

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 11TH APRIL 2017

PRESENT

Councillor L. Blackhall	Mayor
Councillor Mrs. C. Thomas	
Councillor T. Hallett	
Councillor Mrs. S. Williams	
Councillor W. Rossiter	
Councillor Mrs. C. Brown	
Councillor Dr. P. Easy	
Councillor Mr. B. James	
Councillor Mrs. T. Rossiter	

IN ATTENDANCE:

Mr. A. Davies	Clerk to the Council/Financial Officer
Mrs. Sharon Thompson	Assistant to the Town Clerk

The Mayor welcomed Luke and Jenna from Community First Responders (CFRs) and invited them to explain a little bit about the background. The area covered stretches from Pendine across to Pembroke – Luke pointed out that only 6 ambulances cover this large area – and Community First Responders attend life threatening only situations whilst waiting for an ambulance to attend. CFRs have been called upon up to 7 times per day off season with the holidays seeing up to 20 call outs being received. They have received a £5,000 grant from the Big Lottery Fund and have purchased extra emergency bags, uniforms and new comms/telephone devices but initially used their own money to set themselves up. Charity status was recently achieved and they now have a website. Greenhill School and Tesco in Tenby are to receive defibrillators which will be available 24/7 365. These defibrillators can be used by anyone as, once the device is switched on, the person is instructed what to do. These units are also self-analysing which means that they are able to detect if they are not functioning properly. The new comms/telephone equipment enables GPS tracking which provides safety for those attending incidents and ease of location for ambulance.

CFRs are looking to place new equipment and are looking for fund raising opportunities perhaps at local events, hoping to raise public awareness. The idea is to recruit up to 10 CFRs and thus be able to provide 24 hour coverage once they have 10 CFRs they will then attract funding from the NHS.

Councillor Mrs. Rossiter had wanted them put on the Agenda and asked how many defibrillators there were already in Tenby. Currently there are defibrillators located at the Rugby Club, Football Club and the Leisure Centre, with Greenhill School and Tesco receiving equipment tomorrow. Councillor Mrs. Rossiter suggested that Tenby Sailing Club or De Valence Pavilion may be good additional sites for defibrillators. Councillor Rossiter asked if South Beach would be a good location but was advised that Lifeguards have their own when on site. Councillor Mrs. Rossiter questioned the possibility of vandalism and Councillor James advised that defibrillators have been located within view of CCTV. Councillor Brown asked if they were in receipt of funding and Luke stated that, in order for funding to be received, there needs to be at least 10 CFRs. Currently there are Responders in Haverfordwest, St. Davids and Narberth with further co-responders including members of the Fire crew. Councillor Hallett questioned the service contracts for equipment and Jenna said they currently undertake the maintenance themselves. The question was also raised about restocking the emergency bags with items used at the

scene and this is done from the ambulance. The Mayor asked how much it cost to kit out a responder and was advised that it was anything up to £2,000. Councillor Mrs. Thomas said she was full of admiration for the work that the CFRs undertake and all Councillors agreed. Councillor Rossiter suggested positioning one of the defibrillators at a late licensing venue but he was reminded that there will be one in situ at Tesco available 24/7. Councillor Mrs. Brown said that with all the events coming up that various organisations should be approached for funding adding that she admired the Responders and their work, with Councillor Mrs. Rossiter also stating the admiration she felt for the work they carried out. The Mayor felt it was so important and hoped that the press coverage would raise their profile and encourage contributions and volunteers to come forward. He asked that the Clerk invite them to attend Civic occasions. Councillor Hallett encouraged putting forward a request for funding at their earliest convenience. It was established that currently CFRs use their own transport and that parking, whilst provided with a note for their windscreen, sometimes presented problems.

The Mayor thanked Luke and Jenna for coming in to speak with Councillors and for all their work adding that hopefully this will raise their profile and hopefully some 'dough'. Item to be kept on the Agenda.

462. APOLOGIES

Apologies received from Councillors Mrs. S. Lane, P. Rapi and Mrs. K. Durham.

463. DISCLOSURE OF PERSONAL INTERESTS

Councillor Mrs. Williams declared interest in Item 8a as did Councillor Rossiter. Councillors James and Dr. Easy declared interest in Item 13.

