

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 6th September 2011

PRESENT

Councillor T Hallett Mayor
Councillor D Morgan
Councillor Mrs Rossiter
Councillor Mrs Thomas
Councillor Mrs Brown
Councillor Mrs Putwain
Councillor Mrs Evans
Councillor L Blackhall
Councillor P Rapi

IN ATTENDANCE: Mr A. Davies Clerk to the Council/Financial Officer
Mrs L Hensman Assistant Clerk

ALSO PRESENT PC Nigel Lewis

As PC Lewis had been delayed due to operational commitments, it was proposed by Councillor Mrs Rossiter, seconded by Councillor Mrs Evans to proceed with the Tenby Town Council Meeting agenda.

162. APOLOGIES

Apologies received from Councillor Mrs Williams and Councillor M Evans.

The Clerk also informed Councillors present of an e-mail he had received from Councillor D Stock tendering his resignation from Tenby Town Council, due to work and family commitments. Councillors wished the Clerk to send a letter to Councillor Stock thanking him for his time serving as a Tenby Town Councillor. The Clerk will inform PCC and declare a Casual Vacancy for Tenby Town Council South Ward.

Resolved that the Clerk write to Mr D Stock, thanking him for his service to Tenby Town Council. Secondly to declare a Casual Vacancy for Tenby South Ward.

163. DISCLOSURE OF PERSONAL INTERESTS

None declared.

164. ITEMS TO PRESS

Proposed by Councillor Mrs Evans, seconded by Councillor Morgan.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

165. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 19th July 2011 be confirmed and signed as accurate with the following amendment:

Apologies from Councillor Mrs Evans to be included as given to a fellow Councillor.

166. MATTERS ARISING

133 – Plantagenet Steps, Quay Street

Information relayed by the Clerk from Councillor Evans, unfortunately the maintenance team has been delayed in starting the work arranged to improve the steps due to involvement in all safety aspects relating to the Ironman Event taking place this weekend. They will commence work as soon as possible.

130 – Media Item – letter from County Councillor Williams

Councillor Blackhall asked if County Councillor Williams had replied to TTC request for him to attend this meeting. The Clerk informed Councillors that Councillor M Williams was unable to attend tonight due to a prior engagement in Newcastle Emlyn. Councillor Blackhall asked if a letter could be sent again asking him to attend the next meeting or a meeting at his convenience.

148c – Tenby Ambulance Station

Councillor Mrs Thomas updated Councillors that all the Local Health Provisions are under review not just the Ambulance Station. Their statement reads the right care in the right place every time, no change is not an option. A representative from the health board will be attending the next Community Health Network Meeting, so any further information will be available after that meeting.

148e – Funeral Bier

The Clerk informed Councillors he had again contacted Scolton Manor but no reply has been received as yet. The area adjacent to Bar 10 has been suggested as an option to store the bier but Councillors felt as it had been preserved for this length of time indoors, it should continue to be housed inside.

154 – Family Play Park

The Clerk informed Councillors that Mr Murray PCC telephoned and asked to meet him at Jubilee Play Park, when he explained that an accident involving a young girl had occurred, the play equipment was inspected and found to be

beyond viable repair and so under Health and Safety grounds PCC had been recommended to remove all the equipment. The plan was to position security fencing around the equipment, attach signage to inform the general public, while they obtained costings for removal. On the Wednesday morning the Clerk discovered a team of men removing the equipment, they continued until all the equipment was removed and made good the safety surface. Local outrage at the removal of the equipment has resulted with a Facebook page set up for comments; to date 539 people have joined posting many strong comments and views.

