

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 1st November 2016

PRESENT Councillor L Blackhall Mayor
 Councillor Mrs. S. Lane
 Councillor B. James
 Councillor Mrs. C. Brown
 Councillor Dr. P. Easy
 Councillor W. Rossiter
 Councillor P. Rapi
 Councillor T. Hallett
 Councillor Mrs. C. Thomas
 Councillor Mrs. S. Williams

IN ATTENDANCE: Mr A. Davies Clerk to the Council/Financial Officer

231. APOLOGIES

Apologies received from Councillors Mrs. T. Rossiter and Mrs. K. Durham

232. DISCLOSURE OF PERSONAL INTERESTS

Councillor Dr P Easy and Councillor B James declared a personal interest in Item 12.

233. ITEMS TO PRESS

Proposed by Councillor Trevor Hallett, seconded by Councillor Will Rossiter

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

234. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 18th October 2016 be confirmed and signed as accurate.

235. MATTERS ARISING

111 (216b) Narberth Road junction improvements

The Mayor informed members that he had spoken to Councillor Michael Williams and e-mailed him with the comments of the Town Council. These had been forwarded to Mr Ben Blake who would be responding in due course.

112 (218b) Street Trading and Service Providers

The Mayor said that a number of people had spoken to him on this matter. He proposed the town council set up a 'task and finish' group involving PCC, PCNPA and the town council to move

matters along. Councillor Mrs. Brown asked if the Chamber of Trade and Tourism and the Civic Society could also be included in the group.

Councillor Mrs. Thomas asked if the Dyfed Act included any legislation that could be used. The Clerk said that the Act only referred to street traders, not service providers. The Mayor suggested that the task and finish group would be able to look at all legislation that exists throughout the country.

Councillor Mrs. Lane said that the Town Council could not keep talking about this problem and needed to take action. She felt that an Act of Parliament could take up to three years before becoming law so work needed to be started now. Councillor Mrs Brown was of the opinion that the Welsh Government may be the better option for introducing legislation and suggested we see what progress our Assembly Members could make.

The Mayor suggested that the task and finish group set a target to have firm proposals in place by March.

Proposed by the Mayor, seconded by Councillor Mrs Lane and

Resolved that the Mayor and the Clerk set up a task and finish group with a view to introducing legislation to resolve the issue.

114 (220) Media items

The Mayor noted that Tenby's Silver Gilt success in Britain in Bloom had been mentioned at the previous meeting but, as Councillor Mrs. Lane was present, this was an opportunity to extend heartfelt congratulations to her, the Tenby in Bloom team and all involved in achieving this award.

114 (223a) Road closure, Lower Park Road

Councillor Mrs. Brown wondered why this had not been implemented as the minutes stated the closure was due to take place overnight 24/25 October. The Clerk said this was a typographical error and the closure was planned for 24/25 November.

Councillor Mrs. Brown commented that a vehicle had struck the parapet of the bridge in Station Road and dislodged blockwork badly. Residents of the area were concerned it could collapse and felt that the bridge needed attention now, not towards the end of the month.

The Clerk said he would contact Network Rail and PCC as a matter of urgency.

236. CHRISTMAS FESTIVITIES

Members received the notes of the Christmas Festivities meeting held 18th October 2016.

The Mayor said everything was now in place and thanked all those involved in the organising, particularly the RNLI and the De Valence volunteers.

Councillor Mrs. Brown said she was pleased to see the various organisations coming together to stage the event.

Councillor Mrs. Lane commented that this event had been established three years ago with the help of the RNLI. The idea had been to hold an event a week in the run up to Christmas but this had proved difficult for TTC to manage with limited staff and it had been hoped that other organisations would have taken over to arrange events on the other Saturdays. Unfortunately the other organisations felt they were not in a position to do so, which was a shame, but it was pleasing that they had come on board to assist in the first event.