464. ITEMS TO PRESS

Proposed by Councillor Hallett and seconded by Councillor Mrs. Thomas.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

465. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 28th March 2017 be confirmed and signed as accurate.

466. MATTERS ARISING

447a. NP/16/0266/FUL – Kiln Park Holiday Centre, Marsh Road, Tenby – Redevelopment and relocation of 117 existing bases and creation of 69 additional bases for static caravans; reduction in number of touring and tent pitches; removal of 11 existing staff caravans and their utility connections; demolition of shop (and relocation to Entertainment Complex) and removal of launderette; relocation of maintenance block and service yard; removal of car parking spaces totalling 94 spaces and creation of car parking spaces totalling 138 spaces; upgrading of pedestrian access to the park and ride for access into the town centre; works to, and extension of, existing attenuation pond; removal of crazy golf facility; relocation of play area and associated landscaping, drainage and access infrastructure works – Kiln Park Holiday Centre, Marsh Road, Tenby – amended plans

Councillor Hallett asked if there had been any further news to which the Clerk confirmed none had been received.

- 447b. NP/17/0151/LBA - Leisureplex Hotels Ltd., Alfa Building, East Terrace, Euxton Lane, Chorley c/o agent Argent Architects, 1 Montrose, Penally – Construction of three storey extension to rear, creation of vehicular access through existing hotel to connect to rear car park. Demolition of later rear additions, new windows and doors to rear and minor internal alterations – Cliffe Norton Hotel, 10 The Norton, Tenby

The Clerk advised that he had received an extensive email from the Agent acting for the applicant countering issues that had been raised by TTC in objections. Councillor Mrs. Thomas noted that they had addressed the traffic problems and thought on the whole that the proposed vehicle access looked good and was not offensive in any way, actually looking old fashioned and rather nice to which Councillor Dr. Easy agreed. Councillor Hallett queried if the building was listed inside as they were making internal alterations such as doing away with the lift. Councillor Mrs. Brown asked what the PCNPA's reaction was and also had the response included a traffic survey? The Clerk confirmed that they had provided traffic comments. Councillor Mrs. Thomas proposed accepting the application and Councillor James seconded the proposal. The Mayor took the opportunity to thank the Agents for responding to locally raised concerns.

RECOMMEND

Approval as Councillors are happy that the extra information provided appears to address concerns.

- 447h. The Clerk had received an email for the PCNPA Officers with a revised scheme. The query raised previously by Councillors was were there other properties with velux to the front of the terrace and there are. Councillor Rossiter said that she could not recall seeing these velux window applications before planning previously but, if that was the case, there was nothing that could be done.

- 450a. The Stowaway, 2 Penniless Cove Hill, Tenby Harbour, Tenby

Councillor Hallett asked if there was any further news on this and the Clerk confirmed that the matter was going before the Licensing Sub-committee but he was not sure as to date due to the forthcoming elections.

452. Narberth Road Junction

Councillor Mrs. Rossiter was pleased at how much progress had been made but was absolutely astounded by the position of the bus stop. Councillor Mrs. Thomas asked that

PCC come and review the junction and Councillor Hallett suggested a site meeting. The Mayor asked that our concerns be passed on and comments looked at and monitored. Councillor Hallett also asked if there was a camera in situ to monitor traffic and potential accidents.

467. ACTIVITY AND PROGRESS TRACKER

The Mayor hoped to have this in place by next Council meeting.

468. NP/17/0178/FUL – Domino’s UK and Ireland Ltd c/o Mr. Osian Roberts, DPP Planning, Sophia House, 28 Cathedral Road, Cardiff – Change of use from Class A1 (retail) to Class A3 (hot food takeaway) use including ancillary seating and the installation of extraction and ventilation equipment – Units 1-3, South Parade, Tenby

Councillors Rossiter and Mrs. Williams left the Chamber.