The Clerk read out a statement received from Pembrokeshire County Council confirming that the equipment had reached the end of its life, being 20 years old and, due to the accident, had been removed for health and safety reasons. No provision is available to replace the equipment by PCC. They feel town/community councils can access grant funding easier than main councils. Tenby Town Council has had concept designs for a wheeled play park and other equipment on this site for some time, liaising through meetings with the Youth Forum and skateboarders themselves. PCC Regeneration Department are also working with TTC to move the scheme forward and assist with information about funding availability possibly through setting up a charity trust. The Clerk has been liaising with Ms S Henahan relating to the scheme but unfortunately she has been on holiday during the action of removing the equipment. Mr John Davies PCC and Dr Jones PCC have been in discussion with County Councillor M Evans, they will ensure there is no undue delay in TTC taking over the play area and Dr Jones will be sending an e-mail to Ms Henahan asking her to make Tenby Play Park her priority on return from her annual leave. PCC will also be reinstating the Community Play Fund Scheme with up to £20,000 available; TTC will be able to apply for this funding. Councillor M Evans also relayed information via the Clerk asking if Councillors would be happy for a meeting with Ms Henahan to be arranged for 16th September, all Councillors supported the arrangement of this meeting. Councillor Mrs Evans said she was sorry to hear of the child's injury and hoped they were on the road to recovery. She also informed Councillors while looking at literature on charity status, funding can be accessed without having to set up a charity trust and a management committee could be sufficient. Councillor Mrs Thomas felt that we should get the committee up and running as soon as possible to work to reinstate the play equipment, also she informed Councillors that Planed are keen to get involved and help where they can. Councillor Mrs Brown apologised to the Facebook Group for the suddenness of the equipment being taken away, explaining that the Town Council were under the impression there was 2-3 years of life left in the play equipment. As it is inspected regularly she was very sad this accident had happened but it was the right decision to remove it as we wanted no more injuries. Now the facility has been removed Councillor Mrs Brown felt that TTC, the Jubilee Play Park Committee, Parents and Youths 12 years and over should all work together with public support to actively move the project forward, obtaining grants and fund raising to replace this equipment by Easter 2012. Councillor Mrs Evans felt it was important to push forward with the proposed plans. With the good news of PCC backing, precept funding already of £20,000, a possible £20,000 from PCC,

budget setting for 2012/13 being discussed shortly and fund raising a replacement facility by Easter could be achievable. Councillor Blackhall asked if PCC would reconsider their decision to not recommend any play equipment parks for the Queen Elizabeth Field Challenge, as he felt it was the sort of project the Diamond Jubilee Celebration would support. The Clerk said he would also discuss this matter with Ms Henahan on her return. The Clerk also relayed information he had received from Councillor M Evans in relation to the shelters as they were also earmarked for removal Cllr. Evans had requested this be stopped and PCC had agreed they will repair the shelters instead. He requested Mr Maddocks PCC meet on site as well to support renewing the play equipment. Councillor Mrs Putwain asked if the shelters could be put back where they were in the Coronation. Councillor Mrs Evans proposed that the Clerk send a letter to all local fund raising groups like the Round Table explaining the play equipment situation and seeking support for this venture, seconded by Councillor Morgan.

Councillor Rapi joined the meeting.

Resolved for the Clerk to write to all local fund raising groups to explain the Jubilee Play Park situation and request support for this fund raising venture.

PC Nigel Lewis arrived in the Council Chamber; the Mayor welcomed him to the Council meeting on behalf of all present and invited him to the table.

The meeting was suspended to allow PC Lewis to present his report.

PC Lewis thanked the Council for inviting him to report back on the policing of the events on the harbour over the summer period. He gave facts and figures of how many officers were on duty at each event and incidents that occurred in the town resulting in arrests or ASBO's being served. No incidents occurred at the events on any of the dates, all incidents in the town were unrelated to the events. Police were actively deployed to check groups of youngsters' bags for any evidence of underage drinking and confiscated alcohol if found, as they were aware that this is a problem they are actively monitoring. On the 14/08/2011 large groups of young people arrived in town the Pembroke Dock train with 3 carriages full, these groups proceeded to move around the town in large groups but did not enter the event. The police cannot stop them just being in town but as previously stated they can talk with them and check bags. The Inspector worked hard to ensure the town was policed well with a positive approach during the season and statistics show this was excellent management. Councillor Blackhall asked how these figure compared to a regular Saturday night in Tenby, PC Lewis was able to produce these figures and it revealed there was no difference in reported incidences occurring than on a regular Saturday night during the season.

Councillor Mrs Evans congratulated the police on the way they policed the events and the positive results that occurred due to the way the Inspector managed the summer season events. The Mayor agreed with Councillor Mrs Evans and he too offered his congratulations before thanking PC Lewis for his report. PC Lewis then left the chamber.

Councillor Mrs Evans proposed to return to the Council Meeting Agenda, seconded by Councillor Morgan.

166. MATTERS ARISING continued

Planning, Old lifeboat station

The Clerk reported that National Parks are happy with the work that has been carried out on the old lifeboat station wall. Councillor Mrs Rossiter said we always rely on National Parks to make the final decision on all planning as they have more expertise in that field. Councillor Mrs Thomas felt a lesson had been learnt and Tenby Town Council should scrutinise plans more thoroughly in the future.