The Mayor added that TTC would still offer support to any organisation wishing to plan an event on any of the other Saturdays.

The Clerk outlined the reason for implementing a road closure for the event and asked for assistance in delivering letters to all affected residents.

237 PLANNING APPLICATIONS

a. NP/16/0527/FUL – Mr Roger Tomms, Ashelford, Kenystyle, Penally – Proposed change of use from shop premises to self-contained one bedroom apartment with car parking – Warwick House, 16 the Norton, Tenby.

Members review the application. Councillor Hallett felt it was a shame to lose a retail premises; it was obviously not viable and he could see no planning reasons for refusal.

Proposed Councillor Hallett, seconded by Councillor Mrs. Brown

RECOMMEND

Approval

b. NP/16/0549/FUL – Dr & Mrs Bernard Charnley, Chorlton House, 21 High Street, Tenby – Internal alterations to first, second and third floors and external alterations to roof to provide dormer windows and replacement of windows – Chorlton House, 21 High Street, Tenby

Members reviewed the application

Councillor Mrs. Thomas felt it was a lovely idea to redevelop the property to enable someone to come back to live in the town. She had studied the application and could see no problems.

Councillor Rossiter added that the house had a very complicated internal arrangement and anything to help resolve this was welcome.

Proposed Councillor Mrs. Thomas, seconded Councillor Mrs. Lane

RECOMMEND

Approval

238. PLANNING CORRESPONDENCE

a. PCNPA – Update on Local Development Plan Land Allocations

Councillor Hallett thanked PCNPA for the update.

Councillor Mrs. Brown recalled that PHA representative had informed a recent meeting that there had been an affordable housing provision associated with the Kinloch Court development, but this information seemed to indicate that this was not the case. The Clerk agreed to make inquiries with PCNPA.

Councillor Dr. Easy noted that land to the west of Narberth Road had been earmarked for housing with a planning application due. He wondered if local residents knew of this and were we facing a potential Brynhir scenario?

The Clerk said that there were some similarities to Brynhir in that this was former County Council land that had been earmarked for development in the LDP and had subsequently been sold to a developer. Councillor Dr. Easy wondered how many dwellings had been earmarked.

The Clerk said that he would write to Sarah Middleton, PCNPA for updated information on this site.

239 CORRESPONDENCE

a. Tenby Church in Wales VC Primary School – Essential items.

The Mayor said that The Clerk had discussed his potential interest in this letter as a family member worked at the school. The Mayor said that it was his view that there was no reason why the Clerk could not still take the minutes and provide the council with legal advice regarding legislation as this advice would be the same for any of the schools in town.

Councillor Mrs. Thomas felt it was very sad that the school had been left with such little equipment and wondered if the Trust could offer the school the use of the De Valence for a fundraiser.

Councilor Rapi indicated that when the school reorganisation was undertaken two thirds of the proposed budget went to the English medium school and one third to Hafan y Mor. He pointed out that there were three primary schools in the town who all needed equipment.

However, Councillor Mrs. Thomas pointed out that Tenby Church in Wales Primary had been the one to ask for assistance. If the other schools asked then their applications would also be given the same consideration.

Councillor Mrs Brown felt that the Trust could offer the use of the hall to the school and would also welcome similar approaches from any of the primary schools or the secondary school.

The mayor felt that there were clearly major concerns that a school built under the 21st Century schools programme did not have the resources of a 21st Century school. He felt there had been issues over the project management from start to finish and suggested that TTC write to Mr. Ian Wesley and the cabinet member with responsibility for Education with a copy of the school's

letter expressing the town council's deep concerns that the 21st Century programme had left a Tenby school in a potentially worse position than before.

He would also contact the headmaster, Mr. Palmer to see if a visit to the school by the council could be arranged.

It was noted that the school was a Church in Wales school. The Mayor added that he would copy any agreed letter to the Director of Education for the Diocese.

