

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 13TH DECEMBER 2016

PRESENT

Councillor Mrs. S. Lane – Deputy Mayor
Councillor Mr. W. Rossiter
Councillor Mr. P. Rapi
Councillor Mr. T. Hallett
Councillor Mrs. C. Thomas
Councillor Mr. B. James
Councillor Mrs. T. Rossiter
Councillor Mrs. S. Williams
Councillor Mr. M. Evans

IN ATTENDANCE: Mr. A. Davies Clerk to the Council/Financial Officer
 Mrs. Sharon Thompson Assistant to the Town Clerk

In the absence of Councillor Blackhall due to illness, Councillor Mrs. Rossiter proposed that Councillor Mrs. Lane, Deputy Mayor, chair today's meeting and Councillor Mrs. Thomas seconded the proposal.

Resolved that the Deputy Mayor, Mrs. Lane, take the chair for the meeting.

298. APOLOGIES

Apologies received from Councillors L. Blackhall, Mrs. C. Brown, Dr. P. Easy and Mrs. K. Durham. The Clerk explained that Councillor Blackhall is unwell at this time and is currently under the doctor.

299. DISCLOSURE OF PERSONAL INTERESTS

Councillor Mrs. Lane declared interest in Item 9a and Councillor James declared interest in Item 12. Councillor Mrs. Rossiter declared interest in 9a.

300. ITEMS TO PRESS

Proposed by Councillor Mrs. Thomas, seconded by Councillor Rapi

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

301. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 29th November 2016 be confirmed and signed as accurate.

302. MATTERS ARISING

259 - 235 (112(218b) Street Trading and Service Providers

The Clerk confirmed that he had written to Mr. Hart but as yet received no reply.

The Clerk then confirmed that he had been in correspondence with Pembrokeshire County Council and that a meeting was arranged for 24 January 2017 with Mr. Owen, Mr. Blake and Ms. Young to discuss the way forward.

259 - 238 PCNPA – Update on Local Development Plan Land Allocations

The Clerk had received a response from PCNPA regarding Kinloch Court and proceeded to read the content:

The affordable housing contribution was based upon a viability appraisal submitted by the applicant and assessed by the National Park. On consideration of the appraisal, the Authority required the sum of £130,000, which was the cost equivalent of 2 x 2-bedroom properties at the Welsh Government level of 55% Acceptable Cost Guidelines. The developer had offered on-site units to the housing association, however, the management of the units was considered problematic to the Housing Association, therefore in this particular instance, an offsite provision was considered a suitable alternative provision.

In respect of any planning obligations, the applicant may have suggested they were willing to contribute towards public open space/play facilities. However, planning obligations can only be imposed on development in cases where a contribution is required in order to make a development acceptable in planning terms that would otherwise not be acceptable. In this instance, a contribution towards public open space/play facilities was not required as there was not considered to be lack of public open space/play facilities within the proximity of the application site.

259 -244 Tenby Masterplan

Councillor Rapi asked if there was any news.

The Clerk confirmed that he had written to various members of Pembrokeshire County Council and other organisations and was hopeful for a meeting in January 2017.

259 - 245 Dead House Steps

PCC are to install 60 metres of tarmac to resurface the pathways. Councillor Rossiter asked if the steps themselves are to be dealt with. Councillor Evans stated that a survey had been carried out and the steps had been deemed safe. The railings had been checked and vegetation removed.

267 Public Seats

Councillor Mrs. Thomas asked if any news had been received from the Civic Society. Councillor Mrs. Lane asked if we could get this project sorted out. The Clerk said that the chairman of the

Civic Society was due to meet the Mayor next week to discuss the project. Item to be carried over to next meeting.

The Clerk had made enquiries about moving the benches 6 inches forward away from the walls but PCC were not in favour of this idea as the benches could be moved from their mountings more easily by mischief makers.

268 – Mobility Scooter Access

Councillor Mrs. Lane thanked Councillor Mrs. Thomas for forging forward with this project.

The Clerk had received an email from Mr. Hunt together with drawings showing proposed locations for drop kerbs. Councillor Rossiter questioned a location of kerb drop by War Memorial and Councillor Hallett clarified the situation. It was commented on how this was to benefit the disadvantaged.

269 – Town Crier, Sergeant at Mace and assistant Mace Bearers.

Councillor Mrs. Thomas asked if any progress had been made on this matter. The Clerk confirmed that there had been an application for Mace Bearer but that this application had just been withdrawn. The Mayor would progress this in the New Year.

