – New dormer window to front roof elevation. Insertion of two roof lights to rear roof elevation – 7 Queen’s Parade, Tenby – amended plans**

Councillor Evans declared an interest and left the Chamber.

The Clerk had received an amended plan for a previously objected to application which had been amended to replace the dormer window on the front roof elevation with velux windows. The Clerk informed Councillors that he had 14 days in which to make a reply. Councillor Hallett moved to accept the new application but Councillor Mrs. Rossiter was concerned that there may not be other velux windows to the front of properties on Queen’s Parade and approving them would have a similar detrimental impact to the frontage of this row of Victorian houses as a dormer window. Councillor Mrs. Lane proposed rejection as it architecturally affects the integrity of the whole area but that Council reiterate that they have no objection to the rear roof lights proposed. Councillor Mrs. Rossiter seconded the proposal.

RECOMMEND

While members are happy that the proposed dormer to the front elevation has been removed, and have no objections to the rear roof lights proposed, Councillors still feel that the amended plans showing roof lights to the front elevation will have a detrimental impact on the historic character of this row of Victorian terrace houses and be contrary to Policy 14 of the LDP.

Councillor Evans returned to the Chamber.

448. TO DISCUSS THE FOLLOWING ITEMS OF CORRESPONDENCE AND TO AGREE ACTION IN RESPONSE

- a. Luke Treharne (via e-mail) – Tenby and Saundersfoot Community First Responders**

Councillor Mrs. Rossiter asked for more information including how many defibrillators they have, where they are located, can anyone use them and was there information available for residents?

Councillor James gave a brief background summary explaining that the Welsh Ambulance Service have asked Community First Responders to be responsible for the defibrillators in the Tenby and Saundersfoot area. To their knowledge they have 3 at the moment which are available encased and accessible with a code of which the ambulance staff have knowledge. Defibrillators are fully automatic and on switching them on the user is guided by voice as to the procedure for use. Councillor Mrs. Brown said that we are lucky to have volunteers and suggested that we invite Mr Treharne to a future meeting for a further informal chat. The Mayor echoed Councillor Mrs. Brown's sentiments in that First Responders do a wonderful job and we will do anything we can to support them. The Clerk informed Councillors that there had been a defibrillator at the NP office in Tenby which was now closed and this was being relocated to an alternative venue within Tenby. The Mayor suggested looking around Tenby for suitable places.

Resolved that a letter be written to Mr Treharne to invite him to the next Council meeting.

b. Tenby Chamber of Trade & Tourism – February Minutes

Councillor Mrs. Brown had spoken in private with regard to street markets and confirmed that this idea was currently on hold as mentioned previously. Councillor Mrs. Lane asked if needed to put this in writing but it was suggested that the matter be left for the time being.

Resolved that the Minutes be noted.

- c. The Clerk had attended a meeting with Dan Warder in relation to the Masterplan in order to have input with shortlisting Consultants prior to the commencement of the Masterplan. Preferred Consultants had been selected and had gone before Dr Jones at PCC for approval. Once an appointment has been made, work will commence in earnest.

449. TO DISCUSS THE FOLLOWING APPLICATIONS FOR GRANT ASSISTANCE AND AGREE ACTION IN RESPONSE TO PROPOSALS:

a. Tenby Youth Club – Funding towards summer house

Councillor Mrs. Thomas questioned whether or not planning permission was needed and Councillor Dr. Easy questioned the size of the summerhouse. Councillor Mrs. Brown thought their ambition was marvellous and hope that they achieve their Garden Project. Councillor Hallett said it was usual for requests for grants to be supported by previous

balance sheets but that, in this case, the Garden Project is a new venture. Councillor Evans said it was brilliant to see youngsters working so hard and they deserved all the support they could get. The Mayor agreed with Councillor Evans on the fabulous job they are doing. Councillor Rapi suggested donating the whole amount and Councillor Mrs. Lane suggested ensuring first that planning consent was not needed and then donating whatever amount was needed towards the summerhouse. Councillor Evans proposed that the Council earmark £350 and ask the Youth Club to raise the remaining amount. He also suggested that cost savings could be made if the Council bought the equipment and donated to the Youth Club. He suggested that the Youth Club should liaise with the Clerk in order to arrange moving the project forward. Councillor Mrs Brown seconded the proposal.

Resolved that the Clerk liaise with the Youth Centre leader in order to move forward with the project.

450. LICENSING APPLICATION

The Mayor proposed that, due to his interest in the following items, Councillor Rapi take the chair, Councillor Mrs. Thomas seconded the proposal. Councillors Evans, Mrs. Lane, Mrs. Rossiter and the Mayor declared their interests and left the Chamber.

a. The Stowaway, 2 Penniless Cove Hill, Tenby Harbour, Tenby

Councillor Mrs. Thomas asked what their current licensing restrictions were and both Councillor Mrs. Thomas and Mrs. Brown expressed concern as to where the drinks would be taken as the request was for an on/off licence. Councillor Mrs. Brown wondered why they were asking for a change of licence and also why they needed the licence to start at 8am.

Resolved that the Council write to the Licensing Authority expressing concern over the proposed hours of sale feeling 8am was too early and that the sale of alcohol should be restricted to 12 noon onwards. Further that the ability for sale of alcohol off the premises has the potential to undermine efforts to control alcohol related anti-social behaviour within the harbour environment.

b. Tenby Sailing Club, Castle Square, Tenby

Councillor Mrs. Brown proposed accepting the application and Councillor James seconded the proposal

Resolved that the Council make no representations on this application to the Licensing Authority.

