

TENBY TOWN COUNCIL  
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 17<sup>th</sup> JANUARY 2017

**PRESENT**

Councillor Mr. Blackhall	Mayor
Councillor Mrs. C Brown	
Councillor Mr. W. Rossiter	
Councillor Mr. T. Hallett	
Councillor Mrs. C. Thomas	
Councillor Mrs. T. Rossiter	
Councillor Mrs. S. Williams	
Councillor Mr. B. James	

<b><u>IN ATTENDANCE:</u></b>	Mr. A. Davies	Clerk to the Council/Financial Officer
	Mrs. Sharon Thompson	Assistant to the Town Clerk

**335. APOLOGIES**

Apologies received from Councillors P. Rapi, Mrs. S. Lane, Mrs. K. Durham and Dr P. Easy.

The Clerk added that Councillor Dr. Easy was now out of hospital and recovering at home.

**336. DISCLOSURE OF PERSONAL INTERESTS**

Councillor Mrs. Williams declared an interest in Item 6a and Councillor James in Item 11.

**337. ITEMS TO PRESS**

Proposed by Councillor Hallett and seconded by Councillor Mrs. Thomas

**Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present. Additional correspondence regarding Item 6a be taken as part of the Agenda and given to the press.**

**338. CONFIRMATION OF MINUTES**

**Resolved that the Minutes of the Tenby Town Council held 3<sup>rd</sup> January 2017 be confirmed and signed as accurate.**

**339. MATTERS ARISING**

259 -244 Tenby Masterplan

The Clerk advised Councillors that a meeting had been arranged for 11am on Thursday, 26<sup>th</sup> January to be held in the Mayor's Parlour to which all councillors were invited.

### 267 Public Seats

Councillor Hallett asked if any news regarding this. The Mayor told of his discussion with Tudor Thomas of the Civic Society. To enable the street by street survey to be carried out a template was being drawn up to gather information regarding public seats amongst other items. Councillor Mrs. Thomas volunteered to help with the street survey. Councillor Hallett asked if the seat is to be replaced outside the Delphi. The Clerk replied that it was. Councillor Mrs. Thomas spoke of the letter in the Tenby Observer regarding a bench outside the Doctor's Surgery and asked if we had a spare bench? Mr Mansel Thomas had expressed his views at a SEPHCN meeting held earlier that the Surgery had said that there is no need for the public to be queuing outside the Surgery for appointments. The Mayor suggested writing to the Surgery. The Mayor then asked if any other Councillors would be willing to help the Civic Society with the Survey and if so, please contact the Clerk or Civic Society directly.

### 269 – Town Crier, Sergeant at Mace and assistant Mace Bearers.

Councillor Hallett asked if there was any further news on this. An advert had been placed in the local press and there had been one expression of interest in the position of Mace bearer and one for Town Crier to date.

### 288. Reports by Councillors on Outside Bodies

MIU Walk In Service – Councillor Mrs. Thomas had attended a SEPHCN together with various Councillors.

### 292. Financial Officer/Clerk's Items

The Clerk advised Councillors that he had received a letter from Quarry Cottage residents asking if there was any news in this regard and confirmed that he was still waiting on Councillor Evans' availability to arrange a meeting with Mr. Pritchard of Kiln Park.

### 311. Financial Officer/Clerk's Items

Councillor Mrs. Rossiter congratulated the speed at which work was being undertaken on the Narberth Road Junction but wondered if a bus shelter for school children attending out of town schools and members of the public going into town could be installed. The weather has been cold and wet and parents' vehicles waiting for buses on the roadside is causing some concern. Councillor Mrs. Rossiter asked if a letter could be written to Pembrokeshire County Council.

### 322. Planning Application

b. NP/16/0674/FUL - Mr. and Mrs. Beynon c/o Mr. Darren Brown, Mango Planning and Development Ltd., Number One Waterton Park, Bridgend - Dwelling and associated works – Zion Gardens, St. John's Hill, Tenby

Councillor Mrs. Brown expressed her concern that she could not recall a refusal of this application

at the previous meeting as to her recollection was of approval of the initial application. Councillor Hallett stated that there was a change to the design of the windows. Councillors had agreed with the Civic Society letter but they weren't proposing refusal as noted in the press. The Clerk said that there was a clear recommendation for refusal based on the views expressed by the Civic Society. On reading the details of the CS's view point the Clerk had noted that the only objection they had was to the height of the building which was the reason why he had worded the resolution in that form. Councillor Mrs. Brown stated that she would never have voted for refusal of this application had she been clear that this was the proposal.