The Clerk had also received further correspondence relating to this application which he then distributed. Councillor Mrs. Thomas said it was the job of Councillors to listen to what is being said by the public and that all correspondence that had been received by Council in relation to this application be forwarded on to PCNPA so that they can see quite how worried the Residents of Tenby are in relation to: access, delivery, bus stops, litter, noise, late night disturbance to residents, proximity to Remembrance Garden and signage – everyone is so worried. Councillor Mrs. Rossiter felt that it is totally disrespectful and that this is complete the wrong place, reiterating the problems of litter, noise, traffic problems. Councillor Hallett felt that there should be no advertising on South Parade side with signage only on the inside of the window. He also produced a photo of a fast food outlet in a conservation area of Holland which had amended its signage thus making it less offensive. He felt that we should also ask that a litter pick within 500 yards of the property be undertaken twice daily as an attached condition. There should be no parking at all outside the premises and it should ensure that it does not become a late night venue. Councillor Mrs. Brown expressed concern that Councillors are not doing their job well enough if they approved this application noting the positioning under the Social Housing Association flats. She felt PHA should have something to say especially over the noise element. Councillor Mrs. Brown also raised the issue that every week more applications are received for food outlets. This is not a local company but national and local business are more than sufficient and are good at their business. Local people add to one’s experience rather than target driven food outlets and she totally disagrees with this application. Councillor Mrs. Brown feels so strongly about this matter that if it were passed she would seriously considering resigning from the Council. The Mayor said that the letters received say it all. Councillor Dr. Easy suggested that whatever decision is made that we must ensure that material planning conditions are submitted so that we do not have a similar outcome to a nearby café. Let’s not make the same mistake. Traffic and noise are key points here and proximity may not be quite enough, the parking issue and the fact that the War Memorial is a listed building should be mentioned. We need to make the reasons

non-controversial. Strength of feeling alone is not enough. The strength of feeling over the traffic, narrow spaces, buses, crossing, adding to difficulty parking – where is the nearest legal parking space – are legitimate concerns. Councillor Mrs. Thomas again mentioned the traffic, noise and rubbish element. The Mayor then reminded Councillors that there should be no illuminated signs within sight of the conservation area. The Clerk pointed out the possible impact on a listed building such as the War Memorial, at which point Councillor Hallett said it was totally disrespectful. Councillor Mrs. Brown asked who owned the area at the back of the War Memorial and suggested having a wall built at the back to block off the area. The Mayor proposed refusal and Councillor Mrs. Brown seconded.

RECOMMEND

Refusal. As you can see from the enclosed letters sent to Tenby Town Council on this matter, which we ask for consideration to be given, there are a number of concerns raised.

While members appreciate that commercial competition is not a material ground for refusal – notwithstanding Tenby Town Council’s previously expressed concerns over the number of applications currently being received to change use from A1 to A3 within the town - they feel that this application should be rejected in this location on the following points:

The proposed end use is predominantly a collection and delivery operation which has the potential to increase traffic congestion in the area.

South Parade in this location is a one-way street. It has double yellow line parking restrictions on both sides, and is narrowed towards its centre by a build-out to protect egress from the town fire station. Almost directly opposite the application site is one of the bus stops on the main service routes.

The nearest legal on-street parking bays are further along South Parade towards the Five Arches, some of which are restricted to disabled parking only. The remaining spaces are time limited to 30 minutes waiting between the hours of 8 am and 6 pm. Outside of these hours there is no limit to waiting time and these spaces are often used by nearby residents for overnight parking.

South Parade, being one of the main thoroughfares into the town environs outside the town walls, can already become congested and members share concerns of residents that this congestion could be exacerbated by people illegally parking to order, or collect pre-ordered, take-away.

It is further suggested that the potential for illegal parking associated with this operation could also endanger pedestrian safety by reducing visibility and obstruct installed dropped kerbs.

It is also noted in the application traffic management plan that the operators propose to service the premises via three deliveries a week, after 6 pm at night, utilising the existing loading bay in Upper Park Road. Members draw your attention to the fact that this loading bay is only operational as such between the hours of 8 am and 6 pm. After these hours it is available for general on-street parking. The council therefore have concerns that, finding this loading bay unavailable, the operators will have to service the premises by parking within the restricted areas of South Parade, further increasing the potential for congestion.