Proposed by The Mayor, seconded by Councillor Hallett and

Resolved that the Mayor, in liaison with the Clerk, write to Mr. Ian Westley and the cabinet member responsible for Education at PCC and the Director of Education for the Church in Wales diocese outlining the concerns of TTC.

b. Mr Clive Mathias – The Tenby Charities

Councillor Mrs. Williams indicated that she would be happy to be nominated to fill one of the vacant posts.

The Clerk also asked Councillor Rapi if he could make enquiries with Holyrood and St. Teilo's Church to see if they would like to nominate a representative as this community was no longer represented on the Trustees following the passing of former councillor Alan Mace.

Proposed by Councillor Mrs. Thomas, seconded by Councillor Mrs. Brown and

Resolved that Councillor Mrs. Williams go forward as the council's nominee for one of the vacant seats on the Trust.

240. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Councillor Rapi reported that he had conducted the recent art auction to raise funds for Tenby Museum when £4000 was raised.

Councillor Mrs. Brown, on behalf of the De Valence Trust, reported two very busy Hallowe'en events over the last week. The Round Table beer festival was this weekend and the Blues Festival was the week after. Any volunteer help would be greatly appreciated.

The mayor added that, while the Blues Festival provided stewards, help was needed to operate the building. The event was over three days, which was a significant commitment from the small band of existing volunteers.

Councillor Mrs. Thomas wondered if advertising for more volunteers would help. Councillor Mrs. Brown felt that the De Valence faced the same problems as Tenby in Bloom – people thought that it was council led and were not prepared to volunteer. The Trust, and Tenby in Bloom worked in conjunction with the town council but were separate entities.

Councillor Mrs. Lane concurred. Launching this year's Tenby in Bloom campaign she had sent out over 200 invites to individuals and organisations asking for help but only five people had turned up in addition to the Bloom committee and its existing small band of volunteers.

The Mayor said Tenby was very fortunate to have lots of committed volunteers but the challenge was to create more as it always appeared to be the same people volunteering. He had arranged a meeting with PAVS for 17th November, to which councillors were invited, to see how a project could be set up to take forward volunteering opportunities in the town

The Mayor had attended the Avenue Centre concert in the De Valence and expressed his grateful thanks to the venue, the Quaynotes Choir and everyone involved for a fabulous evening. He noted that TTC had strongly defended the Avenue Centre and, when presented with evidence of the work that they do, it was clear that the Centre should continue to be strongly defended.

The Mayor had also attended a Chamber of Trade and Tourism meeting and several other events in the town.

241. MEDIA ITEMS

The Mayor hoped everyone was watching The Harbour programme on ITV. He felt it should be played on a continuous loop in the foyer of the De Valence!

242. BRYNHIR

The Clerk reported he had no further information from PCC and assumed that discussions are still ongoing.

243. COMMEMORATIVE PLAQUE, AUGUSTUS PLACE

Councillor Rossiter commented on the poor condition of the commemorative plaque in Augustus Place and wondered if it could be renovated

Councillor Mrs. Lane raised the condition of the commemorative stone at the Jubilee and Councillor Mrs. Thomas expressed concern over the plaque on Castle Hill.

Councillor Hallett suggested that a survey should be undertaken on the condition of all these plaques and stones, together with costings for their refurbishment.

244. MASTER PLAN UPDATE

Councillor Rapi had read the Haverfordwest Master Plan forwarded to members by the Clerk and felt that a committee was needed to be set up to start working on the Master Plan for our town. Councillor Mrs. Thomas felt that a pre-feasibility study done on Tenby harbour by the then harbourmaster Carl Evans, should be sourced and given consideration in any discussions.

The Clerk added that Mrs. June Howells had brought in a copy of Tenby 2020's Action Plan for

the town from 1999 where she questioned the need for yet another plan. He added that there was also the Planed Action plan from 2007 in the office.