167. PLANNING CORRESPONDENCE

a. PCNPA – Consultation on the planning process

Councillors discussed this document at length and felt it would be of benefit to received planning training collectively through PCNPA. It was

Resolved for the Clerk to fill out the Questionnaire and explain Councillors felt they would benefit from some planning training.

b. RWE npower renewables – Atlantic Array Offshore Wind Farm

Discussion took place on the issues related to wind farms and marine life. It was

Resolved to note this letter.

168. CORRESPONDENCE

a. Name and address withheld at author's request – Copy of letter sent to PCC regarding Tenby Harbour seagulls

The Clerk informed Councillor of information he had received in relation to this matter from Councillor Evans. He suggested a meeting be arranged between Mr Glenville Codd PCC, the Clerk and himself to discuss this matter further.

Councillor Mrs Putwain said she had received a letter from a local resident concerned about seagulls in their area and ask if signage could be put up to deter people from feeding them in this area too. Discussion took place but it was decided that this is an issue the person concerned should report directly to Pembrokeshire County Council.

Resolved for the Clerk to arrange a meeting with Mr Glenville Codd PCC and Councillor M Evans.

b. Hywel Dda Health Board – Talking Health

Councillor Mrs Thomas said anyone can sign up to the Talking Health Scheme if they wish.

Resolved to note this letter.

c.PCC – Street Trading

Councillor Mrs Brown felt that Mark Owen, his team and the Town Clerk had managed the street trading well this year. She felt it added a good ambiance to the town. Councillor Mrs Rossiter still felt sorry for the Business Rate payers of the town. Councillor Mrs Putwain asked for clarification on the point relating to 90 days trading in the county, who is aware of where they are and when they trade? The Clerk informed Councillors that these traders should ring Street Care Department PCC on the days they trade; they in turn keep a log. Councillor Mrs Thomas asked if the rules could be increased for next year to move the traders away from the Five Arches as it is an area that visitors like to photograph without traders very close or inside trading. Councillor Blackhall added the area at the front of the tented stall does not allow sufficient room for a wheelchair to pass and pedestrians have to walk in single file, he would like to see the number of traders at the Five Arches area reduced to zero next year. Proposed by Councillor Morgan, seconded by Councillor Mrs Rossiter for the Clerk to arrange a post season meeting relating to street trading with Mark Owen PCC and the Chamber of Trade and Tourism. It was

Resolved for the Clerk to liaise with Chamber of Trade to organise the post street trading meeting with Mr Mark Owen. Date and time suggested was 19th |October at 6.30pm.

d.PCC – Traffic management along Heywood Lane and Narberth Road

Councillor Morgan felt every school in the local area had been addressed for safety outside and has traffic calming solutions except Tenby where there are 3 very large schools in one area. He said it can take up to 12 months to monitor an area and by then it could be too late and someone may have already suffered an injury. Councillor Mrs Rossiter said this matter should be of the utmost urgency in view of the amount of school children in one area. Councillor Rapi said he witnesses people undertaking unsafe actions when dropping pupils off for school and felt it is an accident waiting to happen He felt drop off areas need to be created as a priority. Proposed by Councillor Morgan, seconded by Councillor Mrs Brown to write again to Mr D Thomas and request a consultation process commence now to include all three school. Councillor M Evans updated via the Clerk that he had spoken to Mr Jamie Evans PCC and he fully supported TTC about the traffic management needed in the area. Cllr. Evans also requested that Traffic Management for Narberth Road be put back on the agenda for the next meeting and that Mr D Thomas be asked for his views on this specific area.

Resolved for the Clerk to write to Mr D Thomas on the two issues, to request the commencement of a consultation period re traffic management at

Heywood and also to request his views on traffic management relating to Narberth Road.

e.Mrs Maureen Ward on behalf of residents of Augustus Place – Copy of letter sent to Mr Ian Westley PCC

The Clerk said Councillor Evans had spoken to Mr G Sutton PCC, who in turn is happy to meet directly with the residents of Augustus Place to review the situation but unfortunately it is only the police that can enforce the Access Only restriction.

Resolved for the Clerk to liaise with Mr G Sutton and offer to arrange a meeting with the residents of Augustus Place. The Community Centre could be used to facilitate this meeting.

f.Tenby Civic Society – Town Walls

The Mayor declared an interest and took no part in discussions.