In determining the original application (NP/11/065), the Park committee accepted the mix of residential and retail on this site due to the fact that the commercial units were A1 in nature. Change of use to A3, with indicated opening hours of 11 am to midnight will, members feel, have a detrimental effect on the amenity of residents in the vicinity

As planning inspector Mr. Michael Hall commented in his decision to dismiss an appeal against PCNPA's decision to refuse an application to extend the opening hours of a take-away premises approximately 50 metres from the application site in 2015 (NP/15/0335/S73):

'Noise can be created by activity associated with the extended hours of operation at a time when I consider residents have a reasonable expectation of a quieter environment. Impulse noise, such as raised voices from staff and customers entering and leaving the premises, the slamming of car doors or the start-up of a car engine can have a startling effect on residents in the context of the ambient noise conditions at the time they occur'.

Attention is drawn to the fact that, in addition to other residential properties on South Parade, the application site is below a newly opened Pembrokeshire Housing Association complex of 12 residential units and backs onto Augustus Place and Hamilton Court which predominately house elderly residents.

Members also concur with the point raised by Mrs. Thomas and Mr and Mrs Adams in their enclosed correspondence that the presence of benches along South Parade make it an ideal location for late evening customers to consume food, again increasing the potential for noise nuisance to the detriment of the amenity of residents.

Members further feel that this type of operation has the potential to increase litter to the detriment of the area and the amenity and setting of the adjacent listed War Memorial and its gardens. Notwithstanding the points raised against this application which we feel give numerous grounds for refusal, members feel that, should permission granted, a condition should be imposed on the operators to ensure that they police the area and remove any associated litter deposited in the vicinity.

NP/17/0137/ADV - Mr. Jonathan Evans c/o Mr. Brendan O'Donovan AEW Architects, The Zenith Building, Spring Gardens, Manchester – One fascia sign and one projecting sign, Units 1-3 South Parade, Tenby

The Clerk confirmed that when the original application was submitted it was with the wrong location on the title and he had queried this with PCNPA. The response from them was to carry on as if it was the right location. Councillor Hallett once again showed his photo from

MacDonald's as a suggestion to be put forth. Councillor Mrs. Rossiter proposed objection to the application and Councillor Mrs. Brown seconded the proposal.

RECOMMEND

Refusal. While members have no objection to the proposed signage fronting South Parade, they are opposed to any similar signage on the side of the building behind the town's war memorial. They feel this would be disrespectful and would have a negative impact on the setting of this listed structure and its gardens.

Councillors Rossiter and Mrs. Williams returned to the Chamber.

ADDITIONAL PLANNING MATTERS

The Clerk advised that the planning application on Gwynne House had been withdrawn.

He had received a response from Mr R James from PCNPA in relation to a possible LDP policy revision addressing the number of A1 units being converted to A3 use and would place it on the Agenda for the next meeting

Councillor Hallett mentioned that 3 trees that have been removed from school grounds at St Teilo's School.

The Clerk also mentioned a Horse Chestnut on South Parade which has to be removed due to brown and white rot.

469. TO DISCUSS THE FOLLOWING ITEMS OF CORRESPONDENCE AND TO AGREE ACTION IN RESPONSE

Ben Blake, PCC – New Traffic Order – Proposed Waiting Restrictions, Tenby

Councillors Mrs. Thomas and Hallett had no objection to this proposal. The Mayor questioned if there had been some change previously and Councillor Hallett said it was in order to accommodate turning coaches exiting Victoria Street and that there was a minimum distance from the junction to be adhered to.

Resolved that the letter be noted

470. TO RECEIVE THE ACCOUNTS FOR MARCH (INCLUDING SCHEDULED PAYMENTS, UN-PRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITORING TO DATE AND BANK RECONCILIATIONS) AND CONSIDER ANY ISSUES ARISING

The Clerk pointed out the £7.24 discrepancy and advised that the internal auditors were in for their annual check. Councillor Mrs. Brown asked how much was available for donation to good

causes and the Clerk indicated the amount remaining under the relevant budget head. Councillor Hallett proposed acceptance of the accounts for March and Councillor Mrs. Thomas seconded the proposal.

Resolved that the accounts for March (including scheduled payments, un-presented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) be accepted.