Councillor Mrs. Lane suggested that a competition for Junior Town Crier be held in conjunction with our search for Town Crier and that perhaps we could look to the Spring for this to get under way. This is a competition that had taken place successfully some years ago.

283. – Planning Application

NP/16/0583/TPO

Mr. Phillips, The Chalet, Narberth Road, Tenby – 2 x lime trees – pollard to 8 m – The Chalet, Narberth Road, Tenby.

The pollarding had been recommended for refusal by TCC as it was seen to be too severe.

The Clerk advised that a full report had been received from Mike Higgins, Tree Officer, which was available to read in the Clerk's office. A tree surgeon explained why they were unable to carry out a crown reduction at this time and why pollarding was the only option.

NP/116/0596 and NP/16/0597 (Greggs PLC)

Councillor Mr. Rapi enquired if we had received any news on Greggs. The Clerk confirmed that nothing further had been received at this time.

288. Reports by Councillors on Outside Bodies

MIU Walk In Service – Councillor Mrs. Thomas, SEPCHN representative, advised that she had emailed our AMs and Simon Thomas had taken the matter to Assembly. Mr. Mansel Thomas, Chair of SEPCHN, had written to Steve Moore, Chief Executive HDUHB, asking for an update.

Councillor Mrs. Thomas requested if we, as a Council, could write to the Health Board.

Mr. Mansel Thomas had just emailed and advised that the Heath Board had promised details by tomorrow (Wednesday, 14th December 2016). Councillor Mrs. Thomas requested that if details received are not acceptable could we, the Council, write to the Board.

Councillor Mrs. Lane proposed that this matter be left with Councillor Mrs. Thomas to sort for the time being and Councillor Hallett seconded the proposal.

Resolved that the matter be delegated to Councillor Mrs. Thomas and Clerk to take any appropriate action necessary.

291. Dial-a-Ride Scheme

Councillor Hallett advised that the Dial-A-Ride scheme appeared to be working well.

292. Financial Officer/Clerk's Items

On behalf of the Mayor the Clerk thanked all those involved with the Father Christmas event especially the Lifeboat Crew. The De Valence Grotto was very well received with lots of very positive comments and compliments.

Mention was made that the tree lights were not as they should be and the Clerk advised that there was an issue with the bulbs. The Mayor had asked if the Council would consider additional funds to improve the lights on the tree.

At this point Councillor Mrs. Lane suggested that members should be here for issues to be raised and that messages should not be passed on concerning matters not on the agenda.

Councillor Mrs. Rossiter queried status on Quarry Cottages and Kiln Park. The Clerk stated that Mr. Pritchard, from Kiln Park was happy to meet at any time to discuss the matter. Councillor Mrs. Rossiter stated that there is a sign pointing to the Town Centre from the car park and asked if that means PCC are taking responsibility.

303. PLANNING APPLICATION

NP/16/0641/TPO

Mr. Will Lloyd, Pembrokeshire County Council – Row of Holm Oaks – raise crowns 5.2m above road and 2m above footpath – The Norton, Tenby.

The Clerk advised that a note had been received from the Civic Society and a tree inspection had been carried out. Councillor Mrs. Rossiter enquired which trees they were and Councillor Hallett explained their whereabouts.

Councillor Hallett proposed to accept this application for reasons of Health and Safety as branches had become dangerous in recent times. Councillor Rapi seconded this proposal.

RECOMMEND

No objections on the grounds of Health and Safety.

304. DROPPED KERBS

Councillor Mrs. Lane thanked Councillor Mrs. Thomas for forging forward with this project.

The Clerk had received an email from Mr. Hunt together with drawings showing proposed locations for drop kerbs. Councillor Rossiter questioned a location of kerb drop by the War Memorial and Councillor Hallett clarified the location. It was commented on how this was to benefit the disadvantaged.

Resolved that the Clerk write to Mr Hunt stating that TTC are happy with the proposals.

305. ACCOUNTS

Councillor Mrs. Lane asked if Councillors were happy to accept the accounts for November. The Clerk explained the £9 odd difference and then Councillor Mrs. Rossiter approved the accounts and Councillor Hallett seconded the proposal.

Resolved that the accounts for November 2016 including scheduled payments, un-presented cheques, receipts, account balances, budget monitoring to date and bank reconciliations be accepted.

306. GRANTS REQUEST

At this point Councillors Mrs. Lane and Evans declared an interest and left the Chamber. In the absence of Councillor Mrs. Lane, Councillor Mrs. Thomas proposed Councillor Rapi take the Chair and Councillor Hallett seconded this proposal. Councillor Rapi took the Chair.