Discussion took place between Councillors. Councillor Blackhall felt we should ask Cadw for their last report on the Town Walls. He also was aware of an area in London that allows people to view an historical area just once a year and felt this may be a way forward for people to view Tenby Town Walls. Councillor Mrs Thomas felt there may be safety issues but it certainly was something to look into. It was

Resolved for the Clerk to send a letter to Cadw to ask for a copy of the last report on the Town Walls and also to suggest to the Civic Society the idea of one day a year access to the Town Walls.

g.PCC – Street lighting , Castle Hill

Councillor Mrs Putwain distributed photos she had taken of the lighting on Castle Hill, showing the cast iron bases all with different style lights. She thanked PCC for mending the broken light but felt the lighting needed addressing not only cosmetically but also because of environmental and safety improvements that could be made by having lights that diffused light downwards illuminating the path rather than the sky as at present.. Proposed by Councillor Mrs Putwain, seconded by Councillor Mrs Brown to thank PCC for mending the broken light and ask them to look into non polluting environmentally friendly lighting which would project the light downwards and not upwards, whilst maintaining the period style.

Resolved for the Clerk to forward the photographs to Mr Westley PCC and ask if he would look into non-polluting environmentally friendly lighting that will fit in with the period style of the cast iron bases but project light downwards.

h.Mrs Channelle – Multi-storey car park toilets

Tenby Town Councillors were very sorry this lady's accident had occurred and hoped she was making a recovery. The Clerk relayed information he received from Councillor M Evans, who had met with Mr Maddocks after this lady fell and had secured a full time toilet attendant for the town for the rest of the summer period. Cllr. Evans also had an update on the Upper Frog Street toilets, the plan being to replace the existing toilets with three single toilets. One disabled radar key access and two 20p entry toilets. No date for this work has been given as yet, but he will be meeting with Mr Westley to obtain details of the progress for this plan. Councillor Blackhall felt that, with the number of visitors we have during the year, our toilet facilities are quite disgraceful. He felt we should have the cleanest toilets as well as being proud of our cleanest beaches; it is time for a proper solution to this situation.

i.Tenby Harbour Community – Petition relating to the six harbour events

Councillor Mrs Rossiter felt that visitors and locals benefit from these events, the charitable organisations would not be able to fund local groups without raising money at these large events. She added that many holiday makers arrange their holidays around these events as they are enjoyed by families every year. If we stop these events we will be offering less and less and will be saying by our actions we do not want these people to visit, but we do need these visitors to come as it boosts our local economy. Councillor Mrs Evans commended the organisations for their charitable fund raising but also sympathised with the harbour residents having events every Sunday for six weeks. Councillor Mrs Putwain said, as a resident living in the harbour area, she had experienced the events at first hand and, unlike a visitor, you had no choice but to listen to the noise generated by these events for all six weeks. She felt less people were now living in the area as a result. The event usually starts at 3pm in the afternoon and goes on till after the fireworks at 10 pm, and the noise and disruption continues as thousands of people file past harbour houses at the end of the event. Further discussion took place relating to temporary events notices (TEN). Since 2003 a premises can be issued 12 per year and, if the paperwork is in order, only the police can refuse a TEN. Councillor Mrs Brown felt that we are a tourist area with a limited amount of weeks in the year in which we could boost the local economy and these event help that economy. For most of the year we are a relatively quiet area. Councillor Mrs Evans wondered if the events could be held in another area. Councillor Rapi added that it is noisy most nights in Upper Frog Street where people live and that noise goes on far later than the time the events finish. This occurs nearly all the year round on Saturday nights, plus parking and access is difficult, there are other areas with difficulties not just the harbour. He felt we could not hide the beauty of the harbour, people love the area and we need to continue to encourage people to come. Councillor Mrs Evans added that perhaps a happy medium could be achieved with 3 events down the harbour and 1 on South Beach where the Radio 1 road show used to take place. Councillor Blackhall felt that getting the balance right is difficult but the economic balance is important too. It was proposed by Councillor Mrs Brown, seconded by Councillor Mrs Rossiter to write in support of the Tenby organisations that apply

for temporary events notices for 5 events a year. Vote taken resulting in 5 for and 3 against.

Resolved that the Clerk write a letter to PCC licensing department on behalf of TTC supporting the 5 temporary events notice applications on the harbour for events on Sundays during the summer.

j. Mr A J Morris – South Beach Erosion

Councillors discussed the issues relating to South Beach Erosion and the previous communication they have undertaken over the years with many departments and officers. It was proposed by Councillor Mrs Evans, seconded by the Mayor to forward the letter to Mr. Emyr Williams PCC and inform Mr Morris of this action.

