

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 18th October 2016

PRESENT

Councillor L Blackhall	Mayor
Councillor Mrs Durham	
Councillor Dr P Easy	
Councillor P Rapi	
Councillor W Rossiter	
Councillor M Evans	
Councillor Mrs Williams	

IN ATTENDANCE:

Mr A. Davies	Clerk to the Council/Financial Officer
Mrs L Hensman	Assistant Clerk

ALSO PRESENT

Mr Martin White	Head of Regeneration, PCC.
Mr Alan Turner	Tourism & Marketing Development Manager.

The Mayor welcomed Mr Martin White, Head of Regeneration, PCC and Mr Alan Turner, Tourism Marketing Development Manager.

Mr Turner thanked TTC for the opportunity to attend a meeting to provide updated information. He explained the process that has been followed to now promote Pembrokeshire via Digital Marketing. The statistical evidence of this preferred route was clearly evident. A wider market was now inspired to visit Pembrokeshire in a more cost effective way. Amendments and updates of the digital information can be carried out more efficiently, ensuring people have the most up to date information at their fingertips. Several councillors present in the meeting accessed the site 'Visit Pembrokeshire' and said how informative and well-presented it was.

Mr Turner continued by explaining the next project they are currently working on 'Year of Legends 2017'. This is a forward thinking project with a grant from the Regional Tourism Fund. This project will be used to increase the Historical and Cultural Sectors and will follow four phases until actively marketed. It is intended that this project will allow the resources to be downloaded for use by local groups or to a CD that can be distributed for use.

The Mayor thanked Mr Turner for the very helpful and informative information.

Mr M White, Head of Regeneration, PCC gave an insight into the cost cutting process his department had undertaken in light of recent PCC cut backs. However he did explain the regeneration department secures grant funding from Europe and this money is used for local projects being carried out around Pembrokeshire. This results in the department generating more money than it costs, with the only expenditure being staffing costs.

He continued to explain the options for the Tourism section as part of the ongoing consultation on delivery of Leisure, Cultural and Tourism Marketing services. Councillors asked specifically why there was no option to keep the present Tourism status. However it was continually stressed by Mr White that the tourism aspect was still as important to PCC as the Leisure and Culture facilities which have had more ground work input than Tourism.

Councillors were very mindful of the revenue generated for PCC by tourism in Tenby; therefore they felt Tourism should remain as a high priority to be improved and marketed for continued benefit to Tenby and other

tourism areas within the County. Councillors did not want to see Tourism moved to a privately funded body and gave strong examples to back their reasoning. TTC asked for reassurance that Tourism will receive more consideration as the balance needs to be greater for tourism than leisure and culture.

The Mayor thanked Mr White for his information and TTC would await further details as discussions progress. He asked Mr White to explain about Item 8d – Tenby Master Plan, on the agenda prior to him leaving as it was an initiative from a colleague in his department.

Mr White said the six nominated town regeneration teams have been preparing action town plan/wish lists for their towns and now this process will be next stage. Ms Henehan is asking councils to contribute towards a Master Plan which when developed can be used to encourage new developers or investors to get involved in bring the plans to fruition. The plan is aimed at being a long term vision for the next 5-10 years to enable many people to get on board.

The Mayor and Councillor M Evans felt the Master Plan was a positive step forward for the towns and a way to progress forward the vision and aspirations wanted for Tenby.

Councillor Evans added that PCC Regeneration Team hold the keys to unlock and obtain the funding needed to see if the visions are achievable.

The Mayor thanked Mr White and Mr Turner again for their information before they left the chamber.

212. APOLOGIES

Apologies received from Councillors Mrs Rossiter, Mrs Lane, Mrs Thomas, Mrs Brown, T Hallett and B James.

213. DISCLOSURE OF PERSONAL INTERESTS

Councillor Dr P Easy declared a personal interest in Item 11.

214. ITEMS TO PRESS

Proposed by Councillor Evans, seconded by Councillor W Rossiter.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

215. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 4th October 2016 be confirmed and signed as accurate.

216. MATTERS ARISING

193 (153b) – Mr Ben Blake – Culver Park and South Cliff Street trial parking scheme.

The Clerk reported he had received several items of correspondence sent to County Councillors and PCC officers, from residents with differences of opinion on the parking scheme. He said a

copy of the correspondence was in the office for councillors to view so they can keep abreast of both viewpoints prior to future discussion.

a. Narberth Road junction improvements

Councillor Mrs Durham declared a personal and prejudicial interest and left the chamber. The Clerk said although he had no voting powers within TTC as he lived in close proximity to the proposed road improvement he felt any advice he may give may be considered prejudicial; therefore he handed over to the Mayor, declared an interest and left the chamber.