326. Updates - Brynhir

Councillor Mrs. Rossiter asked if any news had been received from Pembrokeshire County Council as to the extra field in question and Councillor Rossiter agreed that it would be useful to know. Councillor Hallett suggested it may be land already owned by Pembrokeshire County Council. The Clerk had heard nothing further and would make further enquiries with Mr. Barry Cooke.

**340. PLANNING APPLICATIONS**

a. NP/16/0701/FUL – Mr. and Mrs. Manby c/o James Nutting, Acanthus Holden Architects, Watermans Lane, The Green, Pembroke – Erect a two storey, three bedroom dwelling, Bryn Y Mor, Narberth Road, Tenby.

Councillor Mrs. Williams left the Chamber. The Mayor shared additional correspondence relating to this application from Mr. Williams and Mr Brew and Councillors took a moment to reflect on the content. Councillor Mrs. Rossiter read the supporting correspondence and stated that, while Mr Brew thought the site was too crowded for two houses, there was only one property proposed at this time. Councillor Mrs. Thomas stated that the plan looked okay but that the site was too small for such a large building and Councillor Mrs. Brown proposed refusal of the application seconded by Councillor Mrs. Rossiter. Councillor Rossiter spoke of Bryn Y Mor as being a very prominent building on the Narberth Road and was concerned that their view may be taken away and also that this may be an over development of the site. The Clerk pointed out the date of Mr Hurlow's letter which related to a different Planning Application in 2004 but Mr. Williams had attached it to his letter as he felt that this correspondence was relevant as little had changed.

**Recommendation**

**Refusal. Members feel that the proposed site is too small for a development of this size and would have a detrimental effect on the light and privacy amenity of neighbouring properties in Southlands. Members are also concerned about the effect additional vehicular movements related to this property would have on access and egress from Narberth Road.**

**Further that the proposed design is out of keeping with the existing architecture of the area, particularly Bryn-y-Mor and members are unconvinced that enough protection is afforded to the ash tree on the edge of the proposed site which is the subject of a TPO.**

Councillor Mrs. Williams returned to the chamber.

b. NP/17/0006/FUL – Mr. Simon Fry, Penhoyle Farm, Trefloyne Lane, Penally – Change of use of fort to visitor attraction and associated works – St. Catherine’s Island, Castle Beach, Tenby.

Councillor Mrs. Thomas viewed the planning application as calm, pleasant and good for the town with nothing to object to, to which Councillor Mrs. Brown agreed but wondered why there was an application in for a change of use. The Mayor stated that the previous application had conditions attached which needed to be reversed. Councillor Mrs. Brown thought overall it was a good idea.

Mr John Loring, caretaker/manager of St Catherine’s was then introduced and the meeting was suspended to allow an informal chat regarding the application. Mr Loring introduced himself and gave some background as to the Island Project. Mr Loring had stepped in 2 days prior to closure and adopted a caretaking role so that history of the island would not be lost thus enabling the island to be kept active and open to the public. Mr Loring stated any monies made would be ploughed back in for maintenance and remedial work. Clarification was made that there is no connection to the main sewerage as stated in the application and this was an administration error. Councillor Mrs. Thomas would be glad to see it open and kept going for posterity. The Mayor confirmed it was being operated in a similar way as it had been over the last 3 to 4 years with people being allowed to look around the island and fort. Councillor Mrs. Rossiter asked if there were any toilets on the island to which the reply was there are none. Councillor Hallett questioned the possibility of water contamination in relation to Tenby’s Blue Flag beaches and Mr. Loring stated that any waste made is contained and disposed of off of the island. The Mayor thanked Mr. Loring for attending the meeting. Councillor Mrs. Thomas proposed and Councillor Mrs. Brown seconded that the application be granted.

### **Recommendation**

**Approval on the basis that the use of the site is solely as outlined in the accompanying documentation i.e. to allow the fort to be used as a visitor attraction.**

### **341. ONE VOICE WALES – COMMEMORATION OF THE 100<sup>TH</sup> ANNIVERSARY OF THE END OF WORLD WAR ONE, 11<sup>TH</sup> NOVEMBER 2018**