Resolved to forward the letter to Emyr Williams PCC and inform Mr Morris by letter of this action.

k. PCC – Queen Elizabeth II Fields Challenge

As discussed earlier in relation to the Jubilee Play Park, it was

Resolved to discuss this when Ms S Henahan PCC returns from holiday.

l. Mrs Ham – Disabled facilities in Tenby

Discussion took place and the Clerk informed Councillors he had already forwarded this letter to the relevant department at PCC.

Resolved to note the letter as it has already been forwarded to the relevant department at PCC.

m. Wales in Bloom – Judge's report

Councillor Mrs Rossiter wished to congratulate and commend Councillor Mrs Lane for the time and hard work she put into the Wales and Britain in Bloom events, her enthusiasm was immense. The Mayor also added his congratulations for the success they achieved. The Clerk informed Councillors that the BBC programme Tenby 24/7 will commence on Monday 12th September and this will highlight the work Councillor Mrs Lane put in as well as following other Tenby Groups.

n. Alistair Mackay – Seagull proof bin bags

Councillor Morgan explained he also watched this programme relating to the seagull proof bags and felt they were a good idea. It was proposed by Councillor Morgan, seconded by Councillor Mrs Brown to send this information to PCC.

Resolved to forward this information to PCC expressing the town council's support for the idea.

o. Carmarthen Bay and Estuaries EMS Relevant Authorities

Discussed by Councillors and it was

Resolved to note this information.

p. Mrs Burton (via e-mail) – Dogs on beaches

Councillor Mrs Rossiter said, as a local dog walker herself, she was aware of the restrictions but agreed that the signage was not clear and some had been defaced. Councillor Mrs Evans felt that there should be better enforcement of the ban. Councillor Mrs Rossiter proposed clearer, bolder signage should be requested from PCC and a letter informing Mrs Burton of TTC actions be sent, seconded by Councillor Blackhall.

Resolved for the Clerk to write to PCC and request clear, bolder signage in the designated areas and also Mrs Burton to be informed of TTC actions.

169. ACCOUNTS FOR JULY 2011

Councillors looked through the accounts and it was proposed by Councillor Mrs Rossiter, seconded by Councillor Mrs Evans to accept the accounts and thank the Clerk for his work.

Resolved to accept the accounts for July 2011.

170. ACCOUNTS FOR AUGUST 2011

Councillors looked through the accounts and it was proposed by Councillor Mrs Rossiter, seconded by Councillor Mrs Evans to accept the accounts and thank the Clerk for his work.

Resolved to accept the accounts for August 2011.

171 DE VALENCE

a. Proposal from Sub-live

Councillor Blackhall updated all Councillors that after the presentation to TTC by Sub-live (aka OJO Promotions) a further meeting had taken place with the proposed De Valence Trust Committee, where a possible way forward to operate the De Valence as a venue again was discussed. The De Valence would be owned by TTC, leased to the De Valence Trust once formed and operated by Sub-live in a no risk partnership. The advantages to this would be that Sub-live have the expertise and experience. Some work requires carrying out on the De Valence at the moment and would need to be addressed. The funding would be from the rent, rates and already precepted money and matched by the operators. They intend to make the cafe functional again to make use of all the facilities. He felt the next step from them would be to produce a detailed Business Plan for consideration by TTC. Councillor Mrs Evans said TTC seem to be debating

decisions relating to the future of the De Valence in isolation, as, at a previous meeting, Wetherspoons was rejected as a buy or rent option. As we have not heard from Silent World she felt we should be considering contacting them to see if they are still interested as this is an all weather facility/attraction for the town. Also Councillor Mrs Evans expressed concerns relating to the work needed to be carried out on the De Valence as the heating and lighting needing substantial money spending on them. She also had concerns over TTC paying rent for the offices again. Councillor Mrs Brown felt that Silent World should have been contacting TTC to inform them they were still interested in the De Valence. Councillor Mrs Brown proposed Silent World's lease bid be terminated, no one seconded. Councillor Blackhall explained he was encouraged by Sub-live's positivity but also felt it was right to write to Silent World. Proposed by Councillor Mrs Evans to write to Silent World to request they give written confirmation of their intentions for the De Valence in the next two weeks, seconded by Councillor Morgan. Councillor Mrs Brown withdrew her earlier proposal.

Resolved for the Clerk to contact Silent World to ask for confirmation in writing within the next two weeks of their intentions in relation to the leasing of the De Valence.