Councillor Mrs. Brown believed that she had been involved in the creation of four ‘action plans’ for the town during her time on council but little had come to fruition. She felt people had to think as to where funding was coming from before coming up with ideas.

Councillor Rapi felt a Master Plan was different to an action plan as this would enable Tenby to think about where it wanted to be in the future so investors would be attracted to the town. The mayor agreed this was an opportunity for the town to position itself as to what, and where, it wanted to be in the future. He felt ideas, however ambitious, were needed.

He suggested the town council set up an action group to take this forward. He and the Clerk were also meeting with our PCC senior management liaison officers Richard Brown and Jonathan Griffiths on 24th November, which would present an opportunity to discuss this further.

Councillor Rossiter wondered if the plan would only cover the electoral boundaries of the town, but the mayor felt there was scope for the town to discuss it role within the wider community of the south east of the county.

245. DEAD HOUSE STEPS

Although Councillor Mrs. Durham was not present, Councillor Mrs. Brown raised this matter on her behalf.

She recalled that the condition of the steps had been raised a number of times over the years and nothing had been done. They were very dangerous and slippery and she had concerns that this route was not only used by general public but also by the RNLI inshore lifeboat crew during emergency call outs.

Councillor James concurred, highlighting that there were incidents several times a year of RNLI crew reportedly slipping when using these steps in an emergency.

Councillor Hallett agreed that this was a public footpath in dire need of attention

Proposed by Councillor Mrs. Brown, seconded by Councillor Hallett and

Resolved that the Clerk contact PCC as a matter of urgency about the condition of these steps.

246. ARRANGEMENTS FOR NOVEMBER 11TH AND REMEMBRANCE SUNDAY

The Mayor reminded councilors that there would be a small service at the War Memorial at 11 am on 11th November with councilors to meet at the Memorial at 10.55 am.

The main town service would be on 13th November at 11 am with councillors to meet at the De

Valence at 10.30 am.

Councillor Rossiter asked if the mayor had resolved the issue regarding the firing of a maroon that was highlighted in the press the previous week.

Several suggestions had been made which were being considered.

247. FINANCIAL OFFICER/CLERK'S ITEMS

a. Confirmation of proposed Road Closure, Lower Park Road

Discussed earlier in the meeting under matters arising.

b. Petition, Quarry Cottages and Lower Park Road

The Clerk explained that he has received a petition from residents of Lower Park Road and Quarry Cottages in regards to anti-social behaviour in the vicinity of their properties. It had been too late for the agenda for this meeting and would be presented to Council on 15th November.

Councillor Mrs. Lane also took this opportunity to congratulate the Clerk and his family on the birth of his first grandchild, Autumn Ann.

248. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 15th November 2016 at 7.30pm.

249. ITEMS FOR THE NEXT AGENDA

Town seats – Councillor Mrs. C. Thomas

Mobility scooter access around Tenby – Councillor Mrs. C. Thomas

250. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Hallett, seconded by Councillor Rapi and

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

251. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 18th October 2016 be confirmed and signed as accurate.

252. MATTERS ARISING

115 (229) Assistant to the Town Clerk

The Mayor noted that Mrs. Hensman had now left the council's employ but no leaving gift had been arranged.

Any councillor who wished to contribute to a leaving present could do so in the Council offices. A suitable time for the gift to be presented would then be arranged.

253. TO RECEIVE THE PERSONNEL SUB-COMMITTEE MINUTES

Proposed by Councillor Mrs. Lane, seconded by Councillor Rapi and

Resolved that the Minutes of the Personnel sub-committee meeting be received.

254. TO RECEIVE THE CEMETERY MANAGEMENT SUB-COMMITTEE MINUTES

Councillor Hallett again noted his concerns over the 'spoil' from graves and asked if the Clerk could find out what other local cemeteries do.

Proposed Councillor Mrs. Lane, seconded Councillor Rapi and

Resolved that the recommendations of the sub-committee be adopted.

Mayor _____

Town Clerk _____

Date _____