The Clerk reported to Councillors on correspondence that had been received and whilst this was a quite a while away wanted to keep Councillors informed of intended celebrations including a beacon lighting. Councillor Rossiter asked if a proper beacon could be used that may be seen from Worms Head making a big statement and show. Councillor Mrs. Brown agreed but stated

a small beacon was easier to site, being manageable at the end of the pier and also that a bigger beacon would then have to be purchased. Councillor Rossiter suggested that the beacon be sited on the east side of the house on Castle Hill. The Clerk spoke of the commitment we have made to putting additional names on the War Memorial and that Mr John Griffiths is working very hard towards this. Councillor Mrs. Thomas asked if we could look at the pricing. Councillor Mrs. Brown said that the location for the previous beacon lighting had been problematic requiring permission from the Harbour and Pembrokeshire County Council but perhaps the cadets, British Legion and various members of the community could be brought together to get involved in the celebration organization. The Mayor agreed with Councillor Rossiter that this is a very significant day in history and that, although there are some 20 months to go, as time flies an invitation could be sent out for an initial meeting and that we should lead but to get others involved. Councillor Mrs. Brown asked if there was any funds available. The Clerk confirmed that in 2018 the 11<sup>th</sup> September will fall on a Sunday.

**Resolved that the Council set up a sub-committee to look into ways to mark the 100<sup>th</sup> anniversary of the end of World War One on 11<sup>th</sup> September 2018 and the suitable siting of a commemorative beacon.**

**342. TO RECEIVE ACCOUNTS FOR DECEMBER**

Councillor Mrs. Thomas proposed to accept the accounts for December and Councillor Rossiter seconded.

**Resolved that the accounts for December (including scheduled payments, un-presented cheques, receipts, account balances, budget monitoring to date and bank reconciliations be accepted.**

**343. REPORTS BY COUNCILLORS ON OUTSIDE BODIES**

Councillor Mrs. Brown reported on the De Valence Pavilion installation of new lighting and that the De Valence was taking no events bookings between 18<sup>th</sup> February and end of March to facilitate completion of these works in the main hall. Also that the ceiling was being taken down and that hopefully items taken down would be sold. A new innovative drama group, based in the Pavilion, were to be putting on Happy Days, run by Dave Jones together with a team of experienced friends, all on a voluntary basis. Performances will be at the end of June. De Valence was hosting a wedding at the end of January and that there was a charity bands night on 17<sup>th</sup> February in aid of Amnesty. On 6 April 2017 De Valence Pavilion will play host to a Schools' transition concert working with Greenhill School and feeder schools to Greenhill. Councillor Mrs. Thomas asked if the De Valence Pavilion Facebook page could be reactivated. The Mayor said it was an exciting time and that it was great to have live theatre back in the De Valence.

SEPHCN - Councillor Mrs. Thomas along with Councillors Mrs. Rossiter, Mrs. Williams, Mrs.

Brown and the Clerk attended a meeting at New Hedges Village Hall. Councillor Mrs. Rossiter related the take of her son's experience when he sustained an injury to the tip of his finger. Councillor Mrs. Thomas asked after the rumour of a new dentist taking upon residence in Gas Lane but nothing was known of these plans but that they would look in to it. Regarding the MIU walk in service, there was a meeting scheduled on 26<sup>th</sup> January and thereafter it would take approximately 8 weeks for matters to be sorted if it is to go ahead. The huge deficit of £52 million faced by the HDUHB may cause funding to be an issue.

Councillor Mrs. Brown had wanted to ask what would happen if Tenby Surgery was to close due to being unable to employ more doctors to which Councillor Mrs. Thomas said that she understood that the Health Board has a duty of service to keep the surgery going. Councillor Mrs. Brown felt that the surgery needs to be attractive to employees offering a good working environment.

The Mayor spoke of the positive Regeneration meeting which had been held on 13<sup>th</sup> January and of the open chair policy to invite the members of the public to come forward with ideas. The Mayor spoke of information that had been gathered through Tenby Through Time and the possibility of interpretation boards, leaflets and apps reflecting Tenby's rich history. The Civic Society joined the meeting for the first time and further progress was being made. A full report of the meeting would be presented to the next council meeting.

**344. TO CONSIDER ANY MEDIA ITEMS RELATING TO TENBY TOWN COUNCIL OR TENBY AND AGREE ACTION IN RESPONSE**

The Clerk said that he had been asked to bring to the attention of Councillors the letter printed in the press regarding a bench outside Tenby Surgery for those queuing to make appointments but this had been covered earlier.

Councillor Mrs. Brown had received a great deal of feedback regarding comments she had made relating to street markets at the last meeting and hoped to have more to report on the possibility of markets in Tenby in the near future. She asked that the matter be put on the next Agenda.

**345. BRYNHIR**

The Clerk reported that there was no further news.

**346. MIU WALK-IN SERVICE**

This item has been covered in an earlier Report.

**347. ANNUAL CALENDAR**

Councillor Hallett brought along a calendar which had been produced by a town in Croatia called

Nin. Councillor Hallett believe that these calendars could be a good advert for the town. Councillor Mrs. Brown suggested that CTT may be interested. Councillor Rossiter asked if they were to be sold and to whom.