Councillors Evans, Mrs. Lane, Mrs. Rossiter and the Mayor returned to the Chamber.

451. TO RECEIVE REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Tenby in Bloom

Councillor Mrs. Lane had had a meeting and plans were to reduce the flowerbeds and use flowering shrubs which will initially cost money over the next year or two but they will be sustainable. Councillor Mrs. Lane wished to express her thanks to all those who attend Bingo and help to raise funds saying that moving forward costs will be reduced. The Clerk confirmed that shrubs will be planted at the Paragon soon and fencing will be placed around the young plants in order for them to become established so apologies to the public while these are in place. Councillor Mrs Lane added that any shrubs removed from The Battery Gardens as part of its enhancement would be utilized elsewhere in the town.

Hafan y Mor Governor meeting

Councillor Rapi had attended a governors' meeting at Ysgol Hafan y Mor and all was going very well.

De Valence Pavilion

Councillor Mrs. Brown apologies for there being no heat at present but hopefully the gas leak would be repaired tomorrow. All work being done on the De Valence Pavilion by outside contractors is now complete and they are looking forward to the Ysgol Greenhill School Transition Concert being held here on 6th April when they expect approximately 400 people to attend. A Boxing Club is starting up initially for juniors but eventually will be for both children and adults. Also the De Valence Pavilion will be hosting an indoor market on Wednesdays, between 10 and 2.30pm which should also help generate income. Rehearsals are still going on twice a week for Happy Days and 2 wedding bookings have already been taken for 2018. Councillor Rapi said it would be great to see Councillors at the Transition Concert next week. Councillor Mrs. Lane wished to commend and congratulate the De Valence Pavilion Trust and commented on the difference that has been made to the hall, inviting all to take a look.

St. Teilo's School Governor Meeting

Councillor Dr. Easy had attended a governor meeting at St Teilo's School and the budget had been approved for next year. He remarked that the school was in surplus.

MIU Walk-in Service

Councillor Mrs. Thomas reminded Councillors to take a poster for the forthcoming SEPCHN meeting which is being held on 11th April 2017.

Mayor's Engagements

The Mayor had attended a 104th birthday celebration and was off to a 100th birthday this coming Friday. Last Friday saw Comic Relief day and he congratulated all those who had taken part to raise funds including the Hafal Bake Off at which he had been a judge - a fabulous organisation offering lots of support and a most enjoyable time had been had with all involved.

452. TO CONSIDER ANY MEDIA ITEMS RELATING TO TENBY TOWN COUNCIL OR TENBY AND AGREE ACTION IN RESPONSE

Councillor Mrs. Rossiter asked if the new roundabout at the top of the Narberth Road could possibly be opened up over the weekends as it was causing long traffic delays for visitors who should be encouraged to Tenby and not sat for hours in their cars getting frustrated. The Clerk confirmed that the work should be complete by 6th April and the Mayor suggested we contact Darren Thomas at PCC to see what could be done as he too had experienced delays at the lights.

Resolved that the Clerk will pass on this suggestion to PCC.

453. TO RECEIVE UPDATES AS TO THE SALE OF LAND AT BYNHIR (IF ANY)

No further updates to report at this time.

454. FINANCIAL OFFICER/CLERK'S ITEMS

Renewal of Chamber of Trade and Tourism Membership

Councillor Hallett proposed renewing membership and Councillor Mrs. Brown.

Resolved that Tenby Town Council renew their membership to Chamber of Trade and Tourism

Footpath Closure Notice

The public footpath linking Seascape Estate and Southlands will be closed from 10th April for 4 days to allow for electricity cabling work.

Letter from Veteran

The Clerk had received a letter from a gentleman from Liskard who had been brought to Tenby after the evacuation of Dunkirk and wished to send a belated thank you to the people of Tenby for their hospitality.

Round Table Soap Box Derby

The Clerk had received a letter from Tenby Round Table asking for support with their proposed

Soap Box Derby to be held on 11 June from 12 noon starting in the Tudor Square and finishing outside the Hope & Anchor. Councillor Mrs. Lane proposed that the Clerk write to Tenby Round Table offering our full support and Councillor Hallett seconded the proposal.

456. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 11th April 2017 at 7.30pm.

457. ITEMS FOR NEXT AGENDA

Refurbishment of Play Areas.

458. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Hallett, seconded by Councillor Mrs. Rossiter.

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

459. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 14th March 2017 be confirmed and signed as accurate.

460. MATTERS ARISING

Mace Bearer – Sergeant at Arms

The Clerk confirmed that Mrs. Denise Waring will take on the role of Sergeant at Mace. Councillor Mrs. Lane asked what suitable hats were available and proposed that the Council look at buying 2 new hats. Councillor Mrs. Lane then suggested calling in both Mrs. Waring and Mr. Morgan in order for measurements to be taken. Councillor Rapi seconded the proposal.

Resolved that the Clerk research new hats for the Mace Bearers and arrange for Mrs. Waring and Mr. Morgan to come in to the office for a fitting.

439. New Projects, Regeneration and Affordable Housing

Councillor Mrs. Brown asked if any news had been received from Mr Wesley. The Clerk confirmed that no further contact had been made and Councillor Mrs. Brown asked that we follow up on the matter so that things ‘do not go off the boil’.

Mayor _____

Town Clerk _____

Date _____