Tenby House Hotel has requested a contribution towards the insurance costs of the New Year's Eve fireworks. Councillor Rapi asked how much was requested last year and The Clerk returned to his office in order to confirm last year's amount. Councillor Mrs. Rossiter confirmed that a letter had been received last year. The Clerk returned and confirmed that £300 had been the previous contribution.

Councillor Mrs. Thomas proposed and Councillor Hallett seconded payment of the contribution towards the New Year's Eve event.

Resolved under Section 144 of the LGA 1972 that a contribution of £300 be made towards

the cost of insurance for the New Year's Eve fireworks.

307. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Councillor Evans informed Council that Mr. Raymond McGovern, currently working at St George's School, Harpendon, has been appointed as the new Headteacher of Greenhill School, Tenby. Councillor Evans reported that staff are excited having met Mr. McGovern and the governing body had been absolutely delighted with the calibre of applicants for the post of Headteacher. Councillor Evans informed Councillors that Mrs. Kingston is to retire at the end of spring term 2017 and Mr. Matt Davies is to be interim Headteacher for the summer term until Mr. McGovern takes up his post on 1st September 2017.

Councillor Evans proposed writing a letter of welcome to Mr. McGovern. Councillor Hallett seconded this proposal.

Resolved that the Clerk write a letter of welcome to Mr. McGovern.

308. TO CONSIDER ANY MEDIA ITEMS RELATING TO TENBY TOWN COUNCIL OR TENBY AND AGREE ACTION IN RESPONSE

Councillor Hallett congratulated the De Valence on the Christmas Grotto for the children. The children loved it and it all went down really well.

Councillor Mrs. Rossiter said that she had been watching Pointless, a television programme, and Tenby had been the answer to one of the quiz questions.

The Clerk brought up the photo on the back page of the Tenby Observer of the pile of plastic dog waste bags on the South Beach. Unfortunately PCC do not undertake beach cleaning in winter and so the Clerk asked TTC's handy man to clear the bags away. The question was raised "is a point being made by the dog owners?" Councillor Evans echoed that bins are just a bit further on in the South Beach car park and beaches are not attended to in Pembrokeshire during winter. Councillor Mrs. Lane asked what the fine is for dog fouling and was informed £500. Councillor Rapi raised concerns that the dog waste is in plastic bags which themselves are not degradable. Councillor Lane suggested a fine for perpetrators. Councillor Rossiter mentioned that the bins are an ongoing problem and that the Bank Lane bin had been moved. The Clerk informed Councillor Rossiter that this was due to it allegedly being used for trade waste. Councillor Rossiter felt that perhaps cameras were needed for a couple of weeks to gather evidence and proposed asking PCC if such cameras could be installed.

Councillor Evans mentioned that a 3 bedroomed property had become available at Knowling Mead and also a 2 bedroomed property for older persons (55years and over) at Green Crescent.

309. BRYNHIR

The Clerk had received an update from Mrs. McLeod-Baikie, PCC which stated:

We met with the shortlisted developer and the agent last week to discuss the heads of terms.

The shortlisted developer is keen to progress the scheme, however, they are now proposing something different to their original offer, so we are considering the options available to us.

It is likely that we will have to approach all the parties that previously expressed an interest in the site to ensure that all parties have been offered the same opportunity.

Councillor Mrs. Rossiter advised that a resident had told her that Blind Lane had been blocked off and asked The Clerk if he was aware of anything going on. The Clerk said he would look in to the matter.

Councillor Evans was to have meeting with Cllr Williams regarding lack of information. He had submitted questions to PCC Full Council including the amount of actual affordable housing. Councillor Evans stated he feels as though we are being kept in the dark. The question needs to be asked of Pembrokeshire County Council as to what level, what are the conditions/offers and expectations of affordable housing. This is what we need the Council to commit to.

The Three Dragons scheme was mentioned in relation to the viability of the scheme, PCNPA may have designated 50% to affordable housing but what was the current situation? To Tenby this is of paramount importance.

Councillor Hallett then enquired as to who is to be responsible for the road. Councillor Evans said that this would be resolved at the planning stage.

Councillor Evans proposed that a letter be written to PCC asking what the expectation and level of affordable housing is at this site. Councillor Hallett seconded the proposal.

Resolved that Councillor Evans and the Clerk work together to send a suitably worded letter to PCC.