**348. WATER'S EDGE SIGNAGE**

Councillor Rossiter questioned if the fencing and signage on the Battery Road/Jubilee Gardens above the Water's Edge Development was still required as the site appeared to be complete. He felt this was terrible eyesore. It was proposed by Councillor Rossiter, seconded by Councillors Mrs. Brown and

**Resolved that the Clerk write to the Developers asking if the fencing and signage could be removed. A copy of the letter to be sent to PCNPA.**

**349. FINANCIAL OFFICER/CLERK'S ITEMS**

The Clerk informed members of the Street Trading meeting arranged for 24<sup>th</sup> January at 10.30am to which members were invited. Councillor Mrs. Brown asked if a meeting had been arranged to discuss potential projects and the Clerk confirmed that it had been penciled in for 9<sup>th</sup> February at 2.30pm.

Also the Clerk had lodged an appeal against the new non-domestic rate amount payable for Augustus Place but noted that there is a meeting at Withybush regarding the new business rates. Councillor Rossiter asked when a general evaluation last took place in Pembrokeshire and Councillor Mrs. Brown said about 9 years ago but the Clerk said it was in 2010.

It was proposed by Councillor Hallett, seconded by Councillor Mrs Thomas and

**Resolved that the Clerk attend the meeting in Haverfordwest relating to the new business rates coming into force in April.**

The Clerk reminded members that the PCNPA LDP is currently under review and a letter had been received inviting Councillors to attend Llanion Park to look at issues relating to candidate sites on 13<sup>th</sup> February at 2pm but places need to be reserved. Councillor Mrs. Brown asked if Councillor Dr. Easy would be well enough to attend and Councillor Mrs. Williams confirmed that she would like to attend. Councillor Mrs. Brown asked to ensure that Councillor Evans was aware of the meeting.

**349. DATE AND TIME OF NEXT MEETING**

**Resolved that the next meeting will take place on Tuesday 31<sup>st</sup> January 2017 at 7.30pm.**

**350. ITEMS FOR THE NEXT MEETING'S AGENDA**

Cannons on Castle Hill – Councillor Mrs. Thomas

Mayor Elect – Councillor Mrs. Rossiter

The Clerk asked Councillors Mrs. Rossiter to clarify whether she wanted to discuss when we were to elect a Mayor or did she want to actually want the election to take place at the next meeting.

Councillor Mrs. Rossiter confirmed that it was the election she wanted to take place.

The Mayor noted that this is an election year and we normally follow different procedures when this is the case. We normally wait until we know if there is to be an election to the Town Council before selecting a Mayor to avoid the risk of our nominated Mayor not being elected back on to the Council.

The Clerk confirmed that this had been usual procedure in the recent elections. It was his understanding that we would know if there were to be enough candidates for an election by the beginning of April.

Councillor Mrs. Rossiter felt the Mayor Elect needed time to prepare for Mayor Making etc. If the nominated person failed to be reelected we could deal with that at the time. She proposed that the election of Mayor Elect take place at the meeting on 31<sup>st</sup> January 2017 and Councillor Mrs. Brown seconded the proposal.

The Mayor, noted that as we did not normally hold the election of the forthcoming Mayor until February, he proposed an amendment whereby we discuss the procedure for Mayor Elect as an Agenda item for the next meeting and Councillor Rossiter seconded.

Put to the vote, the Mayor's amendment failed. The Mayor then put Councillor Mrs. Rossiter's proposition to members. It was

**Resolved that the election of Mayor for 2017/2018 takes place at the next meeting of the Town Council on 31<sup>st</sup> January.**

Markets – Councillor Mrs. Brown

**351. PRIVATE AND CONFIDENTIAL**

Proposed by Councillor Hallett, seconded by Councillor Mrs. Rossiter.

**Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.**

**352. MINUTES**



**Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 3<sup>rd</sup> January 2017 be confirmed and signed as accurate.**

**353. MATTERS ARISING**

PROPOSED WORKS AT JUBILEE PLAY AREA

Having spoken with the Contractor about raising the wall a little higher, the Clerk advised that that the drop is too severe and that it would create an imposing retaining wall. He also advised that the amount of sleepers needed to do the job would double and the cost would be increased by approximately 60%. It was decided that the job go ahead as originally planned.

ADULT EXERCISE FACILITIES

Councillor Mrs. Thomas said that the idea of adult exercise stations had been well received at the recent Regeneration Team meeting and that it was on the Team's next Agenda.

Mayor \_\_\_\_\_

Town Clerk \_\_\_\_\_

Date \_\_\_\_\_