

TENBY TOWN COUNCIL

**DE VALENCE PAVILION
UPPER FROG STREET
TENBY**

30th August 2017

Dear Councillor

You are hereby summoned to attend the Quarterly Meeting of the Tenby Town Council to be held on **Tuesday 5th September 2017 at 6.30 pm** in the De Valence Pavilion to transact the business stated below.

PLANNING APPLICATIONS (IF ANY) WILL BE AVAILABLE FOR PRIOR INSPECTION IN THE COUNCIL OFFICES DURING OFFICE HOURS OR FROM 6.15 PM ON THE EVENING OF THE MEETING

At 8.30 pm on the termination of business, Councillors and their partners are invited by the Mayor to accompany her to the Mayor's Parlour.

Yours faithfully



Mr. Andrew Davies
FINANCIAL OFFICER/CLERK TO THE COUNCIL

AGENDA

1. To receive Apologies.
2. To disclose any personal interests in items of business listed below.

Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial

3. To agree items of Correspondence and Committee Minutes other than those marked Not for Publication being given to Members of the Press present.
4. To confirm the Minutes of the Tenby Town Council Meeting held 18th July 2017

5. Matters arising from the minutes for information only.
6. To receive the minutes of the Tenby Town Council planning committee meeting held 10th August 2017.
7. To consider the following Planning Applications and to agree action in response to proposals:
 - a. NP/17/0460/TPO - Mr. Will Howells, Park Hotel, Tenby – Works to trees - Park Hotel, Tenby
 - b. NP/17/0463/TCA – Miss Margaret Hughes, Fairfield, North Cliff, Tenby – works to trees – Faire Field, North Cliff, Tenby
 - c. NP/17/0469/FUL – Mr. Nick Smith, Forge Cottage, Forge Lane, Lichfield – New dwelling with detached garage and multi gym above and reinforced concrete retaining wall to the western boundary of the plot – Plot 3, The Paddock, Haytor Gardens, Tenby.
 - d. NP/17/0137/ADV – 2 no. fascia signs and 2 no. projecting signs - Units 1-3, South Parade, Tenby – amended plans
 - e. NP/17/0362/ADV – 1 internally illuminated Co-Op projector, 1 set of non-illuminated ‘Welcome To’ text, 2 non-illuminated Co-Op logos (retrospective) – Co-Op Convenience Store, The Green, Tenby – amended plans.
 - f. NP/17/0487/FUL – Mr. Oliver Booth, Fern Cottage, St. Florence – Demolition of existing dwelling and storage structure and provide new replacement dwelling together with ancillary structure and associated works – The Dunes, Battery Road, Tenby.
 - g. NP/17/0490/LBA – Mr Bill James, Atlantic Hotel Limited, Atlantic Hotel, The Esplanade, Tenby – Construction of new lift shaft. Two storey extension over existing rear wing to accommodate 2 self-catering apartments. Conversion of basement to 2nd floor to create 4 new self-catering apartments. Alterations to existing flats on 3rd and 4th floors to create self-catering apartments – Atlantic Hotel, The Esplanade, Tenby.
 - h. NP/17/0495/FUL – Mr. Shannon, Windmills Caravan Park, Old Narberth Road, Tenby – Change of use of 15 camping pitches to 15 static caravans and ecological enhancement – Windmills Caravan Park, Old Narberth Road, Tenby.
 - i. NP/17/0489/FUL - Mr Bill James, Atlantic Hotel Limited, Atlantic Hotel, The Esplanade, Tenby – Two storey extension over existing rear wing to accommodate 2 self-catering apartments. Conversion of basement to 2nd floor to create 4 new self-catering apartments. Alterations to existing flats on 3rd and 4th floors to create self-catering apartments. Construction of new lift shaft – Atlantic Hotel, The Esplanade, Tenby.

- j. NP/17/0502/FUL – Mr. John Argent, Scotsborough House, Heywood Lane, Tenby – Proposed new roof window over existing bathroom – Scotsborough House, Heywood Lane, Tenby.
 - k. NP/17/0486/FUL – Mr Neil Duffy, 14 Lamack Vale, Tenby – First floor extension above kitchen comprising of two bedrooms and WC – 14 Lamack Vale, Tenby.
8. To discuss the following items of Correspondence and to agree action in response:
- a. Tenby Chamber of Trade and Tourism – Minutes of the June meeting
 - b. Tenby Chamber of Trade and Tourism – Minutes of the July meeting
 - c. PCC – Consultation on options to regulate Horse Drawn Omnibuses
 - d. PCC – Consultation on proposals to make changes to Council Tax arrangements for long-term empty properties in Pembrokeshire.
 - e. PCC - Additional Community Governor – St Teilo’s School
9. To receive the accounts for July (including scheduled payments, un-presented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) and consider any issues arising.
10. To receive the accounts for August (including scheduled payments, un-presented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) and consider any issues arising (on the table).
11. To receive Reports by Councillors on outside bodies.
12. To consider any Media Items relating to Tenby Town Council or Tenby and agree action in response
13. To receive updates as to the sale of land at Brynhir (if any)
14. The condition of Tenby Old Cemetery – Cllr. Mrs. M. Ward
15. The condition of Tenby Post Office building – Cllr. Mrs. M. Ward.
16. To consider a request from the De Valence Trust relating to the opening of the public toilet facilities within the Pavilion - Cllr. Mrs. Brown
17. To review this year’s Pedestrianisation scheme – Cllr. Mrs. Lane.

18. To consider any Financial Officer/Clerk's Items and to agree action in response to proposals.
 - a. To establish a sub-committee to consider proposals for 'Battle's End' – the 100th anniversary of the end of the First World War, November 2018.
19. Date and Time of Next Meeting – Tuesday 19th September 2017 at 7.30 pm.
20. To propose any item for the next Agenda
21. **TO EXCLUDE THE PUBLIC TO RESOLVE FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960"**.
22. To confirm the private and confidential Minutes of 18th July 2017
23. Matters arising from the minutes for information only.