471. TO RECEIVE REPORTS BY COUNCILLORS ON OUTSIDE BODIES

De Valence Pavilion Trust

Councillor Mrs. Brown reported that apart from a few painting jobs that needed to be done, the current refurbishment work was complete. She was very happy to report that last Thursday the Greenhill School's Transition Concert, which drew in over 400 people and involved many, many children, was a huge success. Councillor Rapi held it together with Mrs. Hughes, Head of Music at Greenhill, along with teachers from all the schools involved. She passed on her congratulations to all involved saying she thought it was an amazing evening and that so much is owed to the music teachers to which Councillor Hallett wholeheartedly agreed. The Mayor said too that it had been a fabulous evening and echoed all comments, adding that the work done on the venue itself presented a professional and enhanced experience for all concerned.

SEPCHN Meeting - MIU Walk-in Service

Councillor Mrs. Thomas had attended a SEPCHN meeting earlier this afternoon and advised Councillors that the next implementation meeting would take place on 24th April to which Mr. Mansel Thomas will attend and report back. The project is still progressing well with nurse interviews taking place in May with a view to the service opening mid-July. There will be a review after a year but it was stressed at the meeting that this is not a pilot but to review and monitor how successful the service is as it may be rolled out in other areas. The Mayor thanked Councillor Mrs. Thomas for all her hard work and commitment to the cause.

Mayor's Engagements

The Mayor had attended the closing of Tenby Play Group and thanked them for all their hard work over the last 46 years. The Mayor had also had the pleasure of attending Eluned Brown's 100th birthday, commenting that this was one of the delights of the job, to have the opportunity to chat. Last Monday the Mayor had attended St Mary's Church for Tenby Church in Wales VC Primary School Easter Celebration commenting on the musical talent in the town.

472. TO CONSIDER ANY MEDIA ITEMS RELATING TO TENBY TOWN COUNCIL OR TENBY AND AGREE ACTION IN RESPONSE

Councillor Hallett noted that the Sailing Club was active over the last weekend with squad training taking place with sailors travelling from all over the area.

473. TO RECEIVE UPDATES AS TO THE SALE OF LAND AT BYNHIR (IF ANY)

No further updates to report at this time.

474. REFURBISHMENT OF PLAY AREAS

Councillor Mrs. Brown hoped that work could start when new Councillors were in place. Previously Councillor Mrs. Brown had had a very helpful fellow Councillor to help sort out play areas and she hoped that Councillors would help to push forward this project, tackling one play area at a time. Councillor Mrs. Brown asked that this item stay on the Agenda.

475. RECOGNITION OF COUNCIL LONG SERVICE

The Mayor would like to see something in place, a way of recording service to the Council, not just now but to those who have given considerable service as he didn't believe there was a formal process to recognize length of service. Any comments would be welcome. Councillor Mrs. Rossiter reminded Councillors that there were gardens named after Councillors Denzil Griffiths and Gilroy Phillips and Councillor Mrs. Brown commented that Mr. John Griffiths had done considerable research and produced an historical book of Mayors. Councillor Hallett also reminded Councillors of medallions which have been presented to past mayors in previous year. Councillor Dr. Easy remembered that there had been some discussion in the past over the appointment of an honorary alderman for long and distinguished service by members of the council who had made a significant contribution.

476. FINANCIAL OFFICER/CLERK'S ITEMS

Determination of Remuneration of Members

The Clerk informed members that they had to annually agree on which of the Independent Remuneration Panel for Wales Permissive Powers they would authorise whereby Town and Community Councils can remunerate members.

He added that if members deem the agreed Mayor's Allowance to be payable as part of these permissive powers it will be regarded as a personal allowance and be subject to PAYE and other taxable outputs. If it is treated as a managed budget of the town council with reimbursement on production of receipts then it falls outside these payments.

Councillors considered, and resolved on each of the Permissive Powers as follows:

1. The Town Council are authorised to make a payment to each of their members of a maximum amount of £150 per year for costs incurred in respect of telephone usage,

information technology consumables etc. Proposed by Councillor Mrs. Brown, seconded by Councillor Mrs. Rossiter and

Resolved that the Council do not authorize this payment this year.