The Mayor asked councillors as several members of the public were present at both the site meeting and in the chamber gallery was it their wish that the TTC meeting be suspended to hear their views. It was

Resolved that TTC suspend the council meeting to hear the views of Narberth Road residents present.

The Mayor said he was grateful for the site meeting held last week with various PCC Officers, County Councillor Williams, TT councillors and local residents living in the immediate proximity of the proposed roundabout. He felt the discussion was positive and PCC officers took on board the views and possible amendments that could be considered.

The views of the local residents and councillors on the proposed roundabout were recapped and following in depth discussion it was agreed that the Mayor would discuss the following points with County Councillor Williams and PCC Officers before TTC officially submit their response.

- 1) Speed issue reduction by raised tarmac area on the approach.
- 2) Height of the roundabout as it was felt 'Eastgate' style roundabout can be driven over.
- 3) Re-placement of existing signage site.
- 4) Warning signage when approaching the new roundabout. (Flashing signage)
- 5) Lighting pollution from the increased lampposts that will be sited.
- 6) Left turn into property at the roundabout concerns.

The residents thanked TTC for the option to put their point of views forward and hoped the right decision would be made by councillors for the future main road access into Tenby. They then left the chamber.

Councillor Mrs Durham and the Clerk re-joined the meeting and the meeting was reconvened by the Mayor.

217. PLANNING CORRESPONDENCE

a. PCNPA – Supplementary planning guidance

Councillors viewed the information, it was

Resolved that the information be noted.

b. PCNPA – NP/16/0364/FUL

The Clerk reported that the above planning application will be determined by PCNPA committee. This is due to TTC decision being approval and the PCNPA Officer feeling it was under development of an area. If any councillor felt strongly and wished to attend, the meeting was scheduled for Wednesday 19th October and further details were available from him after the meeting.

218. CORRESPONDENCE

a. Tenby Chamber of Trade and Tourism – September minutes

Councillors viewed the information, it was

Resolved that the information be noted and the Chamber be thanked for their continued updates.

b. Tenby Chamber of Trade and Tourism – Street trading byelaw

The Clerk reported PCC have agreed with the idea of a byelaw and further information will be given following their ongoing discussions. In addition he had received information from Mrs A Burns AM about the Manchester Act 2010 which states Street Traders and Service Providers. She will be taking the information to the Welsh Assembly and asking about the introduction of an all Wales Act. Further information will be passed on once she has had initial discussions.

c. Welsh Government – Official statement update on Local Government Reform by Mark Drakeford AM Cabinet Secretary for Finance and Local Government

The Clerk said he was aware Mr M Drakeford AM had attended the One Voice Wales Annual Conference. Following the conference Mr L Cadwallader had sent through to Clerks a skeleton outlook of the Welsh Assembly's Development for the Community and Town Council Sector in Wales, which will be discussed in the New Year.

He continued and narrated the following points from the conference:

1. Produce a toolkit to support community councils in working through what is required in taking on new services and assets, building on experiences of the key ingredients
2. Press ahead with legislating for the **General Power of Competence**, shaped by the suggestions made in response to the previous Government's consultation, for innovative ambitious councils looking for more freedom to serve their communities.
3. Re-energise ties between community councils and local authorities and provide a platform to share the good examples across Wales, bringing the new cadre of county and community councillors together after the Local Government elections next year at a **conference** focused on strengthening these key relationships
4. Facilitate the creation of **clusters** of smaller community councils, making some modest funding available to support the initial setting up of joint arrangements.

5. Legislate to make it an obligation on councils to **consider and plan for their training needs** and review it regularly.

6. Ensure citizens are kept informed and have the right to **make representations** on any business conducted at a council meeting. Learn from where this is done well and look for a legislative opportunity to strengthen current provisions.

7. Commission the **Local Democracy and Boundary Commission** to draw up guidelines for local authorities to secure consistency in the manner in which community reviews are conducted.

8. Support community councils to **raise awareness and encourage participation** in community council elections and to increase diversity, with an initial focus on the elections in 2017

Councillor Dr Easy expressed his views on hearing the changes to the previous development for the Community and Town Council Sector in Wales and expressed his concerns. He felt TTC needed to await further information in the new year before any response is made.

d.Sinead Henehan, Community Safety, Poverty and Regeneration Manager, PCC – Tenby Master Plan

Discussion continued on this item following information received from Mr White PCC, earlier in the meeting.

Councillor W Rossiter said he felt the information had been received and discussed several times over and nothing ever is achieved for the benefit of the town.

The Mayor outlined that the Tenby Master Plan would take all the original ideas from the regeneration team and the larger vision suggestions and collectively develop them into the Master Plan Vision for Tenby.