310. EUROPEAN WALLED TOWN

Councillor Hallett advised Councillors that there was not a great deal to mention and that the starting group had lost their way slightly but they were hoping to get back on track.

311. FINANCIAL OFFICER/CLERK'S ITEMS

a. Road Closure Upper Frog Street - The Clerk advised Councillors that he had received notice that Upper Frog Street would be closed all day Monday, 19th December due to a new water service being installed. At this point, Councillor Rossiter asked if anyone knew what the large public loo type structure in Augustus Place was. The Clerk knew nothing but said he would make

some enquiries.

b. Narberth Road Junction – The Clerk advised Councillors that work is to commence early January, that contractors have been appointed and that the work has been signed off to go ahead. Work will take 12 weeks and the junction at the bottom of Upper Hill Park/Narberth Road will be closed from 9th January 2017. All traffic in to the Estate will be via the Welcome to Tenby layby and up through Lady Park.

Mr Blake had asked for Councillors' views on the matter and The Clerk advised that he had emailed all Councillors and had received only 2 responses before Mr Blake's deadline. One response in favour and one response stating that they did not think the closing of the junction was a good idea.

Councillor Hallett enquired after the repair to the railway bridge on Station Road. Councillor Mrs. Lane advised that this was not on the Agenda and Councillor Hallett could ask the Clerk to make enquiries about this in the morning.

The Clerk advised that he had received advanced warning from Western Power regarding excavation of White Lion Street from 23rd January under a 10 day road closure.

312. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 3rd January 2017 at 7.30pm.

313. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Hallett, seconded by Councillor Rapi and

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

314. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 29th November 2016 be confirmed and signed as accurate.

315. MATTERS ARISING

There were no matter arising.

316. MINUTES OF THE FINANCE WORKING PARTY

Councillor Evans had met with Chief Executive of PCC where questions were again raised on

what was PCC share of the uplift from the introduction of a second homes premium? While 50% of the money raised through the uplift was allocated for the provision of affordable housing there was no guarantee as yet that the additional income raised would be spent in the areas that generated it. Councillor Evans had been informed that Social Care is very needy due to the large number of people in Pembrokeshire needing care and the money has to come from somewhere. Councillor Evans raised the question, should rates be subsidized by second home income areas and spent on Council Services. If Social Care in the County needs supporting, it should come from the County as a whole through the general Council Tax.

Councillor Lane asked if all were happy with the recommendations of the Finance Working Party to keep Band D at £58.57. The Clerk advised that, if this was the case, this would generate an additional £11,172.48 to be included in the Budget based on the uplift in Council Tax base from the second home premium.

Councillor Mrs. Lane suggested therefore that a new heading was needed for this new amount coming in and Councillor Mrs. Rossiter suggest a 'Project Fund'.

Resolved that a new budget head be established for Special Projects within the Community with an initial budget of £11,172.48.

The Clerk suggest that the proposed £5,000 contribution towards the staging of Ironman in Tenby could be the sort of thing funded from this new 'Project Fund'. Councillor Evans however reiterated that this additional income should be used to fund additional services or projects for the benefit of the community rather than subsidise existing provision/services.

A suggestion was made that second home owners annually be informed of what their money was being spent on and Councillors suggested possible projects including Castle Hill and Tenby Museum. It was felt a sub-committee should be set up to look at projects which could utilize this additional funding.

Councillor Rapi was concerned about the proposed contribution to Ironman and felt that perhaps businesses should be contributing towards the cost. He questioned if it was fair that the full amount comes from just domestic charge payers.

It was suggested that The Chamber of Trade and Tourism be contacted and asked if they would be prepared to contribute towards the £5,000. Councillor Evans felt that the Chamber may support the idea and it was worth a discussion.

Councillor Mrs. Rossiter stated that all of the county benefits from Ironman. Councillor Mrs. Williams agreed that the whole of the area benefits including Greenhill School but Councillor Rapi said he was unconvinced that the whole community did indeed benefit from Ironman as a number of people felt greatly inconvenienced by the event. Councillor Mrs. Lane stressed that we should support Ironman as it boosted the local economy greatly and sold Tenby to the world.

Councillor Mrs. Rossiter proposed that £5,000 for Ironman be allocated from reserves as proposed by the Finance Committee and Councillor Mrs. Williams seconded the proposal.

Resolved that TTC accept the revisions to the recommendations of the Finance Working Party and set the precept requirement for 2017/2018 at £167,227.31, a Band D equivalent of £58.57.

Mayor _____

Town Clerk _____

Date _____