2. The Town Council are authorised to make an annual payment, not exceeding £500, to up to three members in recognition of specific responsibilities. This is in addition to the £150 payment for costs and expenses if this is made. Proposed by Councillor Mrs. Brown, seconded by Councillor Mrs. Rossiter and

Resolved that the Council do not authorize this payment this year.

3. The Town Council are authorised to provide a civic allowance to the mayor/chair of the council at an amount that they deem appropriate to undertake the functions of that office. This is in addition to the £150 payment for costs and expenses if that is made. Proposed by Councillor James, seconded by Councillor Dr. Easy and

Resolved that the Council do not authorize this payment this year.

4. The Town Council are authorised to provide a civic allowance to the deputy mayor/chair of the council at an amount that they deem appropriate to undertake the functions of that office. This is in addition to the £150 payment for costs and expenses if that is made. Proposed by Councillor James, seconded by Councillor Mrs. Williams and

Resolved that the Council do not authorize this payment this year.

5. The Town Council are authorised to make payments to each of their members in respect of travel costs for attending approved duties. Such payments must be the actual costs of travel by public transport (on production of receipts) or the HMRC mileage allowances as below:

- 45p per mile up to 10,000 miles in the year
- 25p per mile over 10,000 miles
- 5p per mile per passenger carried on authority business (passenger supplement)
- 24p per mile for private motor cycles
- 20p per mile for bicycles

Proposed by Councillor James, seconded by Councillor Mrs. Williams and

Resolved that the Council do not authorize this payment this year.

6. If the Town Council resolves that a particular duty requires an overnight stay it may authorise reimbursement of subsistence expenses to their members at the maximum rates set out below on the basis of receipted claims:

- £28 per 24 hour period allowance for meals including breakfast where not provided
- £200 London overnight
- £95 elsewhere overnight
- £30 staying with friends and/or family overnight

Proposed by Councillor Mrs. Brown, seconded by Councillor Hallett and

Resolved that the Council do not authorize this payment this year.

7. The Town Council are authorised to pay financial loss compensation to each of their members where such loss has actually occurred, for attending approved duties as follows:

- Up to £34.00 for each period not exceeding 4 hours
- Up to £68.00 for each period exceeding 4 hours but not exceeding 24 hours.

Proposed by Councillor Hallett, seconded by Councillor James and

Resolved that the Council do not authorize this payment this year.

8. The Town Council are authorised to provide for the reimbursement of necessary costs for the care of dependent children and adults (provided by informal or formal carers) and for personal assistance needs up to a maximum of £403 per month. Reimbursement shall only be made on presentation of receipts from the carer. Proposed by Councillor Mrs. Williams, seconded by Councillor James and

Resolved that the Council do not authorize this payment this year.

Road Closure Notice

The High Street and Tudor Square in Tenby will be closed on 6th May 2017 from 1pm until 8pm to accommodate the CARTEN100 cycle sportif arrival.

Byelaw Services Providers

The Clerk had received apologies from Mr. D. Thomas for not getting back to the Council sooner in relation to our request for the introduction of a Byelaw to control 'Service Providers' trading

on the streets of Tenby. He could see the advantage of such legislation but of more significance was who was going to pay for the introduction of a Byelaw both the costs of studies, advertisement, consultations etc to confirm one was warranted and the staff time this would involve. He would provide a more detailed response as soon as possible.

Election

Nominations had now closed and the Clerk confirmed that there will be no election. Three members were standing down and three new people had stood for nomination. As a result he could now bring forward the meeting for the swearing in of new Councillors to Tuesday, 9th May 2017.

Agenda

The statutory period for issuing Councillors with an Agenda was 3 working days prior to the meeting not including the date the agenda is sent out or the day of the meeting. Historically Saturdays were not considered to be a working day. However, this had now changed and Saturdays are to be included as working days. The Clerk asked if Councillors were happy to receive their Agendas on Thursdays prior to the Council meeting on a Tuesday as this would allow more time for items to be included, rather than being brought to the table on the night or held over to the next meeting's agenda.

Councillors agreed it was entirely up to the Clerk to determine what suited best.

477. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 25th April 2017 at 7.30pm.

478. ITEMS FOR NEXT AGENDA

None.

479. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Hallett, seconded by Councillor Mrs. Rossiter.