Hiring requests

The Clerk had received two requests firstly from Tenby District Lions for a Christmas Fayre on 9th December and secondly from Mr Nicky Lloyd for an invitation only event in aid of Cancer Research UK and Macmillan nurses on 5th November. Both applications asked for consideration of a reduction in the hire fee as both events are for charity. Councillor Mrs Evans requested if hiring fees for the De Valence could be put on the agenda for the next meeting to consider establishing a charity rate and discuss hiring fees in general. It was

Resolved to write and inform both applications that they had permission to hire the De Valence. Charity fees would be discussed at the next meeting and the Clerk would inform both hirers as soon as a decision is made in relation to their request for a reduction in fees.

172. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

None noted.

173. MEDIA ITEMS

Councillor Mrs Brown wished to comment on the article in the Tenby Observer relating to organisation of Ironman. Leaflets, meetings, a hotline and notices have all been available and she felt County Councillor Williams, who had voiced criticism in the press should read the quote 'We need those locally with the passion, drive and enthusiasm to make the area the best it can be, because there will always be those that simply feed off complaining about everything and we will end up with an empty town.'

The Clerk informed all present that the first episode of Tenby 24/7 will be shown on Monday 12th September at 7.30pm, on BBC Wales.

174. FAMILY PLAY PARK

Councillor Mrs Putwain said she had noticed a boulder in the Jubilee Play Park with a very sharp edge. It was

Resolved for the Clerk to assess and proceed to make safe this matter.

175. PCC GARDEN WASTE COLLECTION

Councillor Mrs Brown explained that PCC green garden waste bags had been removed from sale on 31st July 2011. PCC had large bins available for hire as an alternative but these are not easily manageable by many residents for various reasons. She would like to find out what other alternative provision is being made for residents who have problems storing or using the proposed bins. Proposed by Councillor Mrs Brown, seconded by Councillor Mrs Rossiter to write and ask if there is an alternative provision available.

Resolved for the Clerk to write to PCC recycling department and ask if alternative provision is available for those unable to store or use wheelie bins.

176. FINANCIAL OFFICER/CLERK'S ITEMS

a. Actions and updates from 19th July 2011

The Clerk outlined his actions.

b. Monitoring Officer's Briefing Note – For Information

The Clerk outlined the information.

Resolved to note this information.

c. Twinning

Discussion took place between Councillors; no communication had been received from Camden or Gibraltar so it was decided to withdraw from both requests. The Clerk presented a report outlining a Twinning request from Frankston, Australia.

It was felt that this was an interesting proposal but the views of the people of Tenby were needed.

Resolved that the suggestion be discussed further after the views of residents were known.

d. Ironman businesses having street stalls

The Clerk had been asked by Councillor M Evans to ask councillors to inform and encourage local town centre businesses to take advantage of the fact that

permission was being given by PCC street trading department for stalls during Ironman weekend. If they are interested they need to contact Mr Marc Owen PCC.

Councillor Mrs Thomas left the Chamber.

177. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 20th September 2011 at 7.30pm.

Apologies for this meeting received in advance from Councillor Morgan.

178. ITEMS FOR THE NEXT AGENDA

De Valence Hire Charges – Councillor Mrs Evans

Councillor Rapi left the Chamber.

179. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Morgan seconded by Councillor Mrs Evans.

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

180. MINUTES

Resolved that the Private and Confidential Minutes of the Tenby Town Council Meeting held 19th July 2011 be confirmed and signed as accurate.

181. MATTERS ARISING

Purchase of Accounts Software

The Clerk outlined the research he had done and packages he had viewed at other Town Councils. After discussing the costings and explaining that no changes were needed to update the present computer running system to facilitate the software, it was proposed by Councillor Morgan, seconded by Councillor Mrs Evans to purchase the Scribe 2000 accounts software.

Resolved for the Clerk to purchase the software Scribe 2000 at a cost of £245 per year.

182. DE VALENCE

The Clerk informed Councillors that on a routine safety check of the De Valence during the summer recess he found only 45% of the security safety lighting to be working. A local electrician was called in and assessed the situation, estimating

the repairs to be in the region of £600. After discussion with the Mayor, this was agreed to be a priority repair and the work was authorised under Section 11.1 (bii) of Financial Regulations.

It was proposed by Councillor Mrs Evans, seconded by Councillor Morgan to approve the Clerk's actions in retrospect.

Resolved to approve the Clerk's action to repair the security lighting in the De Valence in retrospect.

Mayor _____

Town Clerk _____

Date _____