The Master Plan funding, format and development would not be clear until a later date; however it was known Haverfordwest had completed work on their master plan and perhaps information could be provided between their Town Clerk and TTC's.

Councillor Dr Easy said TTC are responsible for economic development; therefore this is possibly one of the most important documents to be prepared for the town.

The Clerk reported Mr Richard Brown and Mr J Griffiths the PCC link officers assigned to Tenby both said they were aware they had not been to many TTC meetings. However they felt they could help drive forward ideas for the Tenby vision with the Master Plan. It was

Resolved that a meeting is arranged with Mr R Brown, PCC, Mr J Griffiths, PCC, the Mayor and the Clerk to commence initial discussion on their support to Tenby and a Master Plan.

Resolved that the Clerk liaise with other Town Clerks to establish information and funding they have committed to their individual Town Master Plans.

219. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

None noted.

220. MEDIA ITEMS

The Mayor reported on the ITV program 'Life of the working Tenby Harbour'. It was a fabulous, well presented program and worth a watch on catch up for anyone who missed it.

The Clerk reported Tenby had received Silver Gilt Award in the recent Britain in Bloom competition; however as Councillor Mrs Lane was away he would withhold the judges' report until her return for her to feedback to council and members of the In Bloom team. The Mayor thanked the Tenby in Bloom team for all their hard work involved in obtaining Silver Gilt Award.

221. BRYNHIR

The Clerk reported he had received notification from PCC that discussions are still ongoing.

222. WIFI

Councillor Evans said following listening to Mr Turner earlier on the promotion of Pembrokeshire he felt the information gleaned from the new Tenby WiFi was too good to not use for further development of promotion in the area. Therefore, he felt everyone involved in tourism should work together to develop these statistics for the benefit of the town.

The Mayor said he had spoken to Mr James Parkin, PCNPA and he was keen to get involved with the information that had been generated by the town WiFi

Councillor Evans asked if TTC, Mr Turner, PCC, Mr Parkin, PCNPA, the Chamber of Trade and Tourism could meet with the WiFi service provider to utilize the statistics provided for promoting Tenby.

223. FINANCIAL OFFICER/CLERK'S ITEMS

a. Proposed temporary road closure, Lower Park Road

County Councillor Williams had provided advanced warning of a temporary road closure on the 24th October 2016, from 11pm to 5 am on 25th October 2016 from Lower Park Road to Quarry Cottages. The work to be undertaken is a repair to the railway bridge by Network Rail.

b. Cemetery Management committee

The Clerk said he was in the process of planning the next year financial budget projections. He

felt as the Cemetery Burial fees had remained unchanged for the past three year, perhaps the fees needed to be reviewed by the Cemetery Committee. Following discussion it was

Resolved that the Clerk call a Cemetery Committee meeting.

c. Mayor of Milford Haven – New Year’s Eve Party

The Clerk said the Mayor of Milford Haven had extended an invitation to all TTC members to his New Year’s Eve Party. The cost would be £25 for anyone wishing to attend they can buy tickets direct from Milford Town Council office.

224. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 1st November 2016 at 7.30pm.

225. ITEMS FOR THE NEXT AGENDA

Commemorative Plaque Augustus Place – Councillor W Rossiter.

Master Plan Update – Councillor P Rapi.

Dead House Steps – Councillor Mrs Durham.

226. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Evans, seconded by Councillor Rapi and

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

227. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 4th October 2016 be confirmed and signed as accurate.

228. MATTERS ARISING

None noted.

229. TO RECEIVE THE PERSONNEL SUB-COMMITTEE MINUTES

The Clerk reported the post for the Assistant to the Clerk had been re advertised and in light of one of the new applicants being related to a member of the Personnel Committee the panel would need to be amended.

The Mayor stated as Councillor Dr Easy was a Personnel Committee Member and had now

returned from annual leave, he felt he should be re-instated to the panel and it remain as four members. Following discussion it was

Resolved that Councillor Dr P Easy be re-instated to the interviewing panel of the Personnel Sub-Committee and the panel consist of four members of the council.

230. FINANCIAL OFFICER/CLERK'S ITEMS

a. Christmas Lighting contract

Following reading of the Clerk's Report on the Christmas Lighting contract members agreed to support the recommendation. Proposed by Councillor Rapi, seconded by Councillor Durham and

Resolved that under Section 11.1 © of Standing Orders and Financial Regulations, due to the high standard of service provided by the existing contractors over a prolonged period, the council waives Standing Order 11.1 (g) to enable the contract for the erection and dismantling of the town's festive lights to be re-negotiated with the existing contractor without competition.

Mayor _____

Town Clerk _____

Date _____