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

480. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 28th March 2017 be confirmed and signed as accurate.

481. **MATTERS ARISING**

Mace Bearer Hats

The Clerk informed Councillors that he was having problems finding suppliers for our usual style of Mace Bearer hats although saying that, Mace Bearers hats vary from town to town. Councillor Hallett suggested contacting theatrical companies who may be able to assist.

Mrs. V. Coates-Rees – Tenby Activity Book

Councillor Hallett commented that this had been a great success in the past, a valuable and brilliant idea, and Mrs. Coates-Rees wished to bring it up to date.

Councillor Hallett proposed and Councillor Mrs. Brown seconded that Council supported her with the project. However Councillor Dr. Easy asked if this was a commercial venture. Financed originally by a loan from the Council, Councillor Mrs. Brown believed that monies go back in to printing more copies, and asked if it indicated who had originally produced the Book? Councillor Dr. Easy was concerned that this was a long time ago and now the Council is regulated differently. The Clerk advised that historically loans have previously been granted in order to set up clubs, festivals etc, but he was uncertain as to the history of this particular project. Councillor Dr. Easy was concerned about setting a precedent for commercial projects and asked that the Clerk seek clarification on the matter prior to the council responding to Mrs. Coates-Rees.

Protocol for Benches on Castle Hill

The Clerk related a rather unfortunate recent event which caused great consternation and upset to those involved. A local gentleman had gone to visit a bench which had been placed up on Castle Hill some 35 years in memory of his late Mother only to find that this bench had gone and in its place was another dedicated memorial bench. The Clerk recalled that he had some time ago told Councillors of three benches that had been vandalized beyond repair and had at the time attempted to identify those who had dedicated benches in various locations. PCC have taken responsibility for benches around the Castle Hill area and there had been some miscommunication leading up to this point. The Clerk and PCC had now developed a protocol to hopefully prevent this happening in the future. The Clerk then read the protocol to Councillors. The Mayor suggested proper mapping of the benches to which the Clerk replied that at the time, this task had been undertaken. The Mayor also added that he did not want to see benches centralized by PCC but that this was out of our control. Councillor Mrs. Brown asked if there was a register in place and Councillor Rossiter asked if Tenby Town Council have the prerogative to choose location of benches or to move benches if rotten.

PCC have contacted the family whose bench is on the plinth and they are happy to change their location thus allowing the plinth to be returned to the previous family. The Clerk wondered if the Council could, as a gesture of goodwill, meet PCC 50/50 on the cost of a new plinth to

accommodate the relocated bench and Councillor Hallett and Mrs. Rossiter agreed to support this.

Resolved that the town council share the costs of the new plinth on Castle Hill 50/50 with PCC.

Bus Stop on Narberth Road Junction

Councillor Mrs. Rossiter had declared an interest at the outset of the proposed work at the top of the Narberth Road so did not see the original plans thus not seeing the proximity of the bus stop to the junction. At the time she had questioned the issue of it being a personal or prejudicial interest – could it affect the sale of her property should she so sell it – and had decided to err on the side of caution. However, she felt she could have added important local knowledge on the proposals had she not declared a prejudicial interest.

The Clerk said that declarations of interest is a rather grey area but he wasn't entirely sure that the Ombudsman would have felt Councillor Mrs. Rossiter should have declared an interest in this instance. Councillor Dr. Easy suggested it was better to err on the side of caution and would rather declare. Perhaps a letter could be written to PCC Members' Standards Committee using Councillor Mrs. Rossiter as an example to clarify the position.

Councillor Rossiter

The Clerk advised Councillors that this would be Councillor Rossiter's last Council meeting as he would be away on holiday for the next, the last before the election date. The Mayor thanked Councillor Rossiter for his service and contribution to Council meetings, commenting on his honest and candid views. They may not always have agreed with each other but were always respectful of each other's views. The Mayor also thanked him for his friendship. Councillor Rossiter thanked Councillors saying he had learned a lot during the last four years. He believes Councillors do a wonderful job and hopes to see younger Councillors in the future. The Mayor ended by saying that Councillor Rossiter's claim to fame is that the OS changed the map of Tenby thanks to him!

Mayor _____

Town Clerk _